

Credit River Township Board Meeting Notes

June 6, 2011, 6pm

Call to Order:

Chairman Lawrence called the meeting to order at 6:00 pm.

Members Present:

Chairman Brent Lawrence, Vice Chairman Bruce Nilsen, Supervisor Leroy Schommer, Supervisor Tom Kraft

Others Present:

Township Clerk Cathy Haugh, Township Treasurer Sarah LeVoi, Township Engineer Shane Nelson

1 Approve or Amend Agenda

Chairman Lawrence asked if any Board member would like to add or remove anything on the Agenda. Clerk Haugh requested to remove the May 2, 2011 and May 17, 2011 Board Meeting Notes from the Consent Agenda. Supervisor Schommer added Al Maas Driveway Inspection under New Business and Supervisor Kraft added Woodridge Update. Vice Chairman Nilsen added Dustcoat Update under Road Report and Tree Worms under New Business.

2 Consent Agenda

- 1) May 2, 2011 and May 17, 2011 Board Meeting Notes
- 2) April 2011 Treasurer Report
- 3) May 2011 Developer's Escrow Report

Supervisor Kraft made a motion to approve item numbers 2 and 3 on the Consent Agenda. Vice Chairman Nilsen offered a second, motion passed 4 – 0

3 Open Forum

Greg Halling spoke on behalf of Tim Krieger and explained that he has been hired to work on the project which involves cutting down willow trees in the Township Right of Way. Check on recording for Board reasons for not approving the work to be done in the Township Right of Way.

Chairman Lawrence directed Mr. Halling to bring back a plan with all of the willows that need to be removed indicated on the plans.

Bruce Wise, 165th Street, made a request for Board approval to blacktop a small cart path on Township Right of Way from his driveway to 169th Street at his expense and that he will maintain it. Vice Chairman Nilsen will work with Engineer Nelson and they will look in to this further and it will be placed on the Wednesday, July 6, 2011 Agenda.

4 Old Business

- 1) Territory Wetland Mitigation & Proposal

Supervisor Schommer made a motion to approve the Purchase Agreement for Wetland Banking Credits. Vice Chairman Nilsen offered a second, motion passed 4 – 0

5 Road Report

Supervisor Kraft provided an update on the repair projects to date. List attached.

1) Consider Crack Filling Quotes

Supervisor Kraft made a motion to approve the quote from Gopher State Sealcoating for crackfilling for a total of 31,367.50 with \$4,657.50 to be taken from the Stonebridge Estate escrow for that development. Supervisor Schommer offered a second, motion passed 4 – 0

2) 2011 Seal Coat Project

Engineer Nelson will request bids and this item will be added to the July 6, 2011 Board Meeting Agenda for approval.

Vice Chairman Nilsen made a motion to direct Engineer Nelson to advertise for bid for sealcoating. Supervisor Schommer offered a second, motion passed 4 – 0

3) Stop Signs

Supervisor Kraft made a motion to remove 2 stop signs at the crossing of Wagon Wheel Trail and Canter Lane and one stop sign will remain on Canter Lane. Vice Chairman Lawrence offered a second, motion passed 4 – 0.

Supervisor Kraft made a motion to remove the stop sign on 219th Street. Vice Chairman Nilsen offered a second, motion passed 4 – 0

The Board made the decision to not replace the two missing signs at intersections of Creekwood Road South and Creekwood Lane, and John Deere Drive South at Cleary Place in front of the park.

4) Dustcoating Update

Vice Chairman Nilsen provided an update on dustcoating.

6 Engineer's Report

1) 195th Street E. Overlay Project

Engineer Nelson provided an overview of the Feasibility Study he handed out.

Vice Chairman Nilsen made a motion to approve the 195th Street Feasibility Study and schedule and publicize a Public Improvement Public Hearing for Monday, July 11, 2011 at 7pm. Supervisor Kraft offered a second, motion passed 4 – 0

2) Boone and Highpoint Overlay Project

Engineer Nelson provided an overview of the Feasibility Study he handed out. Engineer Nelson will research the County Recording of any Right of Way easements in this area.

