

The Dusty Shelf

Fall 2013, Volume 32 Issue 2



**KANSAS CITY
AREA ARCHIVISTS**

Fall 2013

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Cover Photograph: Glore Psychiatric Museum building and grounds, St. Joseph, MO.



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KCAA Fall 2013 Symposium

Archives in the Age of Instant Access

Glore Psychiatric Museum, Nov. 6, 2013, 1 - 4 pm with a tour to follow

KCAA's Education Committee is happy to announce that the annual fall symposium will be November 6th from 1 to 4 pm at the Glore Psychiatric Museum with a complimentary tour after the symposium. The Glore Psychiatric Museum is located at 3406 Frederick Avenue in St. Joseph, Missouri. The museum chronicles the 130-year history of "State Lunatic Asylum No. 2" and the history of the treatment of mental illness. KCAA is grateful to the museum for offering to host the symposium.

This year's symposium focuses on how to effectively use technology to promote collections through social media and mobile technology. We know that a digital presence is necessary in the modern day, and we are all struggling to keep up. This year's symposium "Archives in the Age of Instant Access" will look at strategies used by local institutions to create a successful social media sites. We'll also have a special session on using mobile technology to increase accessibility.

The Education Committee is proud to announce that the symposium speakers will be Matt Gilligan, Ashley Todd-Diaz and Earl Givens, Jr., and Tammy Williams. Each of these speakers has worked extensively with social media and technology to increase their institution's access and visibility.

RSVPs should be sent to Kim Weir at kimweir@hotmail.com by November 4th. Light snacks and beverages will be served at the event.



Meet the Speakers

Matt Gilligan is a curator at the Johnson County Museum in Shawnee, Kansas. He holds a Master's degree in History from the University of North Carolina-Charlotte.

Earl Givens, Jr. is the Digital Resources Librarian at Emporia State University. Always on the cutting edge of technology, Earl is involved in library projects that push the envelope in academic libraries. Earl is committed to transforming the face of the library by integrating traditional library practices with contemporary technology.

Ashley Todd-Diaz is Curator of Special Collections and Archives and Assistant Professor at Emporia State University in Emporia, KS. Before moving to Kansas, Ashley gained experience in a range of academic, government and museum archives, including New York University's Fales Library and Special Collections, Vassar College's Archives and Special Collection, the National Archives at New York, the New York Historical Society, and the Harness Racing Museum's Peter Houghton Memorial Library.

Tammy K. Williams is an archivist at the Harry S. Truman Presidential Library and Museum in Independence, Missouri. In addition to working with the Library's manuscript materials, she works with the museum collections and works on various social media outreach projects.

Thank you to the speakers for volunteering to speak!

KCAA Fall 2013 Symposium

When: Nov. 6, 2013

Time: 1 - 4 pm with a tour to follow

Where: Glore Psychiatric Museum, 3406 Frederick Ave, St. Joseph, MO 64506

Cost: Free for members; \$15 for non-students and \$10 for students

RSVP: to Kim Weir at kimweir@hotmail.com

Membership: You can renew or join at the meeting.

For more information on membership see pg. 10.

Visit the
KCAA webpage at
www.kcarchivists.org

2012/2013 Minority Internship Report

Karra Whitlock was the 2012/2013 summer KCAA Minority Intern. After the host institution fell through in 2012, Karrah graciously agreed to do her internship this past summer. She is currently enrolled in the Museum Studies Program at the University of Kansas and works as a student assistant for the Conservation Services Department within the University of Kansas Libraries. Karrah is a member of the Cherokee Nation, who received her BA in Anthropology (2004) from Fort Lewis College in Durango, Colorado.¹

Karra performed the majority of her internship (120 hours) at the National Archives Kansas City Branch, as part of their Graduate Internship Program, under the guidance of archivist Joyce Burner. According to Joyce's review of Karrah's internship, it was characterized by enthusiasm and excellence. It was also obvious that she was very interested in the work assigned to her, and in the end made significant contributions to the work of the National Archives at Kansas City.

