

The Board of Mayor and Aldermen of the City of Waveland, Mississippi, met in regular session at the Waveland Civic Center, 335 Coleman Avenue, Waveland, MS on September 6, 2011 at 6:30 p.m., to take action on the following matters of city business

Present at the meeting were Mayor David A. Garcia and Aldermen Stahler, Geoffrey, Lafontaine and Kidd

Also present at the meeting was City Clerk Lisa Planchard and City Attorney Gary Yarborough.

**MAYOR'S REPORT**

**(Tape of meeting for listening available via records request, in Meeting folder)**

**AGENDA**

**Re: Amend regular meeting agenda to include Addendum Agenda items herewith**

Alderman Geoffrey moved, seconded by Alderman Stahler to amend the agenda to reflect the following addendum items:

- a. Remove item 16 and in the place of item 16 will be a motion to approve Resolution of the Board of Mayor and Aldermen for September 6, 2011.
- b. Remove item number 20a and 20b.
- c. Set a Special meeting of the Board of Mayor and Aldermen to adopt the 9/30/2012 Budget and set the 9/30/2012 Millage Schedule; this meeting as set for Wednesday, September 14, 2011 at 6:30 p.m.

A vote was called for with the following results:

Yea: Stahler, Geoffrey, Lafontaine, and Kidd

Nay: None

Absent: None

**ALDERMEN'S COMMENTS:** Available via tape upon records request submitted.

**DOCKET OF CLAIMS**

**Re: Claims Nos. 69028-69144**

Spread on the Minutes the Docket of Claims approved by the Board at their last August 17, 2011 Board meeting, as submitted by the City Clerk.

**Re: Approval to Pay Highlighted Invoices on Proposed 9/6/2011 Spreadsheet Docket Schedule**

Alderman Stahler moved, seconded by Alderman Lafontaine to approve Payment of Highlighted Invoices (yellow with a "D") as listed on the proposed 9/6/2011 Spreadsheet Docket schedule, as proposed by the City Clerk.

A vote was called for with the following results:

Yea: Stahler, Geoffrey, Lafontaine, and Kidd

Nay: None

Absent: None

**BUDGET: FISCAL YEAR 9/30/2012/MILLAGE – 9/30/2012 FY**

**Re: Set special meeting date of September 14, 2011 at 6:30 pm for the adoption of the 2012 budget and millage**

Alderman Geoffrey moved, seconded by Alderman Stahler to approve setting a special meeting date for the adoption of the 9/30/2012 Budget and Millage - FY 2012, to be held September 14, 2011 at 6:30 p.m. at the Waveland Civic Center, 335 Coleman Avenue.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

#### **MINUTES**

##### **Re: Meeting of August 3, 2011**

Alderman Lafontaine moved, seconded by Alderman Kidd to approve the minutes of the regular meeting of August 3, 2011 as presented by the City Clerk. **(EXHIBIT A)**

A vote was called for with the following results:

Yea: Stahler, Geoffrey, Lafontaine, and Kidd

Nay: None

Absent: None

#### **RSVP**

##### **Re: Claims**

Alderman Kidd moved, seconded by Alderman Stahler to approve the R.S.V.P. Claims. **(EXHIBIT B)**

A vote was called for with the following results:

Yea: Stahler, Geoffrey, Lafontaine, and Kidd

Nay: None

Absent: None

#### **PROCLAMATION OF EXISTENCE OF A LOCAL STATE EMERGENCY/TROPICAL STORM LEE**

##### **Re: Proclamation of Emergency - Tropical Storm Lee**

Spread on the Minutes Proclamation of the Existence of a Local State of Emergency effective September 2, 2011 - Tropical Storm Lee. **(EXHIBIT C)**

#### **AGREEMENTS/ADVERTISING**

##### **Re: Letter of Endorsement with Hometown Productions for map promotion**

Alderman Kidd moved, seconded by Alderman Geoffrey to approve a Letter of Endorsement with Hometown Productions for the City of Waveland to be part of their map promotion, including required signatures. There will be no cost to the City and the City will receive 300 maps for distribution.

