



# **RETURN THIS FORM TO**

Alexander Farms HOA – ACC Committee  
c/o All-in-One Community Management, Inc.  
5200 Dallas Highway, Suite 200 #266  
Powder Springs, GA 30127

Tel: 678-363-6479 / FAX: 678-363-6481 modrequests@allinonemgmt.com

## **ALEXANDER FARMS ACC MODIFICATION REQUEST FORM**

PROPERTY ADDRESS: \_\_\_\_\_

DATE: \_\_\_\_\_ DAYTIME PHONE: \_\_\_\_\_

HOMEOWNER NAME: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

HOMEOWNER SIGNATURE: \_\_\_\_\_

### **MODIFICATION(S) REQUESTED**

Check appropriate box. No construction or alteration is to begin without written approval from the ACC. The ACC will respond within 30 days.  
Any request lacking adequate information will be disapproved and must be resubmitted for approval.

<input type="checkbox"/>	<b>FENCE(S)</b> Specify materials, style & attach sketch on plat	<input type="checkbox"/>	<b>ROOF</b> Manufacturer, type & color – Provide sample if possible
<input type="checkbox"/>	<b>LANDSCAPING</b> Specify materials & attach sketch	<input type="checkbox"/>	<b>SCREENING</b> Specify material, style & include drawing of elevations
<input type="checkbox"/>	<b>POOL(S) &amp; SPA(S)</b> Attach plans (2 sets)	<input type="checkbox"/>	<b>STATUARY</b> Provide complete description, location & picture/photo
<input type="checkbox"/>	<b>RECREATIONAL EQUIPMENT</b> Specify type (play set, trampoline, etc.) & attach sketch with specific location	<input type="checkbox"/>	<b>STRUCTURE ADDITION</b> Provide 2 sets of plan drawings with elevations and include list of materials to be used
<input type="checkbox"/>	<b>REPAINTING</b> Paint Mfg. & Color(s) Provide paint samples & specify areas	<input type="checkbox"/>	<b>STRUCTURE MODIFICATION</b> Provide 2 sets of plan drawings with elevations and include list of materials to be used
<input type="checkbox"/>	<b>OTHER</b> Include detailed description and plans if applicable	<input type="checkbox"/>	<b>TREE REMOVAL</b> Provide sketch with location of proposed tree removal & type of tree

### **MODIFICATION(S) DESCRIPTION (Attach additional information as necessary)**

#### **FOR ARCHITECTURAL CONTROL COMMITTEE (ACC) ONLY**

Date Received:	<input type="checkbox"/> In Person <input type="checkbox"/> By Mail
Date Reviewed:	
ACC Reviewer(s):	
Date Responded:	
<input type="checkbox"/> <b>APPROVED</b>	<input type="checkbox"/> <b>CONDITIONAL APPROVAL **</b> <input type="checkbox"/> <b>DISAPPROVED **</b>
**Explanation:	

NOTE: Please allow up to THIRTY (30) days after submission to the ACC in writing. Only one request per ACC form will be accepted.  
Remember to submit color samples, drawings, sketches or site plans as applicable. FOR YOUR PROTECTION: Inquire with your City, County, and/or any other applicable government agency regarding required permits

before starting any work on your property involving new construction, alterations, or additions (etc).  
APPROVAL OF ANY STRUCTURE OF ARCHITECTURAL CHANGE BY THE ACC IS IN NO WAY A CERTIFICATION THAT THE STRUCTURE FOR ARCHITECTURAL CHANGE HAS BEEN BUILT IN ACCORDANCE WITH GOVERNMENTAL RULE OR REGULATION OR THAT THE STRUCTURE COMPLIES WITH SOUND BUILDING PRACTICE OR DESIGN.

NOTE: Improvement work may not commence without written approval of your community HOA Board and/or ACC.  
Unauthorized improvements are subject to removal at the expense of the homeowner.