



The Law Foundation of Ontario
Building a better foundation for justice in Ontario

Guthrie Award Nomination Guidelines

About The Guthrie Award

In 1996, the Trustees of the Law Foundation of Ontario established the Guthrie Award in honour of former LFO Trustee and Chair, H. Donald Guthrie.

The award is given to individuals or organizations which demonstrate outstanding public service, make significant contributions to access to justice or symbolize excellence in the legal profession.

Our Guthrie Award is an opportunity to publicly acknowledge and thank those who facilitate community participation in the legal system, and whose outstanding efforts make the justice system more accessible for everyone.

Nomination Instructions

Nominations for the Guthrie Award must include the following:

- A. Guthrie Award Nomination Form
- B. Formal Letter of Nomination
- C. Letters in support of the nomination from other parties.

The documents comprising the nomination can be submitted electronically to Guthrieaward@lawfoundation.on.ca or by mail to:

The Law Foundation of Ontario
20 Queen Street West
Suite 3002, Box 19
Toronto, ON M5H 3R3

Eligibility Requirements

The Guthrie Award may be given to either an individual or an organization. Only those organizations that are not for profit are eligible. Individuals do not have to be lawyers or volunteers. Candidates must have made a significant contribution to access to justice. In order to clarify what the Law Foundation means by the phrase "access to justice", please review the Law Foundation's Guiding Principles, and our list of authorized grants which can be found in our annual reports and on our website.

A. Guthrie Award Nomination Form

Date:

I would like to nominate the following:

Individual:

First Name:	Last Name:
Position/Title:	
Organization:	

Organization:

Name:		
Address:		
City:	Province:	Postal Code:
Phone:	Fax:	E-mail:

Nomination submitted by:

First Name:	Last Name:	
Title:	Organization:	
Street Address:		
City:	Province:	Postal Code:
Phone:	Fax:	E-mail:

Signature of Nominator

B. Formal Letter of Nomination

Please attach a formal letter of nomination which outlines the candidate's activities and accomplishments that merit the Award. You may wish to consider the following as a guide when preparing your letter of nomination:

Describe in detail the candidate's contribution to improving access to justice. What need was addressed by the work of the person or organization and how was that need addressed? How has the person or organization been instrumental in initiating or maintaining the program or service?

Discuss the way in which the work of the person or organization supports the Guiding Principles, Vision and Mission of the Law Foundation.

Describe the impact of the work of the person or organization? How do you know the candidate made a difference through their activities? Was the scope of the work national, regional or local?

What challenges has the candidate overcome in pursuing the goals of the program or activity?

How is the program or activity that the candidate is involved with innovative, unique or outstanding?

C. Letters in Support of the Nomination

Any letters in support of the nomination from other parties may be submitted along with the nomination or forwarded separately. Letters of support are not required, but may offer substantial additional information that will be considered in the selection of the award recipient. The most effective letters are specific, rather than general, and offer different insights and details than those that are included in the formal letter of nomination.