

FORBES ROAD
JR/SR HIGH SCHOOL

STUDENT GRADUATION
PROJECT

HANDBOOK

Student Graduation Project

Forbes Road Junior-Senior High School

Beginning with the Class of 1999, new state and school district regulations require you to complete a major project in order to earn your diploma. The regulations say students will “apply, analyze, synthesize and evaluate information and communicate significant knowledge and understanding.” The persistence to stay with a major project through to completion and the ability to focus on specific decisions along the way are viewed as important qualities to be developed and demonstrated during the Senior Project.

Most important is the idea that such projects will be of great benefit to you in the personal satisfaction of pursuing an area of interest, of “owning” a body of work, of demonstrating expertise, of exploring vocational and vocational possibilities, and of expanding personal knowledge. The project is an opportunity to apply and synthesize previous knowledge in ways perhaps never before experienced, to contribute to or serve the community and society, and to have a real-life experience.

Definition of Project

The Student Project is a major undertaking that is expected to be started during your freshman year. It is to be completed no later than the end of the first semester of your senior year. It will require personal initiative on your part. Each student will be required to complete 9th, 10th, 11th, and 12th grade requirements (see senior project outline).

Community Service Hours

Student will need to complete and sign the Proposal Form, included in this Handbook. Obtain the signatures and submit the Form to the Office of the Dean of Students for approval.

Senior Project

9th Grade Requirements—Career Binder

- A. Career Awareness Class with Mrs. Skillings
 - a. Career Matchmaker—Choose 3 Careers
 - b. Explore three chosen Careers
 - i. Poster Project
 - ii. Present to Class
 - c. PSAT –Optional
 - d. Resume
 - e. 2 Goals: 1 Educational and 1 Personal
 - f. Create Interview questions for 10th grade interview
 - g. Sample “College Essay”
 - h. Establish Binder Portfolio

10th Grade Requirements

- A. Career Matchmaker—Choose 3 Careers
 - a. 2-3 Interviews per their field of interest
 - b. PSAT
 - c. Resume Update
 - d. 2 Goals: 1 Educational and 1 Personal
 - e. Meet with College Advisor 1 time during 2nd semester
 - 1. