



Date: November 9, 2015
To: Prospective Offerors
From: Wright State Applied Research Corporation
4035 Colonel Glenn Highway, Suite 200
Beavercreek, OH 45431
Subject: Request for Proposal (RFP), WSARC-15-00044, entitled The Dayton Metro Plan for Economic Diversity (DMPED)

The Wright State Applied Research Corporation (WSARC) intends to award up to five subagreements under the Department of Defense, Office of Economic Adjustment, Defense Industry Adjustment Program and hereby requests proposals be submitted for consideration in accordance with this RFP and the attached Statement of Work.

- The period of performance for this entire effort is January 1, 2016 – August 31, 2017. There are five (5) separate tasks being solicited. The tasks have varying periods of performance; therefore, for pricing purposes, please use the period of performance listed on the cost template task tabs.
- If your organization has a government-approved accounting System, please prepare your proposal on a Cost Plus Fixed Fee (CPFF) basis. If not, please propose on a Time and Material (T&M) basis.
- If suppliers/vendors/consultants are utilized by Subrecipient – Subrecipient awards to supplies/vendors/consultants are limited to only one tier.
- Subrecipient shall follow the Wright State University (WSU) Ohio Vendor Policy, "Buy American"- "Buy Ohio"-Local Suppliers. Existing state law gives preference to products and services that are produced or available in Ohio. WSARC and WSU seek to buy from local vendors as much as possible."
- WSARC may award in full, partial or not at all.

WSARC Points of Contact (POC):

Contracts

Mr. Tim Feeser
937-705-1049
Tim.feeser@ws-arc.org

Technical

Mr. John Owen
937-705-1025
John.C.Owen@wright.edu

Proposal Due Date: COB, Wednesday , December 9, 2015

Questions will be accepted until Friday November 13, 2015.

Answers will be posted to the WSRI website www.wsri.wright.edu by Friday November 20, 2015. This is the only place that answers will be available.

Submit all questions and your proposal via email to Tim.feeser@ws-arc.org and John.C.Owen@wright.edu



Proposal Instructions:

Complete and return the attached Vendor Profile Form and Payment Compliance Form with your proposal.

Complete and return the attached Cost Template with your proposal.

1. **Cost:** Complete the **Cost Template** worksheet for each cost element (i.e., labor, travel and ODC). Add lines where needed. When doing so please ensure the formulas remain intact. Travel and ODC Worksheet data is linked to each of the Task worksheets and the Summary worksheet; therefore, you should complete the Travel and ODC tabs first then enter the labor into the task worksheets.
 - a. Ensure that all costs are in accordance with 2 CFR 200
 - b. When using suppliers/vendors/consultants the following: formal advertising, with adequate purchase description, sealed bids and public openings, shall not be required for small purchase procurements that are less than the simplified acquisition threshold, currently set by the Federal Acquisition Regulation at 48 CFR Subpart 2.1 in accordance with 41 U.S.C 1908 as \$150,000 unless otherwise required by State or local law regulation. If small purchase procedures are used, price or rate quotations shall be obtained. Micro-purchases of services, the aggregate amount of which does not exceed the micro-purchase threshold currently set by the Federal Acquisitions Regulation at \$3,000 may be used in order to expedite the completion of lowest-dollar small purchase transactions.
 - c. **Travel:** Complete the Tab for travel (origination/destination, # of travelers, # nights, airfare, auto rental, lodging, etc...) using the JTR for lodging and per diem. Fee is not allowed on Travel cost. For each task you are proposing, enter each trip and the required information on separate lines into the Travel TAB. Written justification for the number of trips and the location is required in your proposal. Travel must comply with Federal limits.
 - d. **Other Direct Costs (ODC):** Complete the Tab for ODCs (description, quantity, unit cost and total cost). All material costs must be identified and quotes provided. For each task you are proposing, list the ODC items onto separate lines in the ODC worksheet. Enter Hardware and Software costs on separate lines or each task you are proposing. The source of your price estimate is required for each item listed. Written justification is required in your proposal for all hardware and software items. Please be specific.
 - e. **Labor:** List each proposed Labor Category and identify each as onsite at your location or offsite at a different location. Include Employee name, Fully Burdened Hourly Labor Rate (onsite or offsite), Hours and Total Labor Amount for each labor category proposed. If an employee is proposed with a mix of onsite and offsite hours use 2 lines for the same labor category/employee.
2. **Past Experience:** Include relevant past experience for each task for which a proposal will be submitted. The Statement of Work includes the desired past experience for each task. Past experience can be met by the organization submitting the proposal or any team members.
3. **Cost Share:** Cost share is not required, however, organizations proposing cost share as part of their cost proposal will be viewed more favorably on the Cost/Price Risk Evaluation criteria. Organizations should account for cost share in their budget in terms of hours worked for personnel and the publicly-available market price of any software or products they may bring to the project.
4. If applicable, escalation should be less than or equal to 3.0%.