Supervisor Schommer made a motion to approve the Boone Avenue and Highpoint Trail Feasibility Study and schedule and publicize a Public Improvement Public Hearing for Monday, July 11, 2011 at 8:15pm. Supervisor Kraft offered a second, motion passed 4 – 0

3) Lower 167th Street Drainage

Engineer Nelson provided an update and presented two options for review. The Board discussed assessment options for this project. Engineer Nelson was directed to obtain 2 quotes for both options and Engineer Nelson will report back at the July 6, 2011 Board Meeting.

7 Treasurer's Report

1) Transfer Funds

Supervisor Kraft made a motion to transfer \$135,000 from the savings account to the checking account. Supervisor Schommer offered a second, motion passed 4 – 0

2) Franz Permit Update

Treasurer LeVoir provided an update and informed the Board that she has reduced the driveway escrow account from \$900 to \$750 for this project.

3) Budget Update

Treasurer LeVoir requested that the Board begin reviewing the budget.

8 New Business

1) EcoCheck Update

Ryan Brandt from EcoCheck provided a system status update for the 3 CSTS developments, Monterey Heights/South Passage, Stonebridge and Territory.

Supervisor Kraft made a motion to authorize EcoCheck to complete the recommended repairs for Monterey Heights/South Passage not to exceed \$2,100 and the funds will come out of the Maintenance Fund. Vice Chairman Nilsen offered a second, motion passed 4 – 0

Supervisor Kraft made a motion to authorize EcoCheck to complete the recommended repair for Stonebridge not to exceed \$600 and the funds will come out of the Maintenance Fund. Vice Chairman Nilsen offered a second, motion passed 4 – 0

Vice Chairman Nilsen made a motion to authorize EcoCheck to complete the recommended repairs for Territory not to exceed \$9,600 with the cost of the struts to come out of the Capital Fund. Supervisor Kraft offered a second, motion passed 4 – 0

Supervisor Schommer explained that improvements need to be made to the signage around the mounds. Supervisor Schommer will count driveways and come up with some numbers to report back to the Board.

Charly with the MPCA has requested that the landscape plan be reviewed to ensure that approved improvements have been completed to plan.

Ryan will begin to present an update to the Board at the Board's request.

2) Proposed Zoning Ordinance Change for Open Space Design (OSD) Developments

Chairman Lawrence updated the Board on the County's request for input. The Board determined that the side yard setbacks need to be reviewed further. Commissioner Tom Wolf will update Marty Schmitz with Scott County regarding the comments the Board made.

3) Casey Park Improvement-Removal of Water Fountain

Supervisor Kraft made a motion to authorize DB Services to remove the water fountain in Casey Park for a cost not to exceed \$350. Supervisor Schommer offered a second, motion passed 4 – 0

4) CSTS Update

Supervisor Schommer provided a brief CSTS operations update.

5) Markley Lake Update

Chairman Lawrence provided an update on the meeting he and Supervisor Schommer had with the City of Prior Lake Water Resources Engineer regarding the future of this lakeshore as development continues around it and explained that it was decided that Credit River Township does not need to be involved in this at this time. He further requested Prior Lake staff to report back to the Town Board on options for sewer and water from Prior Lake to that area of Credit River Township without annexation.

6) Knutson Lot Combination

Chairman Lawrence made a motion to approve the County's authorization to combine the 2 lots, Lots 1 and 2, Block 2, Territory First Addition, in to one PID and also approve the Township Lot Combination Agreement in regards to the CSTS fees signed by the property owners and the Township. Supervisor Kraft offered a second, motion passed 4 – 0

7) Al Maas Driveway Inspection

Supervisor Schommer updated the Board on the driveway at 7641 Prairie Grass Pass.

8) Woodridge Update

Supervisor Kraft will further discuss this with the property owner and report back to the Board.

9) Tree Worms

Vice Chairman Nilsen explained he received a call and requested Board input on how to handle it.