While at NARA, Karrah worked on several projects, including the ones listed below:

- Holdings maintenance
- Contributed to an ongoing database transcribing finding aid project
- Wrote descriptions for four record series from the Bureau of Indian Affairs, Rosebud Agency, related to land use and leases, assisted in rehousing a very large series of lease case files, and wrote a "Treasures in the Stacks" article on documents she found in the Rose-

bud Agency records that will be published in the local NARA newsletter

- Prepared a first draft of a preservation information brochure to be distributed to patrons
- Wrote a records-based lesson plan using DocsTeach.org, relating to protests throughout American history.



Overall, Joyce felt that Karrah worked for excellence and accuracy and took feedback and constructive criticism well. She worked well with the staff, volunteers, and patrons.

The remainder of Karrah's internship (80 hours) was conducted at the Kansas Historical Society in the State Archives. While there, she worked with Michael Church, Bob Knecht, and Nancy Sherbert.

To give Karrah the opportunity to work with non-governmental records, Nancy and Bob had her survey, develop an organizational plan, and write a collection level description for a small (3 cft.), recently received manuscript collection from Roger and Hermina Harrison, a farm family from Riley, Kansas. Nancy and Bob were pleasantly surprised by how quickly Karrah picked up on the

different aspects of the project and the short amount of time it took for her to process the collection.

Karra worked with Michael and the digital project staff on several projects for addition to Kansas Memory. She photographed a scrapbook from the Harrison collection mentioned above, created metadata and imaged photographs of Cheyenne Indians, and created metadata for additional photographs that she did not have time to image. Karrah also assisted with imaging oversize maps for preservation purposes.

Overall while at the Kansas Historical Society, Karrah showed an eagerness to learn, picked up on concepts and procedures quickly, and worked easily on her own with minimal supervision.

I am very pleased with this year's Minority Internship and Intern. It was a positive and rewarding experience for all those involved. Having had the opportunity to work with Karrah at KU, I'm not surprised that she was a reliable and efficient intern who quickly picked up on archival principles and theories. I'm positive that in the future, Karrah will continue to make contributions to the archival field through her work in museums.

Respectfully submitted,

Letha E. Johnson, Chair
Minority Internship Committee

¹ University of Kansas, "Museum Studies Program," Students. Accessed October 1, 2013.

<http://museumstudies.ku.edu/students>

KCAA Scholarships

Attending one of the many Digital Archives Specialist (DAS) workshops held by SAA in the next few months? Did a webinar from AASLH catch your eye? Looking for some professional development opportunities but not sure you can afford it? Don't forget that if you're a KCAA member in good standing you may be eligible for an up-to-\$250 scholarship! Look at KCAA's website (www.kcarchivists.org/kcaa/) for more details and for the application form.

Kansas and Missouri National History Day Programs & KCAA

Kansas History Day

The Kansas History Day Foundation (KHDF) recently launched a new website: www.kansashistoryday.org. While parts of the website are still under construction, it has a lot of helpful information for students and teachers, including a list of institutions and resources for Kansas topics. Please email me at letha_johnson@att.net if your institution has similar resources, or a History Day page on your website, and I'll add you to the list.



As has been promised for a while, below is a list of the students who have received travel scholarships to help fund their trip to the National Contest. KCAA's scholarship for Kansas History Day goes into this, which is then distributed to students based on need and availability of funds.

2010

Chrycka JN Harper

2011

Kayla Haase

Chrycka JN Harper

2012

Sophia Fortmeyer

Crandall Snyder

ElbegduurenErdenee

Gwyenth Schuler

Hazlett Henderson

Julia Drahozal

2013

Lillian Wen

Elbegduuren Erdenee

Puja Shah

Kevin Bethea

John Paul Hauge

Missouri History Day

Due to the work on the new website, I have not had a chance to discuss KCAA's scholarships and what we may be able to do for students and teachers regarding resources with the Missouri State Coordinator. It is on my list to do so in time for the next newsletter.