5. If proposing CPFF, fee must not exceed 8% on labor and ODCs.
 6. If proposing T&M, fee in your labor rate buildup should not exceed 8%.
 7. Adequate price competition is anticipated, therefore, sealed packages are not required at this time. However, should the government require cost or pricing data please be prepared to submit a certificate of current cost or pricing data along with your sealed package to WSARC within 3 days of notification.
-

Additional Instructions:

8. Please reference RFP number WSARC-15-00044 on your proposal and all correspondence.
 9. Include a statement that your proposal is valid for a period of 120 days from the date of our submission.
 10. Include a statement as to whether your company has an approved accounting system. Include a copy of the approval letter.
 11. Include a statement as to whether your company has an approved purchasing system. Include a copy of the approval letter.
 12. Include a statement as to whether or not your indirect rates are approved. Include a copy of the approval letter.
 13. Include a statement that your company is registered in SAM.
 14. Include the company Technical and Contractual POCs, name, phone and email.
 15. If you have not previously submitted resumes please include them with your proposal.
 16. The proposal must be dated and signed by an authorized representative of the company.
-

Proposal Evaluation: Each proposal will be based on the demonstrated capabilities of the prospective organization in relation to the needs of the project as set forth in the RFP. Proposals must document the feasibility of successful implementation of requirements of the RFP. The merits of each proposal will be evaluated carefully utilizing the following factors: Management, Technical Capability, Past Performance and Cost/Price. Although technical factors are of paramount consideration in the award of the contract, cost/price is also important to the overall contract award decision. All evaluation factors other than cost or price, when combined, are significantly more important than cost or price. In any case, WSARC reserves the right to make award(s) to that offeror whose proposal provides the best overall value.

Conflict of Interest: Include a statement identifying any known or potential Conflict of Interest. If none so state.

The subcontractor must notify WSARC if at any time during the pre-award process or during the term of any subsequent contractual agreement, the subcontractor becomes aware that it has an actual or potential conflict of interest, including without limitation, a relationship of any nature which may affect or which may reasonably appear to affect the subcontractor's objectivity ability to perform the Work.

The contractor agrees that it will not, during the pre-award process or during the term of any subsequent contract form a relationship that results in a conflict of interest. If such circumstances do arise, real or perceived, the parties agree to negotiate and implement a mutually satisfactory OCI mitigation plan.

Subcontract Negotiations: If your organization is selected for an award WSARC will issue a draft subcontract for your review. The parties agree to enter into good faith negotiation of a subcontract for the



work consistent with the Statement of Work (SOW).

The subcontract will include standard subcontract terms and the appropriate government flow-down terms and conditions.

The subcontract will be negotiated at a fair and reasonable price to be established after cost or price analysis IAW the requirements and regulations of the Client.

Be advised that WSARC does not guarantee that as a subcontractor your organization will receive your proposed amount. Final monetary award decisions will remain with WSARC in conjunction with our government client.

Should there be any changes to this RFP, a notice will be sent via email to your contractual POC.

Please address technical questions to John Owen at 937-705-1025, email john.c.owen@wright.edu or Hugh Bolton at 937-705-1066, email hugh.bolton@wright.edu and contractual questions to Tim Feeser at 937-705-1049, email tim.feeser@ws-arc.org

Sincerely,

A handwritten signature in black ink that reads "Timothy L. Feeser".

