

Sangamon County Department of Public Health Building Safety Section

Application for Plan Examination
And Building Permit

Permit # _____
2833 South Grand Avenue East
Springfield, Illinois 62703
Ph: (217)535-3145/Fax (217) 747-5103

PROPERTY INFORMATION:

STREET ADDRESS: _____ CITY & ZIP _____
CORNER LOT: YES NO ZONING: _____
STRUCTURE DIMENSIONS: WIDTH _____ LENGTH _____ HEIGHT (to peak) _____
SQUARE FOOTAGE OF THE LIVING AREA _____ TOTAL SQUARE FOOTAGE _____
PARCEL NO: _____ PUBLIC WATER: YES NO PUBLIC SEWER: YES NO
DATE STAKED _____

PROPERTY OWNER INFORMATION:

NAME: _____ PHONE #: _____
STREET ADDRESS: _____ C,S & ZIP: _____
E-Mail _____

CONTRACTOR INFORMATION

	NAME, ADDRESS, CITY, STATE, ZIP	PHONE/FAX
GENERAL CONTRACTOR		
E-Mail Address		
ARCH/ENGINEER		
ELECTRICAL		
MECHANICAL		
PLUMBING		
	LICENSE# 058-	
ROOFING		
	LICENSE#	

Improvement type:

PROPOSED USE:

- | | | | |
|--|------------------------|----------------------------|---------------------------------|
| () New Construction (1) | Commercial | RESIDENTIAL | OTHER |
| () Addition (2) | () Theatre (1) | () Hotel, Motel (16) | () Private Garage(Inc. Elect.) |
| () Alteration (3)\$30 min. fee per BEMP | () Night Club (2) | () Multi – Family (17) | () Shed |
| () Relocation (6) | () Restaurant (3) | () IBC Two Family (19) | () Carport |
| () Foundation Only (7) | () Church (4) | () IBC Single Family (20) | () Pole Barn |
| | () Other Assembly (5) | () Modular Home | () Horse Barn |
| | () Business (6) | () Manufactured Home | () Deck |
| | () Beer Garden | | () Siding |
| | () Other _____ | | () Porch |
| | | | () Roofing |

Note: (Ice Barrier is a requirement R905.2.7.1)

CERTIFICATION

I hereby certify that I am the owner of record of the named property or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable federal, state, And local laws. Under penalties of perjury, I hereby certify that applicant (and owner) have fully paid all taxes and all other debts owed to Sangamon County as of the date of this application. In addition, if permit for work described in this application is issued, I certify that the code Official or the code official's authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT

ADDRESS

PHONE NUMBER

▼▼▼**ASBESTOS AWARENESS NOTICE FOR DEMOLITION & RENOVATION PROJECTS**▼▼▼

The Illinois Environmental Protection Agency (IEPA) requires that building owners and contractors notify the IEPA a minimum of ten working days prior to demolition or renovation activities. Also, the Illinois Department of Public Health (IDPH) requires that building owners and contractors notify IDPH prior to renovation activities. Written verification of the disconnection of services from utility companies having jurisdiction and proof of notification to I.E.P.A. is required before a demolition permit application can be accepted by Sangamon County Building Safety Department. The I.E.P.A. may be contacted at (217) 782-3397, and the IDPH at (217) 782-4977.

SIGNATURE OF APPLICANT

ADDRESS

DATE

**Sangamon County Department of Public Health
Building Safety Section
2833 South Grand Ave. East
Springfield, IL 62703
(217) 535-3145 (FAX) 747-5103**

REQUIRED INSPECTIONS

No work shall begin until you have received your permit. In addition, prior to start of any work or issuance of any permits for new structures, you must have your sewage disposal system approved by the Sangamon County Public Health Department (535-3100). A permit will be issued and work may begin after a zoning inspection has been done and approved and all required submissions have been received.

- 1 Zoning inspection will be conducted after our office is notified that the construction site is staked out.
- 2 Footings inspection is to be scheduled & approved **before** ordering concrete and pouring footings.
- 3 Plumbing Ground Work inspection if applicable is to be scheduled & approved **before** concrete floor is poured.
- 4 Electrical Underground Service inspection if applicable is to be scheduled & approved **before** trench is back filled.
- 5 Mechanical Ground Work (in-floor heat) inspection if applicable is to be scheduled & approved **before** concrete floor poured.
- 6 All Electrical, Mechanical, and Plumbing Rough-in inspections must be scheduled & approved before all ceiling, side wall, insulation, sheet rock/plaster walls are installed.
- 7 Fireplace and applicable duct work inspection to be scheduled & approved **before** insulation, sheetrock /plaster walls and ceilings are installed.
- 8 Framing inspection to be scheduled & approved **before** sheetrock /plaster and insulation are installed.
- 9 Insulation inspection to be scheduled & approved **before** sheetrock /plaster is installed.
- 10 Gas line pressure test report is to be submitted to inspector & approved, if applicable, **before** concrete floor poured or prior to Ceiling, side wall insulation, sheet rock/plaster walls, and ceilings are installed if any portion of gas line is concealed.
- 11 **Commercial ONLY:**
A. Rough-in inspection of HVAC, Exhaust and Grease Duct(s) prior to duct wrap or zero clearance insulation.
1) Light test on all grease ducts prior to wrap or enclosure. Ref: IMC 2006 506.3.2.5 Grease duct test. Duct(s) must accessible 360°
- 12 Electrical service/meter base entrance Inspection must be scheduled & approved **before** energizing.
- 13 Final Building, Electrical, Mechanical, and Plumbing inspections are to be scheduled when all Systems are installed and functioning as designed. Plumbing fixtures installed and fully operational, Electrical devices, (lighting, smoke detectors etc.) installed and fully operational, Mechanical equipment, (furnaces, exhaust fans, detectors & alarms, etc.) installed and fully operational, Doors, windows and related hardware installed and fully operational.
- 11 Floor covering, painting and cosmetic finishes installations not required for final inspections.
- 12 Re-inspections for corrective work must be scheduled & approved **prior** to covering or concealing.
- 13 Other inspections may be required for your situation. Please contact this office if you are not sure or have any questions. **Phone # 535-3145**

Covering or concealing any of the above referenced work with permanent construction (concrete, sheetrock, paneling, brick, siding etc.) will not relieve Owner/Contractor from securing those inspections.

You may be required to remove construction to allow for inspection.

All finals must be inspected and approved before a Certificate of Occupancy will be issued. Occupancy is prohibited until the Certificate of Occupancy is granted.

Signature:_____

Date:_____

Please draw a sketch including the following:

- 1. Indicate the structure and how far away it sits from property lines.**
- 2. Show other structures on parcel and distance way from proposed structure.**
- 3. Show where the driveway will be.**
- 4. Show septic & well location if applicable.**

Please indicate the North point.