Respectfully submitted,

Letha E. Johnson

KCAA Treasurer's Report Year to Date July 1, 2012 to June 30, 2013

University National Bank

Beginning Balance July 1, 2012 1,884.21

Income

Annual Dinner	255.00
Membership (dues)	850.00
Minority Intern Donations	60.00
Scholarship Donations	25.00
Income Total	1,190.00

Expenses

Annual Dinner	170.34
Communications	71.88
Postage & Supplies	125.12
Education Committee	6.80
Secretary of State (Missouri not-for-profit registration)	10.00
Expenses Total	384.14

Ending Balance June 30, 2013 2,690.07

Community America Money Market Account

Beginning Balance July 1, 2012 12,577.66

Income

Dividends on Community America Account	18.63
Income Total	18.63

Expenses

Scholarships	0.00
Minority Intern	0.00
Expenses Total	0.00

Ending Balance June 30, 2013 12,596.29

Community America Business Share Account

Beginning Balance July 1, 2012 6.67

Income

Dividends on Community America Business Share Account	2.83
Income Total	2.83

Ending Balance June 30, 2013 9.50

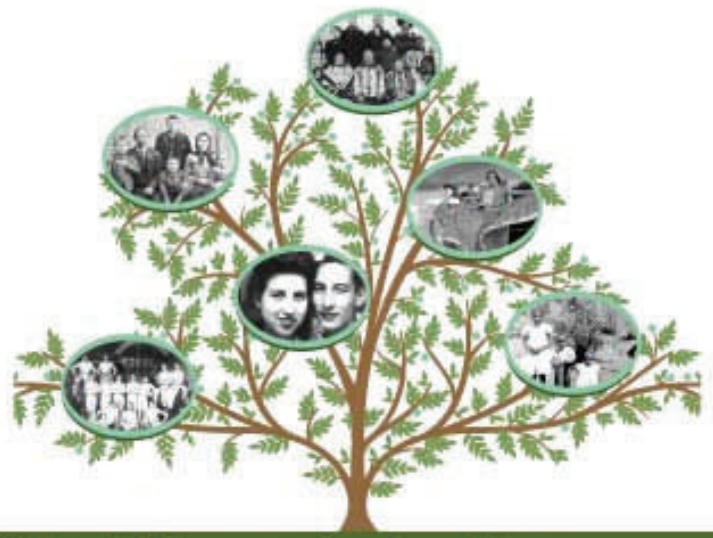
Fund Balances

Scholarship	4,519.88
Minority Internship	-747.53
Publications (<i>Keeping Your Past</i>)	149.64

KANSANS

ONE BIG FAMILY

*Find your branch
at the archives*



Celebrate Archives Month in October 2013 by visiting your local archives.

About American Archives Month

Join the Kansas State Historical Records Advisory Board (KSHRAB) and archives across the nation in recognizing October as American Archives Month. KSHRAB sponsors activities and promotions for American Archives Month with funding from the National Historical Publications and Records Commission (NHPRC).

What are Archives and What Do They Mean to You?

Kansas families share diverse histories that both make us unique and bring us together. Letters, diaries, photographs, scrapbooks, legal documents, tape recordings, oral histories, business records, census records, and state and local governmental records are available in archival collections across the state in

- Museums;
- Historical Societies;
- Government Offices;
- The State Archives;
- Academic Institutions;
- And Public Libraries.

Together they represent our collective memory. They foster research, they are essential to support society's increasing demand for accountability and transparency in government and public and private institutions, and they protect the rights, privacy, and property of Kansans.

Kansas archivists work to identify, acquire, and make these historical records available to you, ensuring our documentation and understanding of the past for shaping the future.

No matter what branch of the Kansas family tree you are researching, you can find it at your local archives.

Things to Do for Archives Month

- Visit your local archives.
- Add your branch to the tree by donating family records to a local archive.
- Tweet your favorite find from KansasMemory.org with #ArchivesMonth.
- Ask your child's teacher how they've used archival collections in the classroom.
- Ask an archivist what they love about their job.
- Invite an archivist to speak to your organization.



