



555 Richmond Street West, Suite 711, Box 115 - Toronto, Ontario M5V 3B1
416.504.5516 / fax 416.504.4654 www.yes.on.ca

Centre of Excellence for Youth Employment & Empowerment

DEAR EMPLOYER,

YOU ARE INVITED TO:

Youth Employment Services YES
in association with Harbourfront Community Centre &
Toronto Community Housing

Job Fair

Wednesday, May 18th, 2011

You will have a chance to meet with hundreds of job seekers of all ages and quiet space will be provided for you to hold interviews, if desired... We hope to see you here!

DATE: Wednesday, May 18th, 2011

TIME: 5:00 p.m. to 8:30 p.m.

LOCATION: Harbourfront Community Centre
627 Queen's Quay West Toronto ON M5V 3G3
(t) 416.392.1509 ext 325 | (f) 416.392.1512
www.harbourfrontcc.ca | harbourfrontcc.blogspot.com

Set up time will be from 4:30 p.m. until 5:00 p.m. There is no cost to participate at this event and refreshments will be provided.

Space is limited, so please confirm your attendance no later than **Friday, May 13, 2011** by faxing the enclosed Confirmation Form to (416) 504 – 4654, ATTN: Pedro J. Lopes.

Sincerely,

Pedro J. Lopes
Marketing & Outreach Coordinator
Youth Employment Services YES

Job Fair Confirmation

Company name _____

Address _____

Tel: _____ Fax: _____

Approximate Number of Positions Available: _____.

Title and Description of Position(s) Available:

I _____, on behalf of _____,

Company Representative and Title

Company Name

hereby agree to attend and participate in the YES JOB FAIR. The event will take place on Wednesday, May 18th, 2011 from 5:00 p.m. to 8:30p.m. at the Harbourfront Community Centre 627 Queen's Quay West Toronto ON M5V 3G3. Set up time will begin at 4:30 p.m.

Signature: _____

Company Representative

I also agree to allow Youth Employment Services YES to use our company name in radio, newspaper or any other printed materials in order to assist in the promotion of this event (optional).

Signature: _____

Company Representative

This confirmation agreement secures you a table at the above event. It also provides the organizer with the necessary tools to assess and anticipate your other relevant needs.

Thank you for your cooperation.