Timothy L. Feeser
Director, Contracts & Procurement

Attachments: SOW
 Cost Template
 Vendor Payment Compliance Form
 Vendor Profile Form

**Wright State Applied Research Corporation
OEA Contract
Statement of Work**

Project 1.a Organization, Communication & Management

2. Define the regional technology development ecosystem
 - 2.1. Identify regional organizations impacting the technology development ecosystem
 - 2.2. Collaborate with partners to identify players within the technology development ecosystem
3. Map stakeholders and related organizations
 - 3.1. Identify and assess the role, function and structure of each stakeholders marketing initiatives, including detailed assessments of strategies and marketing plans
4. Develop a stakeholder engagement plan
 - 4.1. Host forums / work sessions / planning engagements to develop engagement plan
 - 4.2. Circulate plan for adoption by steering group
 - 4.3. Socialize the engagement plan among stakeholders and supporters.

Project 2.a Technology and Problem Identification

1. Conduct assessment of IP generation capability within the region
 - 1.1. Identify current capabilities and national best practices
 - 1.1.1. Identify assets within the region which support technology identification
 - 1.1.1.1. Identify gaps in the manufacturing market analysis capabilities
 - 1.1.2.
 - 1.1.3. Research current tech identification companies and practices
 - 1.1.4. Research national best practices of tech identification
 - 1.2. Identify generators of intellectual property
 - 1.2.1. Small businesses
 - 1.2.2. Government
 - 1.2.3. Large businesses
 - 1.2.4. Universities
 - 1.2.5. Non-profits
2. Conduct inventory of IP assets within the region
 - 2.1. Rank, prioritize and assess strength and market analysis
 - 2.2. Conduct IP audit to collect undisclosed inventions
3. Develop a regional problem identification plan and information sharing asset
 - 3.1. Conduct assessment of problem identification capability within the region
 - 3.1.1. Identify existing problem identification capabilities of the region
 - 3.1.2. Identify regional and national industry consortiums to support problem identification

- 3.2. Hold focus groups with organizations that can identify broad market pain points within their industry
 - 3.2.1. Create industry focused relationship functions within the community
 - 3.2.2. Ideation sessions to bring thought leaders together
- 3.3. Leverage Public-Private partnerships to expand capabilities in problem identification
- 3.4. Research methods and content requirements to distribute and present information on IP, Technology, and market problems
- 3.5. Develop education and communication plan for regional partners on IP and problem identification
4. Launch plan
 - 4.1. Identify regional partners to pilot strategy
 - 4.2. Identify resources to develop products or services in strategy
 - 4.3. Execute pilot strategy

Project 2.b Business Opportunity Assessment

1. Create a market analysis capability within the region
 - 1.1. Identify existing capabilities of market analysis
 - 1.1.1. Identify gaps in general regional market analysis capabilities
 - 1.1.1.1. Identify gaps in the manufacturing market analysis capabilities
 - 1.2. Identify industry best practices for performing market analysis
 - 1.3. Create student consortium to support market analysis capabilities
 - 1.3.1. Build multi-university consortium
 - 1.3.2. Identify mentors for consortium
 - 1.4. Identify and acquire tools necessary for regional market analysis capability and make them available via the regional ecosystem
 - 1.5. Develop market analysis plan leveraging existing organizations
2. Create patent analysis capability
 - 2.1. Identify existing capabilities of patent analysis
 - 2.2. Identify industry best practices for performing patent analysis
 - 2.3. Create student consortium to support patent analysis capabilities
 - 2.3.1. Build multi-university consortium
 - 2.3.2. Identify mentors for consortium
 - 2.4. Identify and acquire tools necessary for regional patent analysis capability and make them available via the regional ecosystem
 - 2.5. Develop patent analysis plan leveraging existing organizations
3. Develop management team analysis capability
 - 3.1. Identify regional capability for management assessment
 - 3.2. Research management assessment criteria and best practices
 - 3.3. Develop management analysis tools and capabilities, leveraging existing regional organization work
 - 3.4. Identify management development capability
4. Pilot the process
 - 4.1. Identify parties to support regional ecosystem

- 4.2. Create and conduct training for use of market and patent analysis process and tools
- 4.3. Leverage IP identification process to support pilot study
- 4.4. Execute pilot project

Project 2.c Technology Assessment

1. Build network of technology assessment partners
 - 1.1. Identify technology assessment partners
 - 1.2. Identify gaps in the technology assessment network
 - 1.2.1. Identify gaps in the general technology assessment networks
 - 1.2.2. Identify gaps in the manufacturing technology assessment networks
2. Build education platform to train researchers or IP owners on innovation and assessment
 - 2.1. Develop educational materials using technology assessment partners
 - 2.2. Hold focus groups with researchers and IP owners to identify gaps
3. Pilot Technology Assessment Capability