Dear KCAA Colleagues,

"I'm going to Kansas City. Kansas City, here I come."

That's the tune Midwest Archives Conference members will be humming when they see the program for next year's annual meeting, **April 24-26, 2014**, in Kansas City.

How long has it been since Kansas City hosted MAC? 10 years! Since then, the downtown, where the conference will be headquartered at the Westin Crown Center, has experienced a rebirth with the development of the Power & Light District, the opening of the National World War I Museum, the relocation of the National Archives, and the addition of the Kauffman Center for the Performing Arts. We can proudly proclaim, "Everything's up to date in Kansas City!"

Now, it's our chance to really WOW our regional colleagues by offering an outstanding combination of educational programs, exclusive tours, stunning sights and sounds, plus a heaping helping of good old fashioned Midwestern hospitality. The Local Arrangements Committee needs your participation to make this happen!

Won't you please help us welcome, educate and entertain MAC members by becoming a program Sponsor? The accompanying brochure lists sponsorship opportunities and benefits. We need sponsors for coffee breaks and general support as well as big-ticket items like the opening reception at the American Jazz Museum and keynote speaker Chuck Haddix. We're also seeking Exhibitors/Vendors. This is a tremendous opportunity to further your professional development while simultaneously promoting your institution!

Questions? Please, contact me. No money left in this year's budget, but still want to participate? No problem! Make a pledge and put it in your 2014 budget. We can accept checks right up until the start of the conference. But we need your commitment now! The deadline for acknowledgement in the printed conference program is **December 1, 2013**.

On behalf of the local arrangements committee, many thanks and best regards,

Heidi H. Hornaday, Former KCAA Co-Chair

Adjunct Collections Manager
Pony Express National Museum
914 Penn Street - St. Joseph, MO 64503
Phone: 816-271-3766
heidihornaday@gmail.com

What is Midwest Archives Conference?

*"Preserving the Documents of the Past
and Making Them Accessible to the Future!"*

The Midwest Archives Conference is the nation's largest regional professional association for archivists. Founded in 1972, MAC now has approximately one thousand individual members. MAC's 177 institutional members include a variety of corporate, government, religious, and university archives, as well as historical societies and other manuscripts repositories and special collections. The MAC region is the 13 heartland states: Illinois, Indiana, Iowa, Kansas, Kentucky, Michigan, Minnesota, Missouri, Nebraska, North Dakota, South Dakota, Ohio, and Wisconsin. However, MAC has individual and institutional members from over 30 other states and five other nations, and more are always welcome. MAC is a not-for-profit organization.

For more information visit:

