

Your Name
Number, Street Name Ave.
City, MI Zip
(269) 000-000

October 28, 2007

Box 9876
Englewood Times
75 Main St.
Benton Harbor, MI 49022

Re: Medical Sales

With regard to your current need for a dynamic sales professional, I am confident you will be interested in my relevant accomplishments and experience detailed in the enclosed resume.

You will note that my qualifications closely match your requirements:

You Require	I Offer
-3 years of sales experience	-5 years as a top-performing sales professional--recognized as "number one" in total sales in the region for 5 years.
-Medical sales background	-5 years in sales of medical products to long-term-care and emergency centers.
-Territory management ability	-In my first year with Med-Supplies, I quickly learned a new territory and increased sales 200%. Over the past 5 years, I have dedicated myself to new-accounts and better territory coverage. These efforts increased company standing to number two in the Midwest.
-Relationship-building with Health care providers	-Successful selling lies in customer relationships. My skills at developing long-term relationships with medical staff provide the strength a company needs in holding onto and growing it's customer base.

I would appreciate the opportunity to discuss your current needs and what I have to offer. With proven sales skills and a superior performance record, I am confident of my ability to help your company achieve important sales goals.

Thank you.

Sincerely,

Your Name

Enclosure