

Presentation Evaluation Form

Today's date:				
Your name (romaji):				
Your ID number:				
Grading scale: 5=Grrrreat!, 4=Good, 3=Satisfactory, 2=So-so, 1=Not so good				
Presenter's name (romaji):	IBC format? ⁽¹⁾	Content ⁽²⁾	Delivery ⁽³⁾	Overall impression ⁽⁴⁾
1)				
	Comments:			
2)				
	Comments:			
3)				
	Comments:			

- (1) Presentation was well organized in the introduction, body, & conclusion format. Presenter began and ended presentation properly with opening and closing statements.
- (2) Content was appropriate and interesting.
- (3) Good eye contact (with the whole room), appropriate gestures (hand, facial, etc.), clear voice (loud enough, pitch/tone variation, and no monotone). Did presenter just read script, or actually "present" it? Was the speaker relaxed?
- (4) Your general feeling about all parts of the presentation, including presenter's handling of questions. Was presentation entertaining, informative, & well done?