

APPENDIX A

Example Grant Application Budget Information Form

Applicant's Name:	Paul Steen, Huron River Watershed Council		
Project Name:	Evaluating the road/stream crossings in the Huron River watershed		
Column 1 BUDGET CATEGORIES	Column 2 GRANT FUNDS	Column 3 LOCAL MATCH	Column 4 CATEGORY TOTAL
STAFFING COST: (# hours X rate of pay)			
Project Manager (50 hrs x \$29.50)	\$1,475.00		\$1,475.00
Intern A (150 hrs x \$10)	\$1,500.00		\$1,500.00
Intern B (150 hrs x \$10)	\$1,500.00		\$1,500.00
Staffing Cost Subtotal:	\$4,475.00		\$4,475.00
FRINGE BENEFITS: (25%)			
Project Manager	\$369.00		\$369.00
Fringe Benefits Subtotal:	\$369.00	\$0	\$369.00
Staffing and Fringe Subtotal:	\$4,844.00	\$0	\$4,844.00
INDIRECT COSTS (Rate 15%): (not to exceed 20% of staffing and fringe)	\$726.00	\$0	\$726.00
CONTRACTUAL SERVICES:			
Volunteer Labor (Professional), 30 hrs x \$35		\$1,050.00	\$1,050.00
Volunteer Labor (Lay), 500 hrs x \$8.50		\$4,250.00	\$4,250.00
Contractual Services Subtotal:	\$0	\$5,300.00	\$5,300.00

PROJECT SUPPLIES AND EQUIPMENT:			
Equipment on hand (itemized on attached sheet)		\$950.00	\$950.00
Equipment to be purchased (itemized on attached sheet)	\$450.00		\$450.00
Project Supplies and Equipment Subtotal:	\$450.00	\$950.00	\$1,400.00
TRAVEL:			
Mileage x Mileage Rate (\$0.54/mi)	\$1,580.00	\$600.00	\$2,180.00
Conference Lodging (approx. \$100/person)	\$200.00		\$200.00
Conference Registration (approx. \$50/person)	\$100.00		\$100.00
Other			
Travel Subtotal:	\$1,880.00	\$600.00	\$2,480.00
GRAND TOTAL (add subtotals):	\$7,900.00	\$6,850.00	\$14,750.00

SOURCES OF MATCH:

Huron River Watershed Council (grantee) _____

Volunteer Labor _____

DOLLAR VALUE COMMITTED:

\$1,550.00 _____

\$5,300.00 _____