Project 2.d Technology Development Acceleration

1. Formalize the project
 - 1.1. Identify regional leadership group
 - 1.2. Establish meeting schedule for project
 - 1.3. Identify project staff
 - 1.4. Produce planning/project management tool
 - 1.5. Develop timelines
2. Develop detailed assessment of R&D landscape
 - 2.1. Identify analytic staff
 - 2.2. Identify regional and national baseline indicators
 - 2.3. Survey R&D commercialization programs nationally
 - 2.4. Identify & assess regional R&D companies
 - 2.5. Assess identified R&D companies against regional, national baselines
 - 2.6. SWOT of regional R&D companies
3. Develop a regional technology acceleration strategy
 - 3.1. Identify strategy staff
 - 3.2. Hold strategic planning sessions
 - 3.3. Develop commercialization acceleration strategy
 - 3.4. Validate strategy
 - 3.5. Market strategy

Project 2.e Technology Development-Commercialization

1. Establish baseline market-pull commercialization model
 - 1.1. Assess successful market-pull commercialization model
 - 1.2. Adapt the model for the Dayton Region

- 1.3. Build Technology Consortium of R&D providers that can respond to technology challenges
- 1.4. Identify strategic partners
2. Pilot the baseline model and iteratively improve it
 - 2.1. Identify Market Needs
 - 2.1.1. Hold "League of Users" focus groups to analyze target market demands from broad identification done in Project 2a, Task 3
 - 2.1.2. Hold value creation forums to explore viability
 - 2.1.3. Identify and engage user steering group to guide commercial development
 - 2.2. Conduct Hi-Velocity Innovation Process
 - 2.2.1. Release Request for Innovation (RFIs) to Technology Consortium to identify viable technology
 - 2.2.2. Assist with collaboration agreements between development team members and assist with licensing of technology
 - 2.2.3. Mentor development team on rapid design and prototyping process
 - 2.3. Mentor Development Team on Lean Start-Up Process
 - 2.3.1. Mentor development team as they build a business model
 - 2.3.2. Hold venture boot camp
 - 2.4. Repeat tasks 2.1- 2.3 for four projects deemed commercially viable
3. Analyze the economic impacts to the region
 - 3.1. Identify meaningful metrics such as new venture creation, external investment in those ventures and job creation by those ventures
 - 3.2. Collect data and analyze

Project 3.a Workforce Development

1. Educate defense manufacturers on the manufacturing requirements and certifications required to support unmanned systems and medical device manufacturing.
 - 1.1. Unmanned systems
 - 1.1.1. Identify workforce requirements and certifications required for unmanned systems industry
 - 1.1.2. Identify industry event to leverage to meet with companies to identify their workforce demands
 - 1.1.3. Identify manufacturers in the region interested in the unmanned systems domain
 - 1.1.4. Hold educational forum to educate manufacturers
 - 1.2. Medical device manufacturing
 - 1.2.1. Identify workforce requirements and certifications required for the medical device manufacturing industry
 - 1.2.2. Identify industry event to leverage to meet with companies to identify their workforce demands
 - 1.2.3. Identify manufacturers in the region interested in the medical manufacturing domain
 - 1.2.4. Hold educational forum to educate manufacturers

2. Identification of workforce needs
 - 2.1. IT
 - 2.1.1. Primary data collection
 - 2.1.1.1. Identify regional companies in the region/state in the IT industry
 - 2.1.1.2. Develop survey methodology to identify workforce needs of the industry
 - 2.1.1.3. Execute methodology identified in task 2.3.1.2
 - 2.1.2. Secondary data collection
 - 2.1.2.1. Develop methodology to analyze current and future workforce projections
 - 2.1.2.2. Analyze future and current workforce projections for the IT industry
3. Identification of workforce development programs and efforts in the region relevant to the UAS, medical manufacturing and IT industries
 - 3.1. Identify organizations in the region with relevant workforce development programs
 - 3.2. Develop methodology to identify and assess programs
 - 3.3. Execute methodology identified in task 3.2
4. Develop pathways to grow targeted industry pipelines
 - 4.1. Unmanned systems
 - 4.1.1. Identify key partners
 - 4.1.2. Develop plan to address needs/gaps using deliverables 1 & 2
 - 4.2. Medical Manufacturing
 - 4.2.1. Identify key partners
 - 4.2.2. Develop plan to address needs/gaps using deliverables 1 & 2
 - 4.3. IT
 - 4.3.1. Identify key partners
 - 4.3.2. Develop plan to address needs/gaps using deliverables 1 & 2