midwestarchives.org

***For additional information about
Sponsorship and Vendor opportunities
contact:***

Heidi Hornaday

heidihornaday@gmail.com

***Thank you for supporting the
Midwest Archives Conference!***



MAC 2014 Local Arrangements Committee

Audrey McKanna Coleman, Co-Chair

Dole Institute of Politics

Jennifer Audsley-Moore, Co-Chair

NARA-KC

Lucinda Adams

Kansas City Public Library

Joyce Burner

NARA-KC

Lori Cox Paul

NARA-KC

Heidi Hornaday

Pony Express National Museum

Anselm Huelsbergen

University of Missouri

Letha Johnson

University of Kansas

Kelley Martin

Marr Sound Archives

Becky Schulte

University of Kansas

Sheryl Williams

University of Kansas



*Keynote Speaker
Chuck Haddix, Host
KCUR Fish Fry*



Syncopations in History

2014 Annual Meeting

April 24—26, 2014

Kansas City, Missouri

Midwest Archives Conference 2014 Annual Meeting

Syncopations in History

Kansas City, Missouri

April 24-26, 2014

Sponsorship Opportunities & Benefits

Event	Amount	Recognition
Opening Reception at American Jazz Museum & Negro Leagues Baseball Museum	\$3,000 - exclusive sponsorship \$1,000 - shared sponsorship	<ul style="list-style-type: none"> • Signage displayed at registration & event. • Logo on conference web page with link to your website. • Credit in printed program. • Invite for two representatives of your business/organization to welcome attendees.
Keynote Speaker Chuck Haddix, Marr Sound Archivist & Host of KCUR's "Fish Fry"	\$500 - exclusive sponsorship	<ul style="list-style-type: none"> • Signage displayed at registration & event. • Logo on conference web page with link to your website. • Credit in printed program. • Verbal acknowledgment of your support during speaker introduction.
Student Poster Session	\$500 - exclusive sponsorship \$250 - shared sponsorship	<ul style="list-style-type: none"> • Signage on site, credit online and in printed materials.
Tours	\$250 - per tour	<ul style="list-style-type: none"> • One complimentary tour registration, signage on site, credit online and in printed materials.
Coffee Breaks	\$250 - per break	<ul style="list-style-type: none"> • Signage on site, credit online and in printed materials.
Educational Workshops	\$150 - per workshop	<ul style="list-style-type: none"> • One complimentary workshop registration, signage on site, credit online and in printed materials.
Student Scholarships	\$45 - per scholarship	<ul style="list-style-type: none"> • Signage on site, credit online and in printed materials.
General Support	\$50 minimum, up to the amount of your choice	<ul style="list-style-type: none"> • Signage on site, credit online and in printed materials.

To ensure acknowledgement in the printed conference program, please send your check or pledge by December 1, 2013.

MAC 2014 Annual Meeting Sponsorship Form

Please include this form, or a copy, with your donation.

Business _____

Address _____

Contact _____

Phone _____

e-mail _____

Gift Amount _____

_____ **Pledge** _____ **Check Enclosed**

I would like my gift to be used for:

_____ Opening Reception (*min. donation \$1,000*)

_____ Keynote Speaker (*exclusive sponsor*)

_____ Student Poster Session

_____ Tour

_____ Coffee Break

_____ Educational Workshop

_____ Student Scholarship

_____ General Support (*min. donation \$50*)

_____ I want my donation to be anonymous.

_____ I want a MAC member to contact me regarding the specifics of my sponsorship.

_____ Please contact me about Vendor opportunities.

Your donation is tax deductible to the extent allowed by law.

No goods or services were received in exchange for this donation.

Please make your check payable to:

Midwest Archives Conference

Mail to:

Audrey Coleman, Senior Archivist

Dole Institute of Politics

2350 Petefish Drive

Lawrence, KS 66045-7510

The Dole Institute is 10 Years Old

The Robert J. Dole Institute of Politics at the University of Kansas celebrated its 10 year anniversary on July 22, 2013. To celebrate the occasion, the Dole Institute hosted a 90th birthday party for Senator Bob Dole complete with cake, children's activities, and the new permanent exhibit, "Continued Dedication." In September, an interactive touchscreen exhibit "The Dole Institute: The First Ten Years, 2003-2013", featuring 10 years of Dole Institute events, was launched in the visitor's hall. The Dole Institute will continue to commemorate this milestone throughout the 2013-2014 school year with a special 10th anniversary program series relating directly to former U.S. Sen. Bob Dole, new exhibits, and collection projects.



Spencer Research Library News

In August the Processing Department of the Spencer Research Library finally got to move into its renovated work spaces. [see photos below] As is usual in such cases, the contractors ran several months over plans, but we're settled in now, and happy to get back to our old levels of productivity again. We've even hired three new student processing assistants, now that we're not working in our temporary spaces.



This month, employee Larry M. Brow, also learned that he passed the Certified Archivist exam, hosted at the WWI Museum on August 14th. An essay written by Brow titled, "Budgeting for New Technologies," is available in the July/August issue of Archival Outlook.

Dole Archives Awards Research Fellowship

The Dole Archives awarded its 2013-2014 Research Fellowship, a \$2,500 award which supports substantial contributions to the student of Congress, politics, or policy issues on a national or international scale. This year's fellow is Patrick Sandman, a doctoral candidate in United States History at Trinity College, University of Oxford. His dissertation, *Bringing Congress Back In: Watergate and the Politics of Institutional Change*, examines the cultural changes in Congress during the 1960s and its relationship with President Nixon. Sandman conducted research in the Dole Archives the first week of September.

