



**MAHARASHTRA STATE,
BOARD OF TECHNICAL EDUCATION
AUTONOMOUS
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No.MSBTE/D-52-AMC/2007 / 4666

Date: 03/05/2007

To,
The Principal
All the institutes
Conducting Diploma in pharmacy course.

Sub: Diploma in pharmacy, part III pharmacy practice training

In accordance with the ER 91. Part III of the course leading to diploma in pharmacy, to be completed by student after appearing in part II i.e. final year diploma in pharmacy examination.

The part III includes practical training under a registered pharmacist at licensed medical store/Govt/ESIS/Municipal Hospitals/Pharmaceutical Industries for a minimum 500 hours, spread over not less than 3 months.

In some Institutes the Part III, is not currently monitored or evaluated by MSBTE or the institute. The student is not checked whether he/she has really undergone training under qualified pharmacist by actually working in organization.

Since, MSBTE issues diploma certificate based on completion of part I (first year diploma pharm).Part II (final year diploma.) Part III (training) the evaluation becomes essential for quality technical manpower.

The following steps should be taken by the institute before recommending student for issuing the final certificate by the MSBTE.

1. The institute should identify places of training organization such as licensed medical stores/Govt/ESIS/Municipal Hospitals / Pharmaceutical industries and their acceptance to impart training for 500 hours duration atleast to two students.
2. Procedure to be followed prior to commencing of the training:
 - I) The Head of an Academic Training Institution, on application shall supply in **triplicate** 'Practical Training Contract Form' for Qualification as a Pharmacist to candidate eligible to under-take the said Practical Training. The Contract Form shall be as specified in **Annexure I** to these regulations.
 - II) The Head of an Academic Training Institution shall fill Section-I of the Contract Form. The trainee shall fill Section-II of the said Contract Form and Head of the Institution/Organisation agreeing to impart training, shall fill section-III of the said contract Form.
 - III) It shall be the responsibility of the trainee to ensure that one copy so filled is submitted to the Head of the Academic Training Institution and the other two copies shall be filled with the Apprentice Master or with the trainee pending completion of the training.

3. Certificate of passing diploma in pharmacy (Part – III)

On satisfactory completion of the apprentice period, the Apprentice Master shall fill SECTION IV of the Second copy and Third copy of the Contract Form and cause it to be sent to the Head of the Academic Training Institution who shall suitably enter in the First copy of the entries from the Second copy and Third copy and shall fill SECTION V of the Three copies of Contract Form and thereafter hand over both the Second copy and Third copy to the trainee.

This, if completed in all respects, shall be regarded as a Certificate of having successfully completed the Course of Diploma in Pharmacy (Part – III)

4. Student pharmacist should maintain the daily diary of prescriptions honored in a day, should get it counter signed by Apprentice Master.
5. Institute should conduct surprise inspection by sending concerned teacher atleast once in the entire period of training and also maintaining telephonic contacts for getting information about attendance/ progress of student.
6. After completion of training student is required to get evaluation sheet filled by trainer to submit to institute as per the format (**Annexure II**)

The above procedure is mandatory towards obligation of judicious evaluation and monitoring of training under part III as laid down under ER 91. This will result in the improvement of quality of assessment and implementation of curriculum Diploma in Pharmacy effectively.


Secretary,
Maharashtra State Board of Technical Education
Mumbai.

1. Copy w/c. to the Director Maharashtra State Board of Technical Education Mumbai
2. Copy to the Dy. Secretary M.S. Regional Board of Technical Education for information & see that the part III training of Diploma in pharmacy is carried out as per guidelines.

Annexure I

Practical Training Contract Form for Pharmacists.

(Certificate for completion of Dip. In Pharmacy, Part III)

Section I

This form has been issued to _____

(Name of student pharmacist)

Son of / daughter of _____

Residing _____

Who has produced evidence before we that he/she is entitled to receive the practical Training as set out in the Education Regulation framed under 10 of the pharmacy Act. 1948

Place-

Date _____

Principal/Head of the Diploma in pharmacy

Section II

1. _____ accept _____
(Name of student pharmacist) (Name of the Apprentice Master)

of _____ as my Apprentice Master
(Name of the Institute, Hospital/ pharmacy)

For the above training and agree to obey and respect him/her during the entire period of my training.

Place-

Date _____

(Student Pharmacist)

Section III

1. _____ accept _____

(Name of the Apprentice Master)

(Name of the Student Pharmacist)

as a trainee and I agree to give him/her training facilities in my organization so that during his/her training he/she may acquire.

1. Working knowledge of keeping of records required by the various Acts affecting the Profession of pharmacy: and
2. Practice experience in
 - a. the manipulation of pharmaceutical apparatus in common use;
 - b. the recognition of chief crude drugs and chemical substances used in medicine;
 - c. the reading, translation and copying of prescriptions including the checking of doses;
 - d. the dispensing of prescription illustrating the commoner methods of administering medicaments; and
 - e. the storage of drugs and medicinal preparations

I also agree that a Registered Pharmacist shall be assigned for his/her guidance.

Place-
Date _____

(Apprentice Master)
(Name and address of the Institution)
Registration no.

Section IV

I certify that _____ has
Under gone _____ hours training spread over _____ months in accordance
With the details enumerated in section III.

Drug License No.

Place-
Date _____

Head of the Organisation /
Pharmaceutical Division

Section V

I certify that _____
(Name of the student)
has completed in all respect his practical training under regulation 20 of the Education
Regulation framed under section 10 of the pharmacy Act. 1948. He had his practical training
in an Institution approved by the pharmacy Council of India.

Place-
Date _____

Principal/Head of the Dept. of Diploma pharmacy

Trainer/Supervisor's rating of the Student's Performance
(Please put a tick mark in the appropriate column)

Name of the Student Pharmacist _____

Sr. No.	Characteristic	RATING			
		Very Good	Good	Satisfactory	Unsatisfactory
1	Regularity				
2	Punctuality				
3	Accuracy				
4	Neatness				
5	Initiative				
6	Insight for the understanding of the work				
7	The sense in carrying out the assigned duties				
8	Involvement in the work				
9	Willingness to take up additional work				
10	Maturity in Interpersonal relations				

Other observations, if any :

PLACE:

DATE:

Signature:

Designation: Seal of the Training Organisation