A vote was called for with the following results:

Yea: Stahler, Geoffrey, Lafontaine, and Kidd

Nay: None

Absent: None

**CITY HALL/TRAVEL**

**Re: Travel for City Clerk Planchard and Deputy City Clerk Fayard**

Alderman Lafontaine moved, seconded by Alderman Geoffrey to approve travel for City Clerk Lisa Planchard and Deputy City Clerk Tammy Fayard to attend the Municipal Clerks Certification Training Program on October 27-28, 2011. The City currently has a registration credit for Ms. Planchard. The Clerk's will incur the cost of lodging, meals and transportation.

A vote was called for with the following results:

Yea: None

Nay: Stahler, Geoffrey, Lafontaine, and Kidd

Absent: None

**CITY HALL/POLICE DEPARTMENT/FIRE DEPARTMENT/COURT DEPARTMENT/ANIMAL SHELTER/PUBLIC WORKS/BUILDING DEPARTMENT/PERSONNEL – ALL DEPARTMENTS**

**Re: Clarify 15% pay cut to be extended through September 30, 2011**

Alderman Geoffrey moved, seconded by Alderman Lafontaine to clarify that a 15% pay cut, as approved by the Board of Mayor and Aldermen at their special meeting of August 26, 2011, shall extend through September 30, 2011.

A vote was called for with the following results:

Yea: Stahler, Geoffrey, Lafontaine, and Kidd

Nay: None

Absent: None

**GENERAL FUND/NTF FUND**

**Re: Transfer of NTF Fund to the General Fund (As approved in the April 11, 2011 amended budget)**

Alderman Kidd moved, seconded by Alderman Lafontaine to approve transfer of NTF funds (to the General Fund), as approved by the Board of Mayor and Aldermen in the April 11, 2011 amended budget, for fuel purchases in the Police Department.

A vote was called for with the following results:

Yea: Stahler, Geoffrey, Lafontaine, and Kidd

Nay: None

Absent: None

**108 BOURGEOIS STREET/RESOLUTION/CITY HALL-CITY HALL ANNEX PROJECT/CONTRACTS**

**Re: Approve Resolution, Summary Statement Basis Offer of Just Compensation, Fair Market Offer to Sell, Formal Offer to Purchase Real Property**

Alderman Kidd moved, seconded by Alderman Geoffrey to approve the following regarding the purchase of 108 Bourgeois St., City Hall/City Hall Annex (CDBG), as listed (Items a-d):  
**(EXHIBIT D)**

- a. Resolution authorizing the Mayor of the City of Waveland to establish Just Compensation and Sign Certification.
- b. Summary Statement Basis Offer of Just Compensation in the Amount of \$90,000 with Mayor's signature.
- c. Fair Market Value Offer to Sell including Mayor's signature.
- d. Formal Offer to Purchase Real Property, Parcel
- e. No.161E-0-02-231.000 in the amount of \$90,000.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

**RESOLUTIONS/FEMA-MEMA/PROJECTS/PW'S**

**Re: Approve a Resolution repaying FEMA/MEMA re: Overpayment of certain PW's upon Advance of Closing other PW's**

Alderman Geoffrey moved, seconded by Alderman Lafontaine to approve a Resolution of the Board of Mayor and Alderman repaying FEMA/MEMA within 5 business days, the amount of \$543,256.83 for overpayment of PW #'s 3, 2136, 575 and 7204 upon advance of funds for closing PW's 3214, 4125, 4172, 4222 and 11097. **(EXHIBIT E)**

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

**POLICE DEPARTMENT/PERSONNEL/REQUESTS FOR CASH REIMBURSEMENTS/CITY HALL AND CITY HALL ANNEX/POLICE STATION/DOWNTOWN SIDEWALK IMPROVEMENTS PROJECT/WATER SYSTEM IMPROVEMENTS PROJECT-ANNEXED AREA/DRAINAGE IMPROVEMENTS PROJECT/CIVIC CENTER, LIBRARY, FIRE STATION, COLEMAN AVENUE IMPROVEMENTS PROJECT/POLICE STATION**

**Re: Resignation of Investigator Jeremy Skinner (a)**

**Re: Requests for Cash Reimbursements (b)**

Spread on the minutes the following, as listed (Items a & b (1-10)): **(EXHIBIT F)**

