

Studio Tour Application Form

Artist _____ First Name _____ Surname _____

Mailing Address _____ Street _____

City _____ Province _____ Postal Code _____

Telephone – Home _____ Telephone – Daytime _____

Email Address _____

Website _____

Studio Address (if different from above) _____

Medium/Discipline: _____

Briefly describe your work: _____

I, the undersigned, meet the appropriate criteria for my Artist category and agree to the criteria outlined in the **Conditions of Entry**.

Artist's Signature _____ Date _____

Please print or submit electronically. Applications and payments can be completed online, at RichmondHill.ca/eReg. **Program Code: 603501**

← **Turn over to complete application.**

APPLICATION DEADLINE:
Friday, February 5, 2016, 4:30 p.m.

▼ DETACH HERE AND MAIL OR DROP OFF TO ADDRESS ON FORM ▼

About the Studio Tour

Every year, artists from the Richmond Hill Studio Tour invite the public into their homes and studios. It's an opportunity for visitors to get a look behind the scenes, take a self-guided tour, meet the artists and purchase one-of-a-kind artwork. Local sites, such as the Burr House Craft Gallery, Heritage Centre, Boynton House, Mill Pond Gallery, Richland Academy and community centre space, will also open their doors and come alive with colour as they host talented artists. The Studio Tour is free of charge.

The Richmond Hill Studio Tour continues to showcase some of the most impressive art in Canada!



RichmondHill.ca/StudioTour

For more information contact:
michelle.zikovitz@richmondhill.ca
905-787-1441, ext. 222.

Mail or drop off completed applications to:

Michelle Zikovitz, Arts Supervisor
Rouge Woods Community Centre
110 Shirley Drive, Richmond Hill, ON L4S 1Y7



Artists Call for Entry

Saturday, October 15
and
Sunday, October 16



RichmondHill.ca/StudioTour

richmondhillstudiotour.blogspot.ca
facebook.com/richmondhillstudiotour



Conditions of Entry

Eligibility Criteria:

- Priority is given to, but is not exclusive to, **Richmond Hill** residents.
- All art mediums/disciplines are eligible and may include:
 - pottery • wood • glass • fibre/textiles • photography • sculpture • jewelry • printmaking • mixed-media • painting
- Artists must show only their own professional-quality, original works.
- Artists must be in attendance and be prepared to demonstrate and discuss their work during the Studio Tour.
- Artists must participate at events like the Culture Days Preview Show September 30 or October 1 and 2, 2016.
- Artists must provide a signed copy of the *Agreement & Release Form* (provided upon acceptance).
- Artists must provide a completed *Certificate of Insurance Form* or purchase insurance from the Town of Richmond Hill for \$28.
- Artists are expected to assist in the marketing and promotion of the Studio Tour.
- Artists are expected to participate when available at Studio Tour pre-events such as, Doors Open, Canada Day and Park Openings.

Submission Deadlines and Fees:

- Completed applications are due on **Friday, February 5, 2016**.
- Applications can be mailed to or dropped off at:

Rouge Woods Community Centre
c/o Michelle Zikovitz, Arts Supervisor
110 Shirley Drive, Richmond Hill, ON L4S 1Y7
- The application fee is \$35.10 (including HST) and is non-refundable. The artist fee is \$146.35 (including HST). This fee will be returned if the artist is not accepted. Please enclose two separate cheques payable to the Town of Richmond Hill and dated no later than Friday, February 5, 2016.
- The artist fee (\$146.35) will not be refunded once an artist is accepted into the Studio Tour.
- Applicants will be notified of their application status by the end of March, 2016.

The Selection Process:

A Selection Committee, comprised of three professional, accomplished artists, will review your application on Wednesday, February 17. The Selection Committee's mandate is to choose professional quality work from a balanced variety of mediums/disciplines. Those mediums/disciplines should not only reflect an interesting mix and assure a stimulating tour for visitors, but should also represent the most accomplished artists working in that medium/discipline. There is limited space on the Studio Tour, so there will be a proportional guideline followed by the Selection Committee.

You will be required to provide a sample of your work for the selection process during the week of Tuesday, February 9 to Thursday, February 11.

The Selection Committee's decision is final. Only the medium/discipline category(ies) applied for and approved by the Selection Committee can be sold and featured at Richmond Hill's Annual Studio Tour.

Art Classification:

Site Artists

- Must reside or have studio space within the boundaries of Richmond Hill.
- Artists' sites must be suitable for displaying work.
- Artists must provide proof of Liability Insurance as outlined in the *Agreement & Release Form*, provided upon acceptance.

Guest Artist A

- Has **no** studio space, but would like to participate at a shared Richmond Hill location, such as Oak Ridges Community Centre, Heritage Centre, Burr House*, Boynton House, Mill Pond* or Richland Academy.

Mill Pond Gallery * Must be a member of good standing.
Burr House * Preference will be given to Guild members.

Second choice of site: _____

Guest Artist B

- Has **no** studio space. Site artist host has been arranged and confirmed.
**The availability of this category is dependent upon the willingness of site artists to provide space.*

Guest Artist C

- Has **no** studio space and would like to be paired with another artist at his/her personal studio.

If you have questions, contact Michelle Zikovitz, Arts Supervisor, at michelle.zikovitz@richmondhill.ca or call 905-787-1441, ext. 222.

Studio Tour Application Form

Fees for all categories:

\$35.10 for Non-refundable Application Fee (includes HST)

\$146.35 for Artist Fee (includes HST)

Artists must complete this application and attach the following:

- Two cheques (one for \$35.10 – non-refundable Application Fee and one for \$146.35 – Artist Fee) made payable to **The Town of Richmond Hill**.
- Payment can also be completed online at **RichmondHill.ca/eReg**. Course code: **603501**
- Two jpeg images of selected recent work via Dropbox or USB sticks for the Studio Tour brochure and for use in the selection process.

Note: Artists are required to submit one original art piece for the selection process between Tuesday, February 9 to Thursday, February 11. Failure to do so will constitute an incomplete application. Incomplete applications will not be considered.

New or returning artists (less than three consecutive years):

For those who are new to the Tour or have not participated for the last three consecutive years (2013, 2014, 2015), please also include:

- Six to eight digital jpeg images per category(s) of work since 2013 via Dropbox or USB sticks
- A separate listing of the digital images, including the artist's name, medium, size, year produced and selling price.

Please refer to the **Conditions of Entry** for further details and instructions.

Select the category for which you are making this application:

Please check all boxes that apply to you. You can refer to the **"Artist Classification"** to the left as a reference.

Site Artists

Willing to be a host studio.

Willing to host at my studio: _____

Guest Artist A

Oak Ridges Community Centre, Heritage Centre, Burr House*, Boynton House, Covernotes, Mill Pond* and Richland Academy

Name of preferred site: _____

Mill Pond Gallery * Must be a member of good standing.
Burr House * Preference will be given to Guild members.
Or second choice of site.

Guest Artist B

Site artist host has been confirmed.

Name: _____

Guest Artist C

Site artist host has not been confirmed.

Name: _____

▶ DETACH HERE AND MAIL OR DROP OFF TO ADDRESS ON FORM ▶