

ONLINE TESTING

2014 Gates-MacGinitie Reading Tests® (GMRT®) Order Form

Date ____ / ____ / ____

Payment Information

Please enclose a check, money order, or valid purchase order with all orders.

- Purchase Order enclosed. Number _____
- Check enclosed. Number _____
- Money Order enclosed.

IMPORTANT NOTE FOR CREDIT CARD USERS: For your security, we can only accept credit card orders through our secure website, riversidepublishing.com, or by phone at 800.323.9540.

Exempt from state sales tax. (Please attach copy of certificate)

Cert. no. _____
Cert. Expiration Date _____

NOTE: Orders from first time purchasers require a completed Test Purchaser Qualification Form.

Professional Credentials

- Choose One: Test Purchaser Qualification Form attached
 Test Purchaser Qualification Form on file at HMH - Riverside

Test Administrator: Please list the contact who will be the GMRT Online Account Holder (the primary test and IT contact responsible for the set up of GMRT for student testing).

Charge to: (See note above)

Name _____
Position _____
Organization _____
Billing Address _____
City _____ State _____ Zip _____
Phone: (____) _____ Fax: (____) _____
Email address _____

Name _____
Position _____
Organization _____
Address _____
City _____ State _____ Zip _____
Phone: (____) _____ Fax: (____) _____
Email address * _____

* Important: HMH - Riverside will use this email address for all communications regarding your order. Please print email addresses clearly. Add help.gmrt@hmqpub.com to your email address book to ensure communications are not blocked.

REQUIRED INFORMATION

YOUR ORDER CANNOT BE PROCESSED WITHOUT THIS INFORMATION!

GMRT Online – Includes Interactive Results Manager (iRM)

Administer the online version of the Gates-MacGinitie Reading Tests for Levels 1 through AR. This version of GMRT is delivered via the Internet through a standard web browser. A secure web browser option is also available at no additional charge. Order is valid for one school year.

Date of School Year Start ____ / ____ / ____ Date of School Year End ____ / ____ / ____

Administration 1: Initial Test	Code Number	Number of Students to be Tested	Total Price
Form S, Levels 1 through AR or Form T, Levels 2 through AR	Y21-1457195	_____ x \$4.75 = _____	
		Anticipated Initial Testing Date ____ / ____ / ____	

Administration 2: Retest	Code Number	Number of Students to be Tested	Total Price
Posttest the same students within one school year.			
Form S, Levels 1 through AR or Form T, Levels 2 through AR	Y21-1457198	_____ x \$1.58 = _____	
		Anticipated Testing Date ____ / ____ / ____	

Administration 3: Retest	Code Number	Number of Students to be Tested	Total Price
Posttest the same students within one school year.			
Form S, Levels 1 through AR or Form T, Levels 2 through AR	Y21-1457198	_____ x \$1.58 = _____	
		Anticipated Testing Date ____ / ____ / ____	

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Additional per-student fee may apply based on the number of students scored.

Prices are valid until December 31, 2014 and are subject to change without notice.

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2014 Gates-MacGinitie Reading Tests (GMRT) Online Order Form, Continued

TRAINING REQUIRED: Training is a required component for new purchases of Gates-MacGinitie Reading Tests. For a comprehensive listing of training and professional courses, please visit our website <http://riversidepublishing.com/products/training/>.

TRAINING OPTIONS AND RECOMMENDATIONS:

On-site = 10–25 teachers/proctors or attendees in a train-the-trainer model

Web-based = 20 or less teachers/proctors or attendees in a train-the-trainer model

Phase I: Required Initial Launch Training

Item	Code Number	Quantity	Price	Total
Web-based:	Y21-1591267	_____	\$200.00	_____

GMRT Online Webinar Training—Training covers data integration and program management before, during and after testing. This session focuses on the setup necessary for testing. Topics covered include entering/importing location, staff, and student information into GMRT online and setting up for testing (creating test event, making test assignments). (1 Hour)

Training Requirements Subtotal _____

Phase II: Beyond the Basics

Item	Code Number	Quantity	Price	Total
Year 2 and beyond: Annual Roster Update	Y21-1498854	_____	\$104.00	_____
Web-based:	Y21-1591268	_____	\$200.00	_____

Back-to-School Webinars—Refresher training for year 2+ clients focuses on the setup necessary for testing. Topics covered include entering/importing location, staff, and student information into GMRT online and setting up for testing (creating test event, making test assignments). (1 Hour)

On-site:	Y21-1591269	_____	\$2,800.00	_____
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iRM Report Training—This session covers iRM reporting and the various reports available within iRM. Use cases, interpretation and best practices will be shared.

On-site:	Y21-1591271	_____	\$2,800.00	_____
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Customized Professional Development—An expert Assessment Implementation Specialist will work with you to determine additional professional development sessions based on district, school, classroom, and student needs.

Beyond the Basics Training Subtotal _____

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2014 Gates-MacGinitie Reading Tests (GMRT) Online Order Form, Continued

Optional Services	Code Number	Quantity	Catalog Price	Total Price
Lexile® Measure Select Lexile Measure as an option and scores will be reported via <i>iRM</i> . Lexiles will be available after each test event closes and are charged per test event.	Y21-1462926	_____	\$0.70/student	_____
Electronic Student Data Electronic Student Data CD (complete pre/posttest data from fall/spring test events sent at the end of the school year.)	Y21-880236	_____	\$0.50/student	_____
Electronic Student Data CD with Lexiles (Lexile scores must be purchased to be included on CD)	Y21-880237	_____	\$0.57/student	_____

Initial Test: GMRT online first test administration taken by a specific student during a specific school year, where school year equals the time a student spends in a specific grade or academic level.

Administration Expiration: Administrations are valid for one school year. Customers are encouraged to use all test administrations during this time. However, unused tests can be rolled over to the following year upon request.

Retest: GMRT online subsequent test administrations taken by a specific student during a specific school year, where school year equals the time a student spends in a specific grade or academic level.

Posttest Pricing Eligibility: Posttest pricing is only available to customers who administer the SAME number of initial test administrations during the same grade level year.

Optional Services Subtotal _____

Complete Order Total† _____

†There is a minimum initial order of \$600.00
 Training is counted as part of minimum.
 Additional per-student fee may apply based on the number of students scored.

Note: *Allow 2 weeks for set-up and training before testing.*
If you need assistance with any information on this Order Form or have questions, please contact HMMH-Riverside Customer Service.

Send Your Order To

Riverside Customer Service
 3800 Golf Road, Suite 200
 Rolling Meadows, IL 60008
rpc_customer_service@hmhco.com

For Phone Orders, Call 800.323.9540
or Fax to 630.467.7192
riversidepublishing.com

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