- a. Resignation of Investigator Jeremy Skinner from the Waveland Police Department, effective Friday, September 9, 2011.
- b. Request for Cash Reimbursements:
  1. R-109-379-02-KCR in the amount of 3,214.37 – City Hall and City Hall Annex.
  2. R-118-379-02-HCCR in the amount of \$2,437.50- Police Station.
  3. R-109-379-03-KCR in the amount of \$51,842.33 – Downtown Sidewalk Improvements.
  4. R-118-379-06-HCCR in the amount of \$28,467.60 – Water System Improvements Annexed Area.
  5. R-118-379-06-HCCR in the amount of \$51,084.54 – Water System Improvements Annexed Area.

6. R-118-379-07-HCCR in the amount of \$174,180.60 - Drainage Improvements Project.
7. R-118-379-07-HCCR in the amount of \$14,425.62 – Drainage Improvements Project.
8. R-109-379-02-KCR in the amount of \$59,439.12 – City Hall/City Hall Annex Building.
9. R-118-379-02-HCCR in the amount of \$81,255.21 – Police Station.
10. R-103-379-01-KCR in the amount of \$86,213.04 – Civic Center, Library, Fire Station and Coleman Avenue Project.

**BUDGET MODIFICATIONS/CITY HALL - CITY HALL ANNEX BUILDING**  
**Re: Approve Budget Modification No. 9 showing an increase in appraisal fees**

Alderman Kidd moved, seconded by Alderman Geoffrey to approve changes in Budget Modification No. 9, R-109-379-02-KCR for the City Hall /City Hall Annex Building showing an increase in the appraisal fees from \$1,800.00 to \$4,050.00 and construction from \$116,948.13 to \$132,585.50.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

**CHANGE ORDERS/CITY HALL - CITY HALL ANEX BUILDING/FIRE STATION**

**Re: Change Order No. 7 for an increase of 7 calendar days due to replacement of unsuitable soil in parking lot**

Alderman Stahler moved, seconded by Alderman Geoffrey to TABLE approval of Change Order No. 7 as recommended by Digital Engineering and Recovery Manager, Brent Anderson requesting an increase of 7 calendar days in construction time and an additional \$23,842.24 for replacing unsuitable soil for new parking lot, Bourgeois property purchased–City Hall and City Hall Annex Building and Fire Station Coleman Ave.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

**PAY REQUESTS/CENTRAL FIRE STATION/DOWNTOWN SIDEWALK IMPROVEMENT PROJECT**

**Re: Approval of payment of invoices**

Alderman Geoffrey moved, seconded by Alderman Stahler to approve processing the following Invoices/Pay Requests, as recommended by Recovery Manager, Brent Anderson, (Items a-b):

- a. Payment Application No. 1006-16 from GM&R in the amount of \$177,349.00 – Central Fire Station. **(on Current Docket)**
- b. Invoice No. 24 from Digital Engineering in the amount of \$4,786.50 – Downtown Sidewalk Improvements Project. **(on Current Docket)**

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

**EXECUTIVE SESSION**

**Re: Personnel issues related to contractual issues in City Hall**

Alderman Lafontaine moved, seconded by Alderman Geoffrey to consider going into Executive Session to discuss personnel issues related to contractual issues in City Hall.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

Alderman Geoffrey moved, seconded by Alderman Lafontaine to go into Executive Session to discuss personnel issues related to contractual issues in City Hall.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

With no positive or negative action taken, Alderman Lafontaine moved seconded by Alderman Geoffrey to come out of Executive Session.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

**ADJOURN**

**Re: Adjourn meeting at 8:55 p.m**

Alderman Stahler moved, seconded by Alderman Geoffrey to adjourn the meeting at 8:55 p.m.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

The foregoing minutes were presented to Mayor Garcia on October 7, 2011.

---

Lisa Planchard  
City Clerk

**Page \_\_\_\_\_**  
**Meeting of September 6, 2011**  
**6:30 P.M.**

The Minutes of September 6, 2011 have been read and approved by me on this day the 7<sup>th</sup> day of October, 2011.

\_\_\_\_\_  
David A. Garcia  
Mayor

