



# Saskatchewan Filmpool Cooperative

Filmmaker's Production Assistance Program and First Film Fund application form

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**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Contact:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Project Title:** \_\_\_\_\_

**Category:**  Production  Post Production  Distribution  First Film Fund

**Genre:** \_\_\_\_\_ **Duration:** \_\_\_\_\_

**Shooting format:** \_\_\_\_\_ **Finishing Format:** \_\_\_\_\_

**Director:** \_\_\_\_\_

**Producer:** \_\_\_\_\_

**Writer:** \_\_\_\_\_

**Delivery Date:** \_\_\_\_\_

**Synopsis:**

(one brief paragraph)

<b>Section C: Budget Summary</b>		This is a summary. A complete, detailed budget must also be supply for Section D.5.	
<b>Unconfirmed Funding</b>	<b>Amount</b>	<b>Date:</b>	
<b>Unconfirmed Funding Total:</b>			
<b>Confirmed Funding</b>			
<b>Confirmed Funding Total</b>			
<b>Expenses</b>			
<b>Cast and Crew</b>			
<b>Equipment</b>			
<b>Administration</b>			
<b>Other</b>			
<b>Total Expenses</b>			
<b>Total Budget (Amount should balance)</b>			

<input style="width: 90%; height: 20px;" type="text" value="\$"/> <input style="width: 90%; height: 20px;" type="text" value="EQ"/> <input style="width: 90%; height: 20px;" type="text" value="1"/>	<b>Saskatchewan Filmpool Cooperative Office Use Only</b>
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- optional**  I am applying for an equipment rental deferral to access the Filmpool's equipment or facilities in the amount of \$ \_\_\_\_\_
- I am applying for and have filled out the William F. Whites equipment rental deferral application
- I would like to be added to a list of volunteers

## Section D: Support Material

All applications will be reviewed and considered based on the merit of the project and the quality of the support material included in the application. It is strongly recommended that you discuss your support material and your application with Filmpool staff.

Filmpool grants are competitive, when choosing your support material, ensure that you present the strongest material possible and that it has a strong relationship to your current project.

Each application must be photocopied and presented to the Jury for consideration in its entirety. In order to reduce costs and waste and out of consideration for the jury, please make sure that your support material *strictly* adheres to all word limits. Applications that greatly exceed the limits will be reduced by staff.

Please ensure that you have answered all the questions that pertain to your application, incomplete applications will not be considered.

### 1. Cover Letter

All applications must come with a brief cover letter of support introducing yourself and your application to the jury. (250 words max).

### 2. Description of Artistic Intent

Describe your purpose for creating this project. What are you exploring? Why do you feel it is important to create this film in the way it is envisioned? (250 words max.)

### 3. Treatment

Describe the film's audio and visual styles. **What will the audience see?** And how does this affect the mood of the film? Address any visual themes and formal generalities in relation to your artistic intent. Examples may include composition, lighting, acting style, audio manipulation, etc. (500 words max.) A sample treatment is available online.

### 4. Script

Please include up to 10 pages of your script. If you are applying for post-production funding and are including a rough cut of your film you may decide that a script is not necessary, if you are including rushes for support material a script is necessary. If your project is a documentary or experimental production that does not have a script, than an expanded Treatment is necessary.

## **5. Budget**

Include a complete budget showing all expenses and revenues, deferrals, special technical requirements and applications from other funding sources (confirmed and pending). Breakdown the budget so a jury will understand exactly how much money is needed for each step of the film's creation. Be aware some film post-production techniques are complex and often have hidden steps and costs. Please contact the Filmpool if you have any questions. A sample budget is available online at [www.filmpool.ca](http://www.filmpool.ca).

## **6. Production Schedule**

Include location information, a production schedule and expected completion date. Point form is acceptable.

## **7. Distribution Schedule**

Please include a plan for distribution of your film; dates for festivals, broadcasters and other venues should be detailed. Point form is acceptable.

## **8. Cast and Crew Lists**

Include a c.v. for yourself and for key positions. The jury may not know these people. Explain what the key actors for crew members will bring to your film. Crew members using Filmpool equipment must be recognized by Production staff as capable and must be members in good standing.

## **9. Audio and Visual Support Material**

The jury has limited time for viewing support material, please limit your material to 5 minutes maximum. For longer productions, please indicate which 5 minutes should be viewed and reflect your application strongest. Please limit the number of films being submitted to three.

- Includes at least one example of your previous work (preferably on 16mm, DVD or cued VHS cassette). Please explain how this work relates to your application.
- Include rushes or a rough cut for if you are applying for Post-production.
- Include a storyboard if creating an animated film.

## **10. Additional Support Material**

Please include at least one letter of support from a person who is familiar with your filmmaking ability and your current project. Your letter should come from someone who is established in the community.

### Section E: Declaration:

By signing this declaration I understand that I:

- Have a complete application, ready for consideration by the Jury.
- Understand the eligibility criteria for the category I am applying in and that my project conforms to that criteria.
- Have the legal and moral rights to this project and I hold all copyrights.
- Do not have any outstanding grants with the FilmPool and that my accounts are in a “good” standing.
- And this application are subject to the policies and structures outlined in the FilmPool’s policy manual regarding FilmPool grants and membership.
- Agree to abide by the decisions of the jury and the Board of Directors of the FilmPool.
- Certify that my statements are true and complete, to the best of my knowledge.

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Signature of Applicant

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Date