

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ Student ID #: \_\_\_\_\_

---

**Citizenship Certification Form**

The citizenship status you reported on your Free Application for Federal Student Aid (FAFSA) does not match the citizenship status on file with the Social Security Administration (SSA). Recent guidance from the U.S. Department of Education requires all institutions to view original documents when verifying U.S. citizenship statuses for federal financial aid purposes. Before federal aid can be disbursed you must visit your Campus or the Financial Aid Office and provide original citizenship documentation for review. **DO NOT MAIL ORIGINAL DOCUMENTS.**

If you are a U. S. citizen present the original document of one of the following to your campus or the financial aid office in person.

- U. S. Birth Certificate if born in U.S. not foreign-born
- Certificate of Naturalization
- Consular Report of Birth Abroad (Form FS-240)
- Certification of Report of Birth (DS-1350)
- U. S. Passport
- Certificate of Citizenship
- Certification of birth issued by a Foreign Service post (Form FS-545)

Students who are unable to come in person to their Campus or the Financial Aid Office are required to visit the nearest [Social Security Office](#) to update their citizenship status with SSA's records. For official information on updating your citizenship information with [SSA](#) please visit their website.

**NOTE:** It may take 4-6 weeks from the date of your visit to the Social Security Office for the requirement to be cleared from your To Do List depending on when your information is updated by the SSA.

By signing below you are certifying that all of the information reported is accurate.

\_\_\_\_\_  
**Student Signature**

\_\_\_\_\_  
**Date**

**Official Use Only**

I certify that I have verified the original citizenship documentation as indicated on this form, and have made an annotated copy for this student's record and sent it to [prfinaid@erau.edu](mailto:prfinaid@erau.edu)

\_\_\_\_\_  
(Name of ERAU Employee—Print)

\_\_\_\_\_  
(Signature of ERAU Employee)

\_\_\_\_\_  
(Date)