

# General information check list 2015 v.

Please complete this check list and return to St. Anne's Digital Graphics.

Please do not hesitate to contact us if you wish to discuss further.

**1 Company Name**

**2 Please confirm your print processes. (1 print process per form please)**

Offset litho  HD Flexo  Flexo UV  Flexo Solvent  Dry offset   
 Letterpress  Gravure/Helio  Digital  Screen  Other

**3 Surface or non-surface printing?**

**4 How many colours/special finishes can you print?**

Number of colours:   
 Number of special finishes:

**5 General print sequence for metallic inks? e.g. P873, P877** First:  Last:

**6 Minimum dot required?**

No  Yes

Please confirm dot value on file:  %  
 Final value on print:  %

**7 Maximum overprinting total ink percentage value (eg 320%)?**

%

**8 What lines per inch/ lines per centimetre do you use? (eg;150lpi/59lpc)**

**9 Preferred dot shape?**

Fogra  Elliptical  Stochastic   
  
 Other:

**10 What are your grips/traps requirements?**

mm

**11 What are your keepaway requirements?**

mm

**12 What is your minimum keyline thickness?**

mm

**13 What is your minimum type size?**

pt

**14 What is your required artwork bleed?**

mm

**15 What is your minimum print to cut?**

mm




**16 What barcode magnification do you require?**




80%  90%   
 100%  120%

**17 What barcode bar width reduction do you require? (To allow for the ink spread)**

mm  
 eg; 0.05mm

**18 What digital file formats can you accept?** Apple Macintosh  PC

 Illustrator CC (17.0) <input type="checkbox"/>	 Photoshop CC (17.0) <input type="checkbox"/>	 InDesign CC (17.0) <input type="checkbox"/>
Illustrator CS6 <input type="checkbox"/>	Photoshop CS6 <input type="checkbox"/>	InDesign CS6 <input type="checkbox"/>
Illustrator CS5 <input type="checkbox"/>	Photoshop CS5 <input type="checkbox"/>	InDesign CS5 <input type="checkbox"/>

 PDF v1.6   Artpro. Version:   Esko PDF version:

Other

**19 We need to supply our customer a print accurate colour proof prior to releasing final files. The printer should not have to adjust the supplied files to achieve a match on press to these colour proofs.**

Do you print to an industry known colour standard ? Yes  No

If Yes, please confirm

If No, we need to obtain your press colour specification. Our colour management software is an Esko system, so we cannot use GMG MX files.

Can you supply an ICC colour file which incorporates the final printing colour specification? Yes  No

If Yes, please supply to St. Anne's as soon as possible.

If No, we have a proven process to obtain this.

We can supply a test chart file to be printed on either your press or colour accurate proofing system. Once the printed chart is returned to St. Anne's we can create a colour specification for you.

Please confirm the contact to facilitate this process.

**20 Do you require any special registration or colour bars to help the printing?** Yes  No

If Yes, please forward an example as soon as possible. (a digital file please)

**21 Please confirm the contact details of the person/s to discuss any technical/print issues**

Company: <input type="text"/>	Company: <input type="text"/>
Name: <input type="text"/>	Name: <input type="text"/>
Telephone: <input type="text"/>	Telephone: <input type="text"/>
Email: <input type="text"/>	Email: <input type="text"/>

**22 File Transfer:** St. Anne's can give you access to our Website for final file transfer. Can you confirm that this is acceptable to use. Yes  No

If this is not acceptable, can you please confirm the final file transfer process you would prefer.

**23 Please supply any additional information below!**