

## Instructions to complete forms online

Parents,

We are in the process of placing and maintaining all athletic forms in Rank One Sport, a new online program that will benefit Athletic Trainers, Coaches, parents, and players. All forms will be accessible to each coach and athletic trainer at any time. It will decrease the paperwork for parents and increase productivity for everyone. Please fill out these forms ASAP. Thank you for your continued support.

1. Go to **wfisd.net**
2. Select **Departments** from the toolbar at the top of screen
3. Select **Athletics** from the Directory
4. Choose **RankOneSport** from the menu on the left
5. Select **"Fill out Electronic Forms"** at the top right of the screen
6. Select State: **TX**
7. Select **Wichita Falls ISD** in the dropdown menu
8. Select **Electronic Participation Forms**
9. Choose each form from the dropdown menu-fill out each online form
10. Be sure to click **Submit** button before exiting the screen