



Matanuska Electric Association, Inc. 2016 MEA Board Election Candidate Application & Registration Guidelines

The Board candidate application & registration form must be completed by any member applying for a vacant 2016 MEA Board of Director seat. The information provided is used to develop election materials provided to MEA members/voters, and also to verify whether the individual meets the minimum qualifications to be a candidate for the Board as stated in Article IV, Section 13 and Article IV, Section 4 (e) of the MEA bylaws.

Open board seats include Susitna East and Susitna West (see map on reverse page). No at-large or other district candidates will be accepted.

Annual Meeting and Election are scheduled for Tuesday, April 26, 2016 at Raven Hall at the Alaska State Fairgrounds. Candidates are encouraged to attend and all will be provided the opportunity to provide a 5 minute statement to the membership.

Candidate application deadline is Friday, February 12 at 5:00 p.m. Applications must be received by MEA on or before that date during normal business hours (8am-5pm):

- 1) Hand-delivery: Applications can be hand-delivered to the front desk of the following MEA offices:

Palmer Headquarters: 163 E. Industrial Way
Phone: 761-9300

Eagle River District Office: 11623 Aurora Street
Phone: 694-2161

Wasilla District Office: 1401 S. Seward Meridian Parkway
Phone: 376-7237
- 2) Facsimile or Email Transmission: Applications may be faxed or emailed to the Association's Palmer headquarters at (907) 761-9368 or to cassi.campbell@mea.coop. Persons relying on a fax machine or email to transmit their application must also mail or hand-deliver an original copy of the application as soon as possible. It is recommended that the person sending the facsimile or email retain any available transaction report.
- 3) Postal Service: Applications may be mailed to MEA Election Committee, c/o Matanuska Electric Association, P.O. Box 2929 Palmer, AK 99645-2929; however, it must be *received by MEA* (not postmarked) by February 12, 2016 during regular business hours (8am-5pm).

It is the responsibility of the person filing the application to ensure it has been successfully and completely received by MEA by the due date during regular business hours. For confirmation, you may contact MEA (Cassi Campbell, Public Relations Supervisor) at 761-9317 or cassi.campbell@mea.coop.

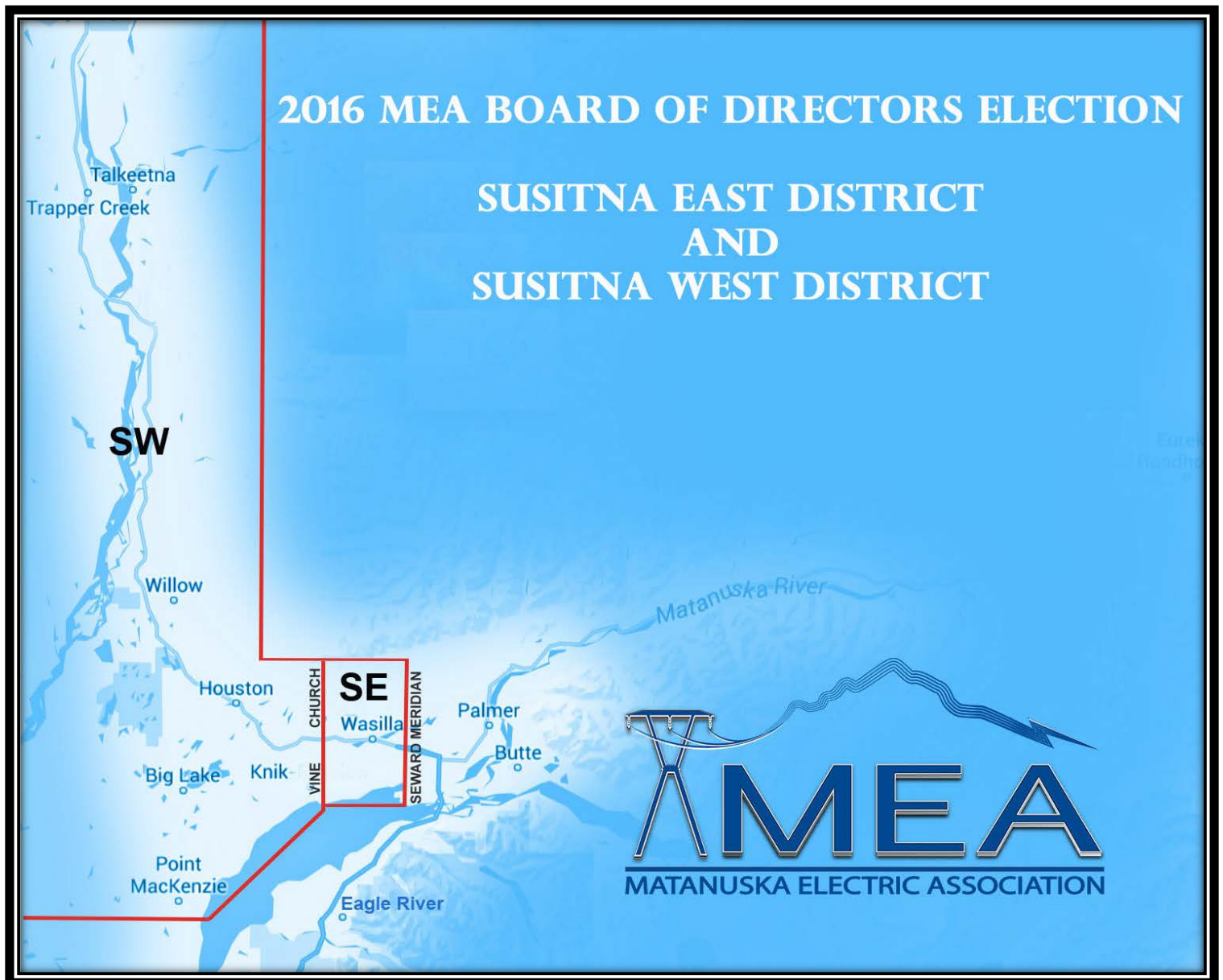
*As of the 2015 election, Article IV, Sections 10 and 11 of the MEA Bylaws titled "Campaign Disclosures" was eliminated and replaced with Article IV, Section 10 stating "It is expected that the board candidates, their campaigns and/or others seeking to influence the outcome of an Association election will hold themselves to the same code of ethics that governs board members." The Code of Ethics for Directors of Matanuska Electric Association, Inc. can be found as a Board Policy 110-1, Resolution No. 1976. This document is attached for reference.



