

## LANDLORD TENANT CLOSING STATEMENT

Landlord Name:

Leased Premises Address:

### Tenant Information

Name(s):

Forwarding Address:

New Phone:

Other Information:

### Security Deposit

Security Deposit Amount Paid:

Other Deposits:

Rent Credit:

**Total Credit**

### Charges to Deposit and Credits

Cleaning Charges

Damage Repairs (list):

Unpaid Rent:

Uncollected Late Charges:

Uncollected Interest:

**Total Charges**

Amount Due to Tenant:

Amount Retained by Landlord:

Amount Due Landlord:

Comments:

Check Enclosed:      Number:                              Amount:

Amount Due Landlord:

Signed by Landlord or Representative:

\_\_\_\_\_  
Signature

Date Delivered or mailed to Tenant:

If there is an Amount Due Landlord above, please forward the full amount to Landlord at the following address: