

ANNUAL GENERAL MEETING OF THE CANADIAN HEMOCHROMATOSIS SOCIETY/SOCIÉTÉ CANADIENNE DE L'HÉMOCHROMATOSE HELD AT RICHMOND CARING PLACE, RICHMOND, BC ON JUNE 26, 2013.

**MEMBERS PRESENT: WARREN FUNT
 PATRICK HANEY
 DAVID LLOYD**

**MEMBERS PRESENT BY
TELEPHONE: KAY EASON
 SHANNON HANEY
 FRANK ERSCHEN
 MARGARET WOODLOCK**

MEMBERS PRESENT BY PROXY:

REV. DUNCAN ABRAHAM	MARJORIE LOUNDER
TIM ADDISON	ELLEN MACDONALD
DOUG ANNABLE	BARBARA MCKAY
E.M. BARNETT	MARJORIA MCKINNON
PATRICIA E. BRIND	CHARMIAN MOUL
LINDA CHRISP	DENISE OATS
D. MARIE CRELLIN	JACQUELYN E. RAWSON
CAROLYN DOW	GOERAN REMAHL
ISABELLE N. FOLEY	TOM B. ROGERSON
JANE GIBSON	WILLIAM SAYWELL
H. PATRICIA GILLEY	PAM SINCLAIR
CAROLLE HACHE	BONNIE SMITH
M. HAYWARD HUNKEN	ELSIE WALKER
NETTIE KEMP	RONALD E. WALKER
CHRISTINE KULLMANN-TAYLOR	DENNIS R. WESTLUND

**MEMBERS ABSENT: RYAN HOWE
 DR. SAMUEL KRIKLER
 KELLY MCQUIGGAN
 PAT MCPARLAND
 GORDON SUTHERLAND**

**ALSO PRESENT: STEPHEN P. BROMLEY – BOARD CANDIDATE
 JOHANNA SWENSON – BOARD CANDIDATE
 BOB ROGERS –EXECUTIVE DIRECTOR
 FRANK BERTO – MEDIA/DONOR COMMUNICATIONS
 LINDA CARLETON – VOLUNTEER COORDINATOR
 JACKIE WU– ADMINISTRATIVE ASSISTANT
 BRENDA OHARA – DIRECTOR OF COMMUNICATIONS**

**MARILYN SAKIYAMA – VOLUNTEER COORDINATOR
(ret'd)
DR. ANOOP SAHOTA – MEDICAL COORDINATOR
JOANNE WANG – ACCOUNTANT
BETTY AINSLIE – RECORDING SECRETARY**

1. WELCOME AND CALL TO ORDER AND APPROVAL OF AGENDA

Pat Haney acted as Chairman and called the meeting to order at 4 p.m. (Pacific Time). The Chairman welcomed all members and noting those members present in person, those in attendance by telephone and those in attendance by proxy declared a quorum of members present and the meeting properly constituted for the transaction of business. All proxy votes were given to the Chairman Pat Haney.

David Lloyd **moved** Warren Funt seconded to approve the Agenda as presented. Motion carried unanimously.

2. APPROVAL OF MINUTES OF 2012 AGM MEETING

It was noted that in the AGM Minutes of June 27, 2012, under Nominating Committee Report the name, Elizabeth Minish, is to be removed.

Warren Fund **moved** Frank Erschen seconded to approve the Minutes as revised. Motion carried unanimously.

3. PRESIDENT'S REPORT

Pat Haney tabled his President's report and made the following comments:

- Because of limited resources we need to be careful where we put our time, money and energy.
- The following are the 4 top objectives of the Society
 - Be truly national in the delivery of the program – set up an office in central Canada
 - Diversify our donors. We need to expand the number of major donors such as other national foundations, corporate sponsors as well as individual donors.
 - Leverage our volunteers in regional chapters – have these people be our eyes, ears and arms in the community.
 - Continue to add structure to our Society –prepare documentation to grow the Society with a purpose. Keep ourselves aligned.
- Pat thanked the Board Members who have served in the past, Bob Rogers and his team and the volunteers.

Warren Funt **moved** David Lloyd seconded to accept the President's Report. Motion carried unanimously.

4. REPORT OF THE SECRETARY

No report was received.

5. 2012 FINANCIAL REVIEW AND STATEMENTS

In the absence of the Treasurer, Bob Rogers presented the Financial Report. He tabled and reviewed the financial statements of 2011 and 2012. Bob advised that the Auditors Dickson, Stojak and Brown gave the Society a clean report and no adjustments were made. The Statements include the financials for both 2011 and 2012. He referred the Board to Page 6 Note 2 of the Statements where it reports that the Society has adopted the new Canadian Accounting Standards for not for profit organizations (ASNFPO) effective January 1, 2012. These are the society's first financial statements prepared in accordance with ASNFPO and the transitional provisions of Section 1501 of Part III.

Margaret Woodlock joined the meeting by telephone at this time.

Bob reported on the following:

- Cash has increased and the loan has decreased so they offset each other.
- Assets are reduced because of the computers being written off in 2012.
- Donations increased by \$23,000 and BC Gaming Grant increased to \$123,000.
- Members fees have decreased due to change in membership method however this will level off and be healthy.
- Printed materials were redesigned which have increased the printing costs and postage.
- Special events – increased due to spring tour in BC.
- Rent – increased because renting larger office.
- Salaries– increased due to hiring of Volunteer Coordinator and Event Planner.

David Lloyd **moved** Warren Funt seconded to accept the Financial Statements as presented. Motion carried unanimously.

Kay Eason joined the meeting by telephone at this time.

6. EXECUTIVE DIRECTOR'S REPORT

Bob Rogers tabled and reviewed his report. He reported that because of the BC Gaming Grant they were able to do more with the Awareness Program. These events were well attended. Bob advised that the PowerPoint presentation which was put together by Dr. Krikler was very informative. Special thanks were expressed to Dr. Krikler for preparing this useful tool.

Kay Eason left the meeting at this time.

Bob continued with the following comments:

- Volunteer program is growing and the number of chapters is increasing. Bob expressed thanks to Marilyn Sakiyama for the good groundwork she did in

starting this program. Linda Carlton has taken over this program as well as helping in the office taking support calls and administrative supervision.

- Frank Berto is making good connections with the media to advertise upcoming HHC presentations. He was particularly instrumental in making the connection with CBC.
- Communication continues to be important. Iron Filings Newsletter is a source of information for members and inquirers as well as a fund raising document. Positive comments have been received on these newsletters.
- Joanne Wang is the accountant and is very capable. She has her diploma in financial management.
- Dr. Anoop Sahota is a medical doctor waiting for his accreditation in Canada. He is a high level individual working on the medical referral list and is very knowledgeable about Hemochromatosis.
- Jackie Yu works in the office as a project assistant and executive assistant to Bob.
- Annie Yao – works in the office answering the phone.
- Emma Chen – is doing translations from English to French.
- Bob stated that he is very thankful this competent team.

David Lloyd **moved** Warren Funt seconded to accept the Executive Director's report as presented. Motion carried unanimously.

7. RETIRING DIRECTORS, OFFICERS AND PRESENTATIONS

Pat Haney expressed thanks to Frank Erschen for his 6 years of service on the Board and particularly for his mentorship to him. He advised that he will be missed.

Bob Rogers added his appreciation for Frank's contribution to the Board. He has been a leading example and gave good leadership. He set a very vigorous agenda to accomplish goals which has resulted in the development of the Strategic Plan.

Frank Erschen responded by thanking Pat and Bob for their kind words. The work, passion, opportunities and challenges have been exciting. He expressed his appreciation for the 6 years he was able to serve on the Board and wished the Board good luck going forward.

The Board recognized Pat McParland's 5 years' service on the Board. He was a good contributor and an avid supporter. Pat and 6 members of his family all have Hemochromatosis. Bob reported that Pat apologized that he was not able to attend this meeting.

Bob reported that both Frank and Pat will be receiving a certificate in recognition of their years of service and a parting gift.

8. NOMINATION COMMITTEE REPORT

Warren Funt reported that the following candidates are nominated as new Board Members:

Stephen Bromley
Gordon Sutherland
Johanna Swenson

The following people are nominated to be reappointed as Board Members:

Warren Funt
Patrick Haney
Shannon Haney
Ryan Howe
Dr. Samuel Krikler
David Lloyd
Kelly McQuiggan.

Frank Escher **moved** David Lloyd seconded to accept the slate of nominations as presented. Motion carried unanimously.

Thanks were expressed to those Members who have served and are continuing to serve and congratulations were expressed to the new Board Members.

9. APPOINTMENT OF AUDITORS

Frank Erschen **moved** Johanna Swenson seconded to appoint Dickson Sojack and Brown as Auditors for the Society for the fiscal year 2013. Motion carried unanimously.

10. OTHER BUSINESS

Resolution

Pat Haney reported that they were finding the Vision of the Society was being presented in 3 different ways therefore there was a need to resolve this. Pat stated that the name of the Society now includes both English and French. He reported that the purposes include: Public Awareness, Client Support, Partnerships and Politics and Packages and Policies. He reported that after many discussions the Board brings forward the following revisions to this meeting for acceptance by the Board.

Vision:

An end to suffering and premature death related to hemochromatosis in Canada.

Objectives of the Society:

The Canadian Hemochromatosis Society/Société canadienne de l'hémochromatose (CHS/SCH) promotes the early diagnosis of hemochromatosis by raising public awareness, informing the medical community, and encouraging early screening of

at-risk populations. The CHS/SCH provides support and information to individuals and families affected by iron overload.

Constitution:

1. The name of the Society is the Canadian Hemochromatosis Society/Société canadienne de l'hémochromatose (CHS/SCH) hereinafter referred to as the "Society".
2. The objectives of the Society are to:
 - Promote the early diagnosis of hemochromatosis by raising public awareness of the disorder, informing the medical community about hemochromatosis, and encouraging early screening of at-risk populations for iron overload;
 - Provide support and information to individuals and families affected by hemochromatosis; and
 - Perform such other acts and things as are incidental to or necessary for the advancement of the purposes of the Society.
3. The activities and purposes of the Society shall be carried out without purpose of gain for its members and any income, profit or other accretions to the Society shall be used for promoting the purposes of the Society.
4. In the event of the winding up or dissolution of the Society, all funds and assets of the Society remaining after the payment or satisfaction of all costs, charges, expenses, debts and liabilities of the Society including the remuneration (if any) of a liquidator, and after payment to employees of the Society of any arrears of salaries or wages, shall be given, transferred and distributed to such organizations with similar interests that are registered charities pursuant to the Income Tax Act (Canada) that shall be designated by the members of the Society.
5. Paragraphs 3, 4 and this paragraph are unalterable in accordance with section 22 of the Society Act.

Johanna Swenson **moved** Warren Funt seconded to accept the Vision, Objectives and Constitution as presented. Motion carried unanimously.

There being no further business Frank Erschen **moved** the meeting be adjourned at 5 p.m.

Chair

Secretary