Matanuska Electric Association, Inc.
2016 MEA Board Election Candidate
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This year's annual election features open seats for:
Susitna East District
Susitna West District
and Bylaw Changes

There are no At-Large candidate elections in 2016.
Please refer to the map below for the layout of this year's district elections.





Board Policy 110-1

RESOLUTION NO. 1976

CODE OF ETHICS FOR DIRECTORS OF MATANUSKA ELECTRIC ASSOCIATION, INC.

Directors must:

1. Conduct the business affairs of the association in good faith and with honesty and integrity.
2. Represent the interest of all.
3. Keep confidential any and all information relating to discussions at its executive session including any and all materials, reports or correspondence unless compelled by legal process to disclose such information.
4. Abide by rules and regulations of the association (including but not limited to the association's articles of incorporation and bylaws.
5. Support Board decisions.
6. Disqualify themselves from participation in a decision that may have a financial affect upon personal interests.

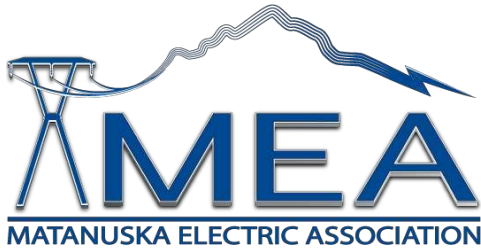
The Association reserves the right to determine if a perceived violation of the code of ethics has been breached and may be addressed by remedies available by law including but not limited to adopting a resolution expressing disapproval of the conduct of the Board member and/or private or public reprimand by the Board.

ELSIE E. "LOIS" LESTER, PRESIDENT
MATANUSKA ELECTRIC ASSOCIATION, INC.

(SEAL)

ATTEST:

PETER H. BURCHELL, SECRETARY-TREASURER
MATANUSKA ELECTRIC ASSOCIATION, INC.



MEA Board of Directors 2016 Election

Candidate Deadlines

Date	Subject
January 8, 2016	Board candidate packets available
February 12, 2016	Deadline to submit application and attachments to MEA
February 16, 2016	Election Committee verifies candidate qualifications and approves ballot
February 17, 2016	Election Committee nominations submitted to MEA Board Secretary
February 20, 2016	Complete list of candidates posted
March 9, 2016	Deadline to submit request for withdrawal from election
April 1, 2016	Anticipated mailing date of election materials to members
April 25, 2016	Mail-in Ballots due by 5:00 p.m.
April 25, 2016	Electronic voting closes at 5:00 p.m.
April 26, 2016	Annual Meeting – 6:00 p.m. Raven Hall, Alaska State Fairgrounds

Please submit any questions you have on the election process in writing. A written response, along with the question, will be sent to all candidates.