The Dole Archive also hosted Patrick Oluwole Ojo, a travel recipient, for the month of September. Ojo is a doctoral candidate in International Relations at Obafemi Awolowo University in Ile-Ife, Nigeria, working on a dissertation entitled, *Comparative Study of United States' Support for Democracy in Nigeria and South Africa*.

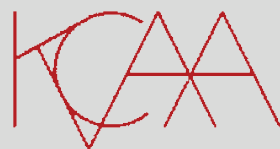
The Research Fellowship and travel grants are made possible through the generosity of the Friends of the Dole Institute.

KC Garment District Pieces the Past Together

Ann Brownfield and David Jackson have completed a book about the history of the Kansas City Garment Industry. Ann is the director of the Historic Garment Museum in Kansas City in the Historic Garment District on Broadway. Donald Jackson heads the Jackson County Historical Society. The book, titled *We Were Hanging By a Thread*, was launched at the Kansas City Public Library by a wonderful Presentation by Ann before a full house – and it has been taped. Books and tapes are available at the Museum. The telephone number



is 913-205-8520. The book has a soft cover consisting of pictures of all of the manufacturer's labels. The plain colored version is \$30.00 and the colored is \$40.00. The tapes are dvds at \$10.00.



KANSAS CITY
AREA ARCHIVISTS

KCAA Officers

Senior Co-Chair
Tonya Crawford
(816) 235-1539
crawfordt@umkc.edu

Junior Co-Chair
Adam Paxson
adam.paxson@gmail.com

Secretary
Marcella Wiget
785-272-8681, ext. 309
mwiget@kshs.org

Treasurer
Maggi Mueller
(913) 253-5086
maggim@spst.edu

KCAA

Kansas City Area Archivists

Individual, Student, and Affiliate Member Benefits

- ◆ Free admittance to all KCAA educational symposia, programs, and events
- ◆ *The Dusty Shelf* newsletter, distributed throughout the year
- ◆ KCAA Membership Directory
- ◆ KCAA scholarships for continuing professional education; minority internship program for students
- ◆ Connect with colleagues through our listserv
- ◆ Discounts on KCAA publications and products

Institutional Member Benefits

- ◆ **All** - Allows for one representative/ voting member and offers the same benefits of other membership categories plus:
 - Discounted membership for additional institution staff (Affiliate member category)
- ◆ **Sustaining** - All the benefits of Basic Institutional members PLUS a feature article in one issue of KCAA's newsletter
- ◆ **Supporting** - All the benefits of a Sustaining Institutional member PLUS a featured write-up for one month on KCAA's Web site about news or special events at the institution

Tax Deductible Contributions

Specify any additional amount you wish to donate to the:

• **Scholarship Fund** (financial support for KCAA members to attend conferences and other educational events) \$ _____

• **Minority Internship Program** (stipend for a qualified intern to work in a participating repository during a 10-week, summer program) \$ _____

Make checks payable to KCAA; mail your check with this form to Robert Burgess, KCAA Treasurer, 5001 N. Oak Trafficway, Kansas City, MO 64118

Membership Form

Membership is for a calendar year, based on the month in which you join or renew. Complete the information below as you want it to appear in the KCAA Membership Directory. List postal and e-mail addresses (home or institution) where information should be sent.



Connect with us on Facebook or visit our website:
www.kcarchivists.org

Name _____
Institution _____
Address _____

City/State/Zip _____
Phone _____
Fax _____
Email _____

Check One: New Membership Renewal

Membership Classification/Annual Dues (Check appropriate classification below):

- Individuals (\$15.00)
- Students (\$10.00)
- Affiliates of Member Institutions (\$10.00)
- Institutional Members (\$30.00)
- Sustaining Institutional Members (\$50.00)
- Supporting Institutional Members (\$100.00)