

# FILM FRIENDLY PARRAMATTA

Any town, Any time

## FILMING AND PHOTOGRAPHY APPLICATION FORM

This application is for filming and still photography on Council owned property, open spaces and outdoor areas such as footpaths, roads and parks within the Parramatta LGA.

Please ensure that you have read the filming guidelines as these will include the Terms and Conditions of your filming approval. If the information in this application is inaccurate it may lead to the cancellation of an approval at any time.

The following document is an application and does not constitute a filming permit or location contract.

## Part 1 Application Details

Applicant Name	
Position	
Production Company / Organisation	
ABN	
Production Company / Organisation Address	
Business Phone	
Mobile Phone	
Email address	

### Part 2 Production Contact Details

Producer Name	
Mobile	
Email address	
Location Manager	
Mobile	
Email address	

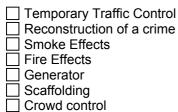
# Part 3 Production Details

Name of Production	
Production Summary / synopsis / script	
Type of Production	

#### Part 4 Location Details (Please provide details for each location)

Location	
Date (s)	
Data of additional	
Date of additional bump in / out	
Time of use (inc. arrival	
and departure)	
Description of activities	
Personnel numbers	Cast
	Crew
	Extras
Parking requirements	Essential Vehicles
	Unit Vehicles
	Private Vehicles
	<ul> <li>* Please attach a list of production vehicles by type, size and registration details</li> <li>* Please attach a parking plan (including catering and unit base), specifying street location, number of spaces required and any applicable parking restrictions</li> </ul>

Please tick  $\boxtimes$  if your shoot involves any of the following:



	Road Closures Stunts
=	SFX
$\Box$	Camera Crane
	Playback
	Lighting towers
	Animals

#### Please note:

Many of the above activities will also require approval to be sought from other statutory authorities e.g. Police, RTA, RSPCA, NSW Office for Children's Guardian, NSW Fire Brigade, NSW Rural Fire Service, NSW Department of Lands. If you have ticked any of the above, please give details and also complete the required "<u>Temporary Road Occupancy Form</u>"

# Part 5 Economic Benefit to Parramatta

Social, economic and environmental benefits to Parramatta	<ul> <li>Local talent</li> <li>Local accommodation</li> <li>Local car parking</li> <li>Local Food &amp; beverage</li> <li>Local transport</li> </ul>
Total spend while in Parramatta	
Would you like a member of our visitor information team to contact you?	Best number to contact you on?

### Part 6 Supporting Documentation Checklist (Please 🛛 the appropriate boxes)

Public Liability Insurance / Certificate of Currency	
Traffic Management Plan (when required)	
Parking Plan	
Authorised safety report (when required)	
Community notification letter	
Environmental management plan (when required)	

# Part 7 Lodging the Application

You can lodge the complete application form and supporting documents:

- By email Please submit saved application and supporting documents to <u>nwright@parracity.nsw.gov.au</u>
- **By fax** 02 9806 5953
- In person Parramatta City Council 30 Darcy Street Parramatta NSW 2150

Further information on Parramatta can be found on the following websites: www.parracity.nsw.gov.au www.discoverparramatta.com www.popupparramatta.com www.riversideparramatta.com.au