9 Review and Pay Bills

<u>Checks</u>	<u>Paid to</u>	<u>Amount</u>	<u>Comments</u>
Paid Chk# 006182	AL NOVAK	803.94	May Payroll Paid in June
Paid Chk# 006183	BRENT LAWRENCE	1,023.70	May Payroll Paid in June
Paid Chk# 006184	BRUCE NILSEN	759.52	May Payroll Paid in June
Paid Chk# 006185	CATHY HAUGH	1,703.41	May Payroll Paid in June
Paid Chk# 006186	HOLLY BATTON	1,163.17	May Payroll Paid in June
Paid Chk# 006187	LEROY SCHOMMER	1,278.44	May Payroll Paid in June
Paid Chk# 006188	SARAH LEVOIR	1,332.51	May Payroll Paid in June
Paid Chk# 006189	TOM KRAFT	709.05	May Payroll Paid in June
Paid Chk# 006190	AL NOVAK	125.76	May Exp Reimbursement
Paid Chk# 006191	ART JOHNSON TRUCKING INC	25,759.32	Frost Boil Repair
Paid Chk# 006192	BANYON DATA SYSTEMS	780.60	Utility Billing Support
Paid Chk# 006193	BRANDEE MCGRAIN	64.00	Refund May ACH for CSTS/should
Paid Chk# 006194	BRENT LAWRENCE	177.02	May Exp Reimbursement
Paid Chk# 006195	BRUCE NILSEN	35.70	May Exp Reimbursement
Paid Chk# 006196	CATHY HAUGH	25.37	TH Supplies
Paid Chk# 006197	CENTERPOINT ENERGY	32.50	Townhall Gas
Paid Chk# 006198	COURI MACARTHUR & RUPPE	3,330.00	Krieger Pond Issue
Paid Chk# 006199	DB SERVICES	120.00	plow damage/sod repair
Paid Chk# 006200	DENNIS KAROW	2,099.60	TH mowing and spray
Paid Chk# 006201	ECM PUBLISHERS INC	35.00	Legal Agenda 5/17/11
Paid Chk# 006202	ECOCHECK	8,195.05	May CSTS O&M
Paid Chk# 006203	GALLAGHERS	1,860.00	Street Sweeping
Paid Chk# 006204	GE CAPITAL	149.64	Copier Expense
Paid Chk# 006205	HAKANSON ANDERSON ASSOC INC	9,005.00	Sewer Study
Paid Chk# 006206	KA WITT CONSTRUCTION	500.00	Stonebridge manhole repair

Paid Chk#			
006207	KRAEMER MINING& MATERIALS INC	35,854.49	Gravel for Roads
Paid Chk#			
006208	LEROY SCHOMMER	19.38	May Exp Reimbursement
Paid Chk#			
006209	MINNESOTA REVENUE MW5	108.36	State WH
Paid Chk#			
006210	MVEC	655.03	TH Electricity
Paid Chk#			
006211	PRIVATE UNDERGROUND	401.00	May CSTS Utility Locates
Paid Chk#			
006212	SARAH LEVOIR	59.29	May Exp Reimbursement
Paid Chk#			
006213	SCOTT COUNTY TREASURER	31,100.00	2011 Assessing JPA
Paid Chk#			
006214	SCOTT SOIL & WATER CONSV DIST	564.00	NPDES April 2011 Building Insp
Paid Chk#			
006215	SOUTHWEST SUBURBAN PUBLISHING	1,144.00	Election publishings
Paid Chk#			
006216	TOM KRAFT	210.50	May Exp Reimbursement
Paid Chk#			
006217	WEBCETERA DESIGNS LLC	212.50	website serv Jan 2011-May 2011
Paid Chk#			
006218	XCEL ENERGY	12.93	St. Francis Light
Paid Chk#			
006219	BOARD OF WATER AND SOIL RESOURCES	761.42	Transaction Fee for wetland credits purchase
Paid Chk#			
006220	WESTSTAR PROPERTIES	11,714.16	Purchase of Wetlands Credit
No check	Anchor Bank	13.28	ACH Fees for April
No check	EFTPS	1,438.70	FICA/Medicare/Fed WH
No check	PERA	286.69	PERA
Total		145,624.03	

10 Adjourn

There being no further business before the Town Board, Vice Chairman Nilsen made a motion to adjourn the meeting. Supervisor Schommer offered a second. Motion passed 5 – 0. The meeting was adjourned at 9:50pm.

Submitted By: (s/) Cathy Haugh
Township Clerk
Credit River Township

Approved By: (s/) Brent Lawrence
Chairman Board of Supervisors
Credit River Township