

MEMBERSHIP RENEWAL ADVICE NOTICE

Dear «First_Name»

From 1st December 2006 there is a change of name from Associate Member to Affiliate Member but there is no change to the eligibility criteria. There is an extension of the Rights and Benefits available to Affiliate Members, principally eligibility to vote at general meetings and eligibility to be elected/appointed to committees, including State Branch Executive Committees.

Please note that failure to renew your membership on time means the loss of certain membership rights, such as being entitled to be a member of a committee or sub-committee of the Board or be appointed as a delegate of the Company other than as approved by the Board from time to time in its discretion. Also you risk **losing your continuity of membership**, which provides discounts on membership dues.

Commencing 1st July 2005 HIMAA is pleased to offer discounts on membership subscription to Full, Affiliate and Organisational members. The discounts are based on a combination of your length of **continuous membership to date** and the purchase of 2 or 3 years membership in advance.

The membership subscription options for Financial Year 08/09 relevant to your membership history are shown in the table below.

To renew your membership you MUST complete or update the information below and return by fax or mail to HIMAA Locked Bag 2045 North Ryde NSW 1670, fax 61 2 9887 5895 or email himaa@hima.org.au.

SEE REVERSE PAGE FOR PAYMENT OPTIONS

These details below will be used for all primary correspondence – please make any necessary changes, and indicate if this is a Home or Business address: Home/Business (please circle)

Name: «First_Name» «Surname» Membership Category: «Member_Description»

Position «Position» ID Key No: «ID_Key»

Organisation: «Organisation»

Primary Postal Address (Business/Home): «Address_Line_One»,

Suburb «Suburb» State «State» Postcode «Post_Code»

Country Business Phone: «Telephone_Work» Home Phone: «Telephone_Home»

Mobile :

Email (Work): «Email» (Home):

Current Membership Subscription Due Date: «Lapse»

Please tick (✓) appropriate box.

All amounts in AUD\$ and include GST (except for overseas members)

| | | Membership fees | | |
|--|-------------------------------------|-----------------|---------------|---|
| | | Australia | Overseas | |
| | | (incl GST) | Australian \$ | |
| | Full Member | \$270.00 | \$268.00 | Individuals who are graduates of accredited Australian HIM university programs |
| | New Graduate | \$135.00 | \$146.00 | HIM Graduates who take up full membership within 12 months of graduating |
| | Affiliate Member | \$198.00 | \$193.00 | Individuals who are working in or affiliated with the HIM profession but not eligible for Full Member status |
| | Free Student Member | - | - | Students who is currently in full-time or part-time studies in an approved HIM education program conducted by a University, is eligible for free membership. (A copy of university enrolment form sustaining eligibility is required at the time of application.) – Only receive access to HIMJ online version. |
| | Individual Subscriber (For Student) | \$100.00 | \$108.00 | Only student members who opt to pay at this rate would receive the HIMJ in hardcopy format and also have access to the HIMJ online. |
| | Organisational Member | \$1750.00 | \$1460.00 | Organisations involved in or affiliated with the HIM field or a related professional field (multiple nominated employees) |

HOW TO PAY -

PAYMENT METHOD: (PLEASE SELECT ONLY ONE PAYMENT METHOD FROM OPTIONS BELOW.

(A TAX INVOICE OR RECEIPT WILL BE FORWARDED IF USING OPTIONS 1 OR 2)

OPTION 1 – CREDIT CARD

If you only complete this credit card details below, we will deduct your renewal fee for this payment only.

Please tick (✓) appropriate box

Visa Mastercard Bankcard

A surcharge of 2% applies to payments by credit card

Card Number

Expiry Date

Cardholder's Signature: _____

Date: ____/____/____

OR OPTION 2: Please tick (✓) below

Cheque/Money Order Enclosed (All cheques should be made payable to HIMAA Limited)

**OR OPTION 3: Please tick (✓) below for ALL OTHER PAYMENT METHODS
(eg. Bpay or company cheque), (HIMAA ABN No. 54 008451 910)**

Tax Invoice required prior to payment

TERMS AND CONDITIONS FOR MEMBERSHIP CATEGORY

Full Members – Individuals who are graduates of accredited Australian health information management university programs

Affiliate Members – For those individuals who are either actively involved or interested in health information management but who do not possess the requisite qualifications for other grades of membership. (A change of name from Associate Member to Affiliate member (there is no change to the eligibility criteria).

Concession Members - For those individuals who, at the time of application, are otherwise eligible to be an Affiliate Member, Full Member or Fellow of the association but who are not in full-time or regular part-time employment, or have retired from the workforce on a permanent basis. It is only granted for one year and is subject to re-application each year. Substantiation of eligibility is required.

Student Members – Student who is currently enrolled in full-time or part-time studies in an approved Health Information Management education program conducted by a University, is eligible for free membership. Student members may opt to pay a student subscriber rate to receive the HIMJ in hardcopy format and also have access to the HIMJ online. Student members who do not elect to pay the student subscriber rate **ONLY** receive access to the HIMJ online version. (Note: A copy of the university enrolment form sustaining eligibility is required at the time of application or renewal each year.)

Organisational Members – For any Organisation which proves to the satisfaction of the Board that the objects of the Company and are involved in or affiliated with the health information management field or related professional field. The rates for Organisation Membership are as follows: -

| | Australian Rate | Overseas Rate |
|--------------------------|-----------------|---------------|
| 1-10 nominated employees | \$1750 | \$1460 |
| 11-20 | \$3265 | \$2715 |
| 21-30 | \$4550 | \$3753 |
| 31-40 | \$5600 | \$4670 |

Privacy Statement: HIMAA Limited processes membership and other payments using EFTPOS and on line technologies. All transactions processed by HIMAA Limited meet industry security standards to ensure members details and payments are protected. The information provided on this form will be used to maintain your membership record and process your payment.