

FILM FRIENDLY PARRAMATTA

Any town, Any time

FILMING AND PHOTOGRAPHY APPLICATION FORM

This application is for filming and still photography on Council owned property, open spaces and outdoor areas such as footpaths, roads and parks within the Parramatta LGA.

Please ensure that you have read the filming guidelines as these will include the Terms and Conditions of your filming approval. If the information in this application is inaccurate it may lead to the cancellation of an approval at any time.

The following document is an application and does not constitute a filming permit or location contract.

Part 1 Application Details

| | |
|---|--|
| Applicant Name | |
| Position | |
| Production Company / Organisation | |
| ABN | |
| Production Company / Organisation Address | |
| Business Phone | |
| Mobile Phone | |
| Email address | |

Part 2 Production Contact Details

| | |
|-------------------------|--|
| Producer Name | |
| Mobile | |
| Email address | |
| Location Manager | |
| Mobile | |
| Email address | |

Part 3 Production Details

| | |
|--|--|
| Name of Production | |
| Production Summary / synopsis / script | |
| Type of Production | |

Part 4 Location Details (Please provide details for each location)

| | |
|--|---|
| Location | |
| Date (s) | |
| Date of additional bump in / out | |
| Time of use (inc. arrival and departure) | |
| Description of activities | |
| Personnel numbers | Cast Crew Extras |
| Parking requirements | Essential Vehicles Unit Vehicles Private Vehicles * Please attach a list of production vehicles by type, size and registration details * Please attach a parking plan (including catering and unit base), specifying street location, number of spaces required and any applicable parking restrictions |

Please tick if your shoot involves any of the following:

- | | | |
|--|--|--|
| <input type="checkbox"/> Temporary Traffic Control | <input type="checkbox"/> Street Dressing | <input type="checkbox"/> Road Closures |
| <input type="checkbox"/> Reconstruction of a crime | <input type="checkbox"/> Low Loaders | <input type="checkbox"/> Stunts |
| <input type="checkbox"/> Smoke Effects | <input type="checkbox"/> Firearms / Guns | <input type="checkbox"/> SFX |
| <input type="checkbox"/> Fire Effects | <input type="checkbox"/> Temporary Structures | <input type="checkbox"/> Camera Crane |
| <input type="checkbox"/> Generator | <input type="checkbox"/> Car Chasing sequence | <input type="checkbox"/> Playback |
| <input type="checkbox"/> Scaffolding | <input type="checkbox"/> Cast dressed as police / ES | <input type="checkbox"/> Lighting towers |
| <input type="checkbox"/> Crowd control | <input type="checkbox"/> Children | <input type="checkbox"/> Animals |

Please note:

Many of the above activities will also require approval to be sought from other statutory authorities e.g. Police, RTA, RSPCA, NSW Office for Children’s Guardian, NSW Fire Brigade, NSW Rural Fire Service, NSW Department of Lands. If you have ticked any of the above, please give details and also complete the required “[Temporary Road Occupancy Form](#)”

Part 5 Economic Benefit to Parramatta

| | | |
|---|---|--------------------------------|
| Social, economic and environmental benefits to Parramatta | <input type="checkbox"/> Local talent <input type="checkbox"/> Local accommodation <input type="checkbox"/> Local car parking <input type="checkbox"/> Local Food & beverage <input type="checkbox"/> Local transport | |
| Total spend while in Parramatta | | |
| Would you like a member of our visitor information team to contact you? | | Best number to contact you on? |

Part 6 Supporting Documentation Checklist (Please the appropriate boxes)

- Public Liability Insurance / Certificate of Currency
- Traffic Management Plan (when required)
- Parking Plan
- Authorised safety report (when required)
- Community notification letter
- Environmental management plan (when required)

Part 7 Lodging the Application

You can lodge the complete application form and supporting documents:

By email Please submit saved application and supporting documents to nwright@parracity.nsw.gov.au

By fax 02 9806 5953

In person Parramatta City Council
30 Darcy Street
Parramatta NSW 2150

Further information on Parramatta can be found on the following websites:

- www.parracity.nsw.gov.au
- www.discoverparramatta.com
- www.popupparramatta.com
- www.riversideparramatta.com.au