Project 3.b Market Development

1. Inventory of regional assets that support international trade
 - 1.1. Secondary data analysis
 - 1.1.1. Identify reliable data sources of international data for collection
 - 1.1.2. Identify companies with international ties, focusing first on defense companies
 - 1.2. Identify regional organizations with international assistance programs
 - 1.2.1. Catalogue resources
2. Identify barriers to international trade for regional businesses
 - 2.1. Develop a survey instrument
 - 2.2. Identify target population
 - 2.3. Deploy survey and analyze results
3. Create an actionable business strategy to increase international trade for local businesses
 - 3.1. Identify trade "champions" in industry and services
 - 3.2. Convene champions and other assets to develop a plan that will include:
 - Rationale for exports
 - Key findings of inventory (Task 1) and barriers (Task 2)
 - Goals and objectives

- Core strategies and tactics to drive attainment of stated goals and objectives
 - New programs and initiatives to carry out strategies
 - Implementation plan
- 3.3. Develop trade website

Project 4.a Strategic Planning and Implementation Planning

1. Establish management plan
 - 1.1. Formalize leadership group
 - 1.1.1. Identify participants from key partner organizations
 - 1.2. Identify (or retain) project staff
 - 1.3. Produce planning/project management tool
2. Develop a roadmap for future regional technology development
 - 2.1. Using deliverable 1 from Project 1.a. identify current technology development pathways
 - 2.2. Assess existing support infrastructure and viability of new support programs developed within the project period
 - 2.3. Identify gaps, overlaps and redundancies within the pathway, and assess whether those gaps, overlaps and redundancies are positive, negative or neutral to overall technology development efforts
 - 2.4. Develop an optimal roadmap for technology development
3. Develop an integrated sustainability strategy
 - 3.1. Assess strategic recommendations from the technology roadmap;
 - 3.2. Develop a blueprint for implementing the recommendations of that assessment;
 - 3.3. Identify costs and potential funding sources for plan implementations and infrastructure or process improvements;
4. Align the strategy with funding sources
 - 4.1. Align the sustainability plan with private, corporate, foundation, local, state and federal funding opportunities
5. Reproduce the process
 - 5.1. Document the process to foster application of the process to other technology categories;

DELIVERABLES

The contractual effort of these tasks shall lead to the following deliverables under the grant:

Project 1.a

Deliverable 1: Technology development ecosystem participant map

Deliverable 2: Engagement strategy

Project 2.a

Deliverable 1: Technology developers regional map

Deliverable 2: Regional IP asset map

Deliverable 3: Regional problem identification plan

Deliverable 4: Produce education and communication plan for regional partners

Deliverable 5: Documentation of systems and processes

Project 2.c

Deliverable 1: Technology assessment partners regional map

Deliverable 2: Educational platform for technology assessment

Deliverable 3: Documentation of systems and processes

Project 2.d Technology Development-Acceleration

Deliverable 1: Regional R&D assessment

Deliverable 2: Regional technology acceleration strategy

Deliverable 3: Consolidated summary of expectations/feedback from capital investors

Project 2.e Technology Development-Commercialization

Deliverable 1: Baseline market-pull commercialization model

Deliverable 2: Documentation of systems and processes

Deliverable 3: Documentation of economic impacts to the region

Project 3.a Workforce Development

Deliverable 1: Report on industry requirements and certifications for unmanned systems industry

Deliverable 2: Report on industry requirements and certifications for medical manufacturing industry

Deliverable 3: Report on workforce needs of the UAS industry

Deliverable 4: Report on workforce needs of the medical manufacturing industry

Deliverable 6: Report on area workforce program competencies and gaps

Deliverable 9: UAS training pathway plan

Deliverable 10: Medical manufacturing training pathway plan

Project 3.b Market Development

Produce deliverable 1: Inventory of international assets and resources

Produce deliverable 2: SWOT analysis of international trade in the region

Produce deliverable 3: Plan to increase international trade for local businesses

Produce deliverable 4: Trade website

WSARC/WSRI/WSU
A/P W9 PAYMENT COMPLIANCE FORM
REQUEST FOR TAXPAYER IDENTIFICATION NUMBER AND CERTIFICATION
AND VENDOR INFORMATION REQUEST

VENDOR ID: _____ This area is for office use only.

