

City of Launceston

2016 Volunteer Recognition Awards

Outstanding Achievement Award

PLEASE USE BLOCK LETTERS

I hereby nominate

Title		Given Name/s					
Surname							
Unit/Street No		Street					
Suburb				State		Postcode	
Postal Address (if different from street address)							
Suburb				State		Postcode	
Phone	H		B		M		
Email							

for an Outstanding Achievement Award in the following category: **(Please ✓ category)**

- ☐ Arts, Culture & Heritage
- ☐ Sport & Recreation
- ☐ Environment, Conservation & Animal Welfare
- ☐ Community, Health & Education
- ☐ Community Safety & Emergency Services

In support of this nomination, I supply the information set out on the following pages.

Your Signature

Date / /

Please return your nomination **by close of business on Friday, 1 April 2016** to
 Volunteer Recognition Awards, Community, Tourism and Events, City of Launceston,
 PO Box 396, Launceston TAS 7250 or email contactus@launceston.tas.gov.au.

Please note late nominations will not be accepted

YOUR CONTACT DETAILS

We need your contact details so that the Awards Committee can contact you if required, for further details about the person you have nominated for an Award.

Please use BLOCK LETTERS.

Title		Given Name/s			
Surname					
Unit/Street No		Street			
Suburb		State		Postcode	
Postal Address (if different from street address)					
Suburb		State		Postcode	
Phone	H		B		M
Email					

PLEASE NOTE: IF YOUR NOMINEE HAS RECEIVED AN OUTSTANDING ACHIEVEMENT AWARD OR SPECIAL CERTIFICATE OF RECOGNITION IN THE PAST 5 YEARS, THEY ARE INELIGIBLE FOR NOMINATION.

Please detail below (in no more than 250 words) reasons why you believe the person or community group/organisation you have nominated should receive an "Outstanding Achievement" Award. Please consider the following criteria when completing your nomination.

1. The impact of their voluntary work on the community, individuals, or organisation.
2. The range of tasks involved in their voluntary work.
3. The amount of time they have dedicated to volunteerism.

(Please feel free to add additional pages if required)

Personal Information Protection Statement
As required under the *Personal Information Protection Act 2004*

1.	Personal information will be collected from you for the purpose of dealing with your application, and may be used for other purposes permitted by the <i>Local Government Act 1993</i> and regulations made by or under that Act.
2.	Failure to provide this information may result in your application not being able to be accepted and processed.
3.	Your personal information will be used for the primary purpose for which it is collected and may be disclosed to contractors and agents of the Launceston City Council.
4.	Your basic personal information may be disclosed to other public sector bodies where necessary for the efficient storage and use of the information.
5.	Personal information will be managed in accordance with the <i>Personal Information Protection Act 2004</i> and may be accessed by the individual to whom it relates on request to Launceston City Council. You may be charged a fee for this service.

File No. SF0139					
EO		OD		Box	
Doc. No.					
Action Officer			Date Received		
S McCormack					