

Board Final Report Form

To be completed and signed by the board's senior business official and forwarded along with the signed TLLP Teacher Participant Final Report Form to the Ministry of Education at TLLP-PALPE@ontario.ca on the last business day in July.

TLLP Project Title:

TLLP Project Leader

Name of School Board

Expenditures

Please list all the expenditures for this project.

Budgeted Expenditures (refer to the Project Proposal)		Actual Project Expenditures		Explanation of variances of over 10% between Budgeted and Actual Expenses
Type of Expenditure (e.g. release time, resources)	Amount (\$)	Type of Expenditure	Amount (\$)	
Total Actual Project Expenditures				
Board Administration Fee (10% of total project allocation – if unsure, see contract agreement for exact amount)				
Total Actual Expenditures (Actual Project Expenditures + Board Administration Fee)				
Total TLLP Funds allocated by the Ministry (if unsure, see contract agreement for exact amount)				
<u>Total unspent TLLP funds</u> (note: total expenses shall not exceed TLLP funds granted)				



In what ways does your board plan to build upon and share the learning gained from this project?

Board Senior Business Official and TLLP Board Contact Declaration

I declare that the above expenses are accurate.

Senior Business Official Name

Telephone Number	Email Address
Signature	Date (yyyy/mm/dd)

TLLP Board Contact Name	
Telephone Number	Email Address
Signature	Date (yyyy/mm/dd)

Send the signed TLLP Board Final Report Form, the signed TLLP Teacher Participant Final Report Form, and any additional artifacts to TLLP-PALPE@ontario.ca.