In accordance with Internal Revenue Service and State of Ohio regulations, we are required to obtain the following information for all businesses and individuals to whom we make payments. Please fill out all information that applies to you or your business. Print, sign and return the completed form to the person you are working with at WSRI/WSARC.

Ordering Address/Information

Company/Individual Name _____ (As shown on Income Tax Return) Business Name (If applicable) _____

Address _____ City _____ State _____ Zip _____

Phone No. _____ Fax No. _____ U.S. Citizen? Yes No County _____

Remit to Address (If different from above)

Address _____ City _____ State _____ Zip _____

Federal Tax Classification (REQUIRED). Check the most appropriate category below (please check ONLY one)

- Sole Shareholder of a Sub-Chapter S Corporation or Sole Member of a Limited Liability Company (SSN# Required below) Date of Birth* _____ (MM/DD/YYYY) * Required by State Law
- Individual (SSN# Required below) Date of Birth* _____ (MM/DD/YYYY) * Required by State Law
- C-Corporation S-Corporation Partnership, LLC, or LLP
- Government agency or organization that is tax-exempt under Internal Revenue Service guidelines (e.g. IRC 501C3 entities)
- Sole Proprietorship (SSN # Required below) Date of Birth* _____ (MM/DD/YYYY) * Required by State Law

Taxpayer ID No (TIN) _____ OR SS# _____

Payment Information

Do you accept Credit Card Payment by MasterCard? Yes No

Does any owner, officer, employee, or shareholder of this company have any known relationship with WSU/WSRI/WSARC, its employees or any members of their families?

Yes No - If yes, explain: _____

Commodities or Services you are interested in supplying:

- Merchandise - List Type of Merchandise _____
- Services - List Type of Services _____

(required - please answer)

Vendor Classification - Check any that apply

- MBE - Must be State of Ohio Certified
- EDGE - Must be State of Ohio Certified
- Minority owned federally designated (but not Ohio certified)

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number, and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification Instructions: You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest or dividends, you are not required to sign the certification, but you must provide your correct TIN.

Certification - Sign and Date A/P Compliance Form

Printed Name & Title: _____

Signature: _____

Print & Sign (Signature required)

Date: _____

(MM/DD/YYYY)



Wright State Applied Research Corporation

VENDOR PROFILE

WSARC requires the following information to establish a vendor record. Please complete the form and return to WSARC Contracts Department. If you have any questions, please contact tim.feeseer@ws-arc.org , or 937-705-1049.			
Legal Business Name			
Street Address			
City			
State			
ZIP			
Website			
Technical POC			
Phone			
Email			
Contractual POC			
Telephone			
Email			
Please check ALL of the following Business Classifications that apply:			
<input type="checkbox"/>	Other than Small Business (Large)		
<input type="checkbox"/>	Non-Profit, Not for Profit		
<input type="checkbox"/>	Small Business		
<input type="checkbox"/>	Veteran Owned Small Business		
<input type="checkbox"/>	Woman Owned Small Business		
<input type="checkbox"/>	Service Disable Veteran Owned Small Business		
<input type="checkbox"/>	Historically Black College or University or Minority Institute		
<input type="checkbox"/>	Small Disadvantaged Business		
<input type="checkbox"/>	Alaska Native Corporation or Indian Tribe (as defined in FAR 52.219-9)		
<input type="checkbox"/>	HUBZone Small Certified Business	Certification Date	
Please provide the following numbers and codes that apply:			
DUNS #			
CAGE Code			
Taxpayer ID Number			
NAICS Codes			
	Cognizant DCMA Office		Cognizant DCAA Office
Name			
Address			
Phone			
Email			
Signature of Authorized Representative	TYPED OR PRINTED NAME AND TITLE	Date:	