To submit questions or for further information, please contact MEA (Cassi Campbell, Public Relations Supervisor) at 907-761-9317 or cassi.campbell@mea.coop.

2016 Board Election Candidate Application & Registration



Matanuska Electric Association, Inc.

P.O. Box 2929, Palmer, AK 99645
(907) 761-9300 Fax: (907) 761-9368
www.mea.coop

Check List

- ☐ Complete and sign application - Pages 1 through 3
- ☐ Attach resume/personal biography - 400 word maximum
- ☐ Attach statements:
 - Why I wish to serve on MEA's Board of Directors - 200 word maximum
 - In your opinion, what are MEA's greatest opportunities and challenges and how will you serve to best meet those on behalf of the MEA members? - 200 word maximum
- ☐ Attach two photographs - Head shots

**Note: Only max word count will be published in election materials distributed to the membership. Any words above the maximum will be deleted.*

Pages 2 through 3 of this application and all attachments are considered public information and will be shared with MEA members and the news media. The Association's bylaws require the Election Committee to determine whether candidates meet the minimum qualifications for membership on the Board. In making this determination, the committee may review your account records with the Association. By submitting this application, you consent to the disclosure of this information to the committee.

Applying for: ☐ Susitna East District ☐ Susitna West District

Name: _____ Date: _____

Mailing Address: _____

City _____ State _____ Zip _____

Physical Address of Primary Account with MEA:

City _____ State _____ Zip _____



2016 Board Election - Candidate Application & Registration

Contact Information

Day Phone: _____ Evening Phone: _____ Message Phone: _____

Facsimile Number: _____ E-mail Address: _____

1. Name: _____
2. Name as you wish it to appear on MEA's Official Notice and ballot.

3. How many years have you lived in MEA's service area? _____
4. Please attach a resume and/or biography to this application.
5. Please list most recent past/present membership in government/civic or fraternal organizations, or board of directors, length of membership, any office held, and term of service.

Membership	Length of Membership	Office	Dates	
			From	To

- 6a. Are you a member of the Association?
a) ☐ Yes ☐ No
- 6b. Are you a bona fide resident in the area served by the Association?
b) ☐ Yes ☐ No
- 6c. As of January 1, 2016, were you a bona fide resident in the district (as defined by Article IV, Section 2 of the Association's bylaws) for which you are seeking election?
c) ☐ Yes ☐ No



2016 Board Election - Candidate Application & Registration

If you answered "No" to any question(s) in 6(a) through 6(c), please provide a written explanation of your answer on a separate sheet of paper.

- 7a. Are you employed by or financially interested in the Association? For purposes of this question, purchasing power from the Association and receiving capital credits does not constitute a financial interest in the Association.
☐ Yes ☐ No
- 7b. Are you employed by or financially interested in (1) an enterprise that competes with the Association or (2) a business primarily selling electric energy, or supplies, or services to the Association?
☐ Yes ☐ No
- 7c. Are you, or is any person living in your household and with whom you are financially interdependent, a member, officer, director, or employee of any union local currently acting as a bargaining agent for any group of Association employees?
☐ Yes ☐ No
- 7d. Are you, or is any person living in your household, currently a complainant in an administrative proceeding or a plaintiff in any litigation filed in a state or federal trial court in which either the Association, one or more of its employees, or one or more of the members of the Board of Directors of the Association are an adverse party, and where the subject matter of the litigation arises out of or otherwise concerns the affairs of the Association?
☐ Yes ☐ No
- 7e. Do you have any relative(s) employed by MEA?
☐ Yes ☐ No

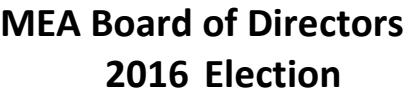
If you answered "Yes" to any question(s) in 7(a) through 7(e), please provide a written explanation of your answer on a separate sheet of paper.

I certify that the application I am submitting is true, accurate and correct.

Signature: _____ Date: _____

Printed Name: _____

This application and all required attachments must be **received** (not postmarked) by **Friday, February 12, 2016**. For questions, please contact Cassi Campbell (Public Relations Supervisor) at 907-761-9317 or cassi.campbell@mea.coop.



Personal Statement *

ATTENTION: 200 word limit per question. Only maximum word count will be published in election materials distributed to the membership. Any words above the maximum will be deleted.

1. Why I wish to serve on the MEA Board of Directors:

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.



Election Committee Question *

ATTENTION: 200 word limit per question. Only maximum word count will be published in election materials distributed to the membership. Any words above the maximum will be deleted.

1. In your opinion, what are MEA's greatest opportunities and challenges and how will you serve to best meet those on behalf of MEA members?

[illegible]