

## **DRIVER'S SAFETY COURSE ELIGIBILITY**

The State of Texas will allow you to request a dismissal of a moving traffic violation upon completion of a Driver's Safety Course once every twelve months (12). To be eligible to request the dismissal; you must meet the following conditions:

**You must be at least 17 years of age at the time of the offense to request via mail or through the clerk's office.**

**Hold a valid Class C Texas Driver's License(Commercial Driver's License are NOT eligible)**

**Alleged speed must be LESS than 25 mph over the speed limit.**

**Not eligible if offense occurred in a construction zone with workers present.**

**Have proof of financial responsibility (liability insurance) with the defendant listed as a driver.**

**Have NOT completed a Driver's Safety Course to dismiss a charge within the 12 months preceding the date of your current ticket.**

If you meet these requirements, you may make your request by mail or in person. You may mail your request to Oak Ridge North Municipal Court, 27424 Robinson Road, Oak Ridge North, TX 77385. Include the following:

**A statement that you are pleading guilty or no contest to the charge.**

**A statement that you have not taken a course to dismissal a ticket within the last 12 months.**

**A copy of your proof of financial responsibility (insurance) with defendant listed as a driver.**

**A copy of your ticket**

**A money order or cashier's check payable to Oak Ridge North in the amount of \$109.00**

You will be sent a receipt, an affidavit which you must sign before a notary and information on how to request your Driving Record 3(a). You will be given 90 days to complete a course approved by a Texas Education Agency and return the required proof, affidavit and driving record to the clerk's office.

**NO EXTENSION WILL BE GRANTED**

**YOUR REQUEST MUST BE POSTMARKED ON OR BEFORE YOUR APPEARANCE DATE.**

**SHOULD YOU NEED ADDITIONAL INFORMATION PLEASE CONTACT THE COURT AT**

**(281) 292-8736**

**DRIVING SAFETY OR MOTORCYCLE OPERATOR COURSE REQUEST FORM**

Defendant Name: \_\_\_\_\_ Citation Number: \_\_\_\_\_

Violation: \_\_\_\_\_ Offense Date: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Driver's License #: \_\_\_\_\_

**I am requesting the option to complete a state approved Driving Safety Course or Motorcycle Operator Course to dismiss my ticket. I hereby state that:**

I have plead guilty/no contest to the above listed charge and I have a valid Texas Class C Driver's License or Permit.

I have not taken and I am not currently taking a Driving Safety or Motorcycle Operator Course to dismiss a ticket in the past twelve (12) months immediately preceding the date of this offense.

**I must submit to the court proof of financial responsibility (car insurance) with you listed as a driver which is required by law. I must submit a copy valid Texas Driver's License (CDL License do not qualify)**

**I must submit a money order or cashier's check payable to Oak Ridge North in the amount of \$109.00**

I understand that I must present to the court, proof of completion of a State of Texas approved course of my choice and a copy of my Driving Record 3 (a) as provided by the Department of Public Safety within 90 days from the date my fees are receipted by the court. I understand I will received a receipt and notification of my deadline from the Court. I understand that **no extensions will be granted.**

It is my responsibility to verify that the court has recorded my proof and disposition my charge accordingly.

If for any reason I do not complete the course or present proof to the court with my driving record on or before my deadline, I will be required to appear in court for a Show Cause Hearing. If I fail to appear to the court hearing will result in a final conviction and will be reported to the State of Texas. I further understand by not complying with the Order of the court to appear it may result in the issuance of a Capias Pro Fine Warrant for your arrest.

Defendant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**RETURN THIS FORM TO THE COURT VIA MAIL ALONG WITH ALL THE REQUIRED DOCUMENTS LISTED ABOVE. ANY REQUEST NOT SIGNED AND SUBMITTED ON OR BEFORE YOUR APPEARANCE DATE WILL NOT BE ACCEPTED.**

**DO NOT FAX THIS APPLICATION PLEASE MAIL TO:**

OAK RIDGE NORTH MUNICIPAL COURT  
27424 ROINSON ROAD

OAK RIDGE NORTH, TX 77385