

2016 RENT DIRECT DEBIT REQUEST (DDR)

I/We authorise Campus Living Villages Murdoch Pty Limited (ABN 80 135 260 383) (the Owner) to debit or transfer funds from my/our nominated account at the financial institution identified below for the amounts and at the frequency indicated below. The Rent amount is as agreed to in writing by the Tenant in the Residential Tenancy Agreement. This is subject to the terms and conditions overleaf.

This request is valid until cancelled, superseded or no longer required to meet my/our obligations to the Owner under the Residential Tenancy Agreement.


OPTION 1: Australian Bank Account

ANZ Direct Debit ID 317267

Account Holder	
Signature	
Bank / Branch	
BSB Number	___ - ___ - ___
Account No.	___ - ___ - ___ - ___ - ___ - ___

RESIDENT NAME:	<i>SURNAME / FAMILY</i>	<i>GIVEN NAMES</i>
Signature:		
Date:		

OR OPTION 2: Credit Card

Cardholder Name		
Signature		
Card Type	<input type="checkbox"/> Visa <input type="checkbox"/> Mastercard	
Card Number	___ - ___ - ___ - ___ - ___ - ___ - ___ - ___ - ___ - ___	
Expiry Date		CVV/CSC 

Please note, if you elect to pay via credit card, a credit card surcharge applies, currently 1.54% .

RESIDENT NAME:	<i>SURNAME / FAMILY</i>	<i>GIVEN NAMES</i>
Signature:		
Date:		

Frequency (tick ONE box)

- Fortnightly 2 weeks payable in advance as per Murdoch Rent Schedule 2016 until end of contract period.
- Half Year Semester payments due on or prior to start of contract. Details will be emailed to you.
- Full Year Full Year payments due on or prior to start of contract. Details will be emailed to you.

RENT PAYMENT

Direct Debit Request Terms & Conditions

1. Definitions

Account means the nominated account held at your financial institution from which we are authorised to debit or charge funds from.

Agreement means this Direct Debit Request agreement between you and us.

Business Day means a day other than a Saturday or Sunday or a public holiday listed in Western Australia.

Debit Day means the day that particular payment is due by you to us.

Us or we means Campus Living Villages at Murdoch Pty Ltd.

You means the customer who signed the direct debit request.

Your financial institution is the financial institution or credit card type where you hold the account that you have authorised us to arrange to debit the amounts specified in this Agreement; and

In Writing includes notification by e-mail.

2. Debiting Your Account

i. By signing this Agreement, you have authorised us to arrange for funds to be debited or charged from your account in accordance with the terms and conditions of this Agreement.

ii. We will only arrange for funds to be debited or charged from your account as authorised in this Agreement.

iii. If the Debit Day falls on a day other than a Business Day, we may direct your financial institution to debit your account on the following Business Day.

3. Changes By Us

i. We may vary any details of this Agreement at any time by giving you at least seven (7) days written notice.

ii. We reserve the right to cancel your payment arrangements if (3) three or more drawings are returned unpaid by your nominated Financial Institution and to arrange with you an alternate payment method.

4. Changes By You

i. If you wish to stop or defer a debit payment authorised under this Agreement, you must notify us in writing at least two (2) Business Days before the next debit day and, as this may put you in breach of your obligations under the Residential Agreement, you must promptly agree with us an alternative means of payment. You may also wish to inform your nominated financial institution of the stopped or deferred payment.

ii. You must not cancel this Agreement, unless you have given us at least 10 Business Days prior written notice and, as this may put you in breach of your obligations under the Residential Agreement, you must promptly agree with us an alternative means of payment.

iii. You may request change to the drawing amount and/or frequency of your payment arrangement by contacting us and advising your requirements no less than two (2) Business Days prior to the next debit day.

5. Your Obligations

i. It is your responsibility to ensure that there are sufficient cleared funds in your account to allow a debit payment to be made in accordance with this Agreement.

ii. If there are insufficient cleared funds in your nominated account to satisfy a debit payment in accordance with this Agreement, we may charge you, and you must pay as a debt due on demand, a fee for the dishonoured payment (and any other account fees or charges incurred by us) and any interest charges by your financial institution or us or both. You must also promptly arrange to make payment by alternative means or for sufficient clear funds to be available to re-process the debit payment at the earliest opportunity. A declined or dishonoured debit will be recorded on your account and you may be in breach of your obligations under the Residential Agreement.

iii. It is your responsibility to check with your account statement to verify that the amounts debited from your account are correct.

6. Dispute

i. If you believe that there has been an error in debiting your nominated account, you should notify us directly on (08) 9360 2007 and confirm this in writing.

ii. If we conclude that your account has been incorrectly debited we will arrange for this to be reversed or corrected as appropriate (including charges where applicable).

iii. Whether or not an error has been made you will receive an explanation in writing from us.

iv. Any queries should be directed to us in the first instance and failing successful resolution you can still refer it to your financial institution which will details from you of the disputed transaction and may lodge a claim on your behalf.

7. Accounts

i. Before entering into this Agreement, you are responsible for checking with your financial institution if direct debiting or charging is available from your nominated account (as this is not available on all accounts). You are also responsible for checking that the details you provide us are correct by checking them against a recent account statement.

8. Confidentiality

i. We will keep confidential any information (including your account details) provided by you in connection with this Agreement. We will make reasonable efforts to keep secure any such information and to ensure that any of our employees or agents who have access to information about you do not make any unauthorised use, modification, reproduction or disclosure of that information.

ii. We will only disclose information that we have about you to the extent required by law and only for the purposes of this Agreement.