

## MEMBERSHIP APPLICATION FORM

**I wish to apply for:**

- Full Membership     
  Affiliate Membership     
  Membership Course

I enclose with this application my current CV, copies of any relevant educational certificates relating to my application and a written reference from a current IPFMA member.

**Membership Grade:**

- Property Management     
  Facility Management     
  Residential Management  
 Other (Please Specify): .....

Please indicate above the area of management which best describes your current position within the workplace.

**Contact Details:**

Home	Business
First Name(s):	Company name:
Surname:	Job title:
Date of Birth:	Address:
Address:	
Email:	Email:
Telephone:	Telephone:
Mobile:	Mobile:

**Experience:**

Overall Experience	Years
Property Management Experience	
Facilities Management Experience	
Residential Management Experience	
	Please Specify
Educational Qualifications	
Membership of other Professional Bodies	

**Referees:**

(One of whom must be a member of the IPFMA)

1.

Name:

Address:

Telephone:

Email:

2.

Name:

Address:

Telephone:

Email:

**Please Note:** Every Application must be accompanied by a written reference from a current full member of the IPFMA.

**Declaration by Applicant:**

I hereby apply for membership of the Irish Property & Facility Management Association. I accept that the decision of Council in relation to all matters pertaining to membership is final. If accepted, I shall abide by the Code of Professional Conduct & Ethical Standards of the IPFMA. I certify that the information given on this form is true and correct.

Signed: .....

Date: .....

**Additional Information:**

What are your reasons for joining the IPFMA?

- Designatory Letters     
  CPD Programme     
  Newsletter     
  BIFM Association  
 Networking     
  Career Progression     
  Educational     
  Training Programme

**PLEASE COMPLETE THIS SECTION WHEN APPLYING FOR FULL / AFFILIATE MEMBERSHIP**

Description	PM / RM Years	FM Years
<b>Business Organisation</b>		
Head of Department		
Business Planning		
<b>Managing People</b>		
<b>People Management</b>		
Working with Suppliers		
<b>Resource Management</b>		
Procurement		
Quality Management		
Information Management		
Financial Management		
<b>Managing Premises</b>		
Property Portfolio Management		
Building Design		
Building Fabric Maintenance		
<b>Managing Services</b>		
Managing M&E Services		
Managing Support Services		
Managing Security Services		
Project Management		
Managing Customer Services		
<b>Managing the Workplace</b>		
Environmental Issues		
Health & Safety Issues		
Space Planning		
Helpdesk		

**PLEASE NOTE THAT A CURRENT CURRICULUM VITAE MUST ACCOMPANY EVERY APPLICATION**

Please return your completed application form to: **IPFMA, 38 Merrion Square, Dublin 2**

Please ensure that the following documents are submitted: **Completed Application Form / C.V. / Educational Certificates / Written Reference**