OTIS Otis College of Art and Design

Financial Aid Office
9045 Lincoln Boulevard, Los Angeles, California 90045
Tel 310 665 6880 Fax 310 665 6884
Email otisaid@otis.edu
Website www.otis.edu/finaid

2014-2015 INDEPENDENT HOUSEHOLD RESOURCES VERIFICATION

Your Free Application for Federal Student Aid (FAFSA) was selected for review in a process called "Verification". This process compares information from your FAFSA with this completed worksheet, your 2013 IRS Data Retrieval, W2 Form(s), and any other requested documentation.

If you filed taxes already, the preferred way to complete this application is to use the IRS Data Retrieval Tool by making a correction at **www.fafsa.gov** and linking to the IRS. If the IRS Data Retrieval Tool is not available, you must obtain a **Tax Return Transcript** directly from **www.irs.gov** and submit it to our office. A copy of the 1040 tax form will only be accepted with an amended tax return (1040X). Details can be found at **www.otis.edu/irs.**

Your financial aid will be delayed until **ALL** verification documents requested have been received. Student requirements are updated at www.otis.edu/selfservice under financial aid.

A. Student's Information

Last Name _____ First Name _____ Student Otis X ID _____

B. Student's Family Information

List below the people in your household. Include:

- Yourself and your spouse, if you're married.
- Your children, if any, if you will provide more than half of their support from July 1, 2014, through June 30, 2015, or if the child would be required to provide your information if they were completing a FAFSA for 2014 - 2015. Include children who meet either of these standards, even if they do not live with you AND/OR Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2015.

#	Full Name	Age	Relationship	College Attending in 2014-2015	Will be Enrolled At Least Half Time
	Marty Jones (example)	28	Wife	Central University	Yes
1			Self	Otis College of Art and Design	Yes
2					
3					
4					
5					
6					
7					

C. Income Information to Be Verified

Student Section (check one box only)
☐ Check here if, student is using IRS Data Retrieval Tool on www.fafsa.gov, then Skip to Section E.
☐ Check here if, student have filed taxes and will be turning in a copy of a IRS Return Transcript on www.irs.gov, then Skip to Section E.
☐ Check here if, student will not file and is not required to file a 2013 tax return, Continue to Section D.
☐ Check here if, student filed an extension and a copy of Form 4868 is attached, W2 or if self-employed, a self statement with AGI and taxes paid is also attached.

Student Name: _____ Otis ID #: _____

D. Non-Tax Filers Earned Income Information (Leave blank if no income)

Employer's Name	STUDENT 2013 Amount Earned	Is IRS W-2 Attached?
Suzy's Auto Body Shop (example)	$2,000	Yes

If no W2 then explain why form(s) is not available: _____

E. Other Information to Be Verified

SNAP Benefits Received

☐ Check if someone in the student's household (listed in Section B) received benefits from the Supplemental Nutrition Assistance Program or SNAP (formerly known as food stamps) any time during the 2012 or 2013 calendar years. If asked by the school, I will provide documentation of the receipt of SNAP benefits during the 2012 or 2013 calendar years.

Child Support Paid

☐ Either I or my spouse (if married) who is listed in Section B of this worksheet paid child support in 2013, below is the accurate information. If asked by the school, I will provide documentation of the payment of child support.

Name of Person Who Paid Child Support	Name of Person to Whom Child Support was Paid	Name of Child for Whom Support was Paid	Amount of Child Support Paid in 2013

F. Untaxed Income

Source of Income	Student
Payments to tax deferred pension and savings plan W2 Box 12 D,E,F,G & S	
IRS deductions and payments 1040 line 28+32 or 1040A line 17	
Child Support received	
Housing, food and other living allowances paid to members of military or clergy (Do not include BAH)	
Veterans non educational benefits	
Other untaxed income not reported elsewhere	
Money received, or paid on your behalf not reported elsewhere on this form	

G. Certification and Signatures

By signing this application I certify that I will use federal and/or state student financial aid only for educational purpose in conjunction with the cost of attendance at Otis College of Art and Design. I certify that all of the information reported on this worksheet in complete and correct.

Student's Signature (required) _____ Date _____ Parent's Signature (required) _____ Date _____

Warning: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Do not mail this worksheet to the U.S. Department of Education. Submit this worksheet to the Otis Financial Aid Office.
You should make a copy of this worksheet for your records.