

## Versailles National Honor Society Reference Letter

Please give this information sheet to the person writing the letter on your behalf. This person must be over the age of 21 and not related to you.

The following information is by the individual completing the reference letter:



Name of Student: \_\_\_\_\_

Name of Reference: \_\_\_\_\_

Phone Number of Reference: \_\_\_\_\_

Relationship to Student: \_\_\_\_\_

Number of Years You've Known Student: \_\_\_\_\_

**On a separate sheet of paper, please describe at least one specific example of how the student exhibits the quality of SERVICE in your letter of reference.**

Please attach this form to your letter and mail to:

Jacki Stonebraker  
Versailles High School  
280 Marker Road  
Versailles, Ohio 45380

Please have this returned to the above address by **Thursday, September 25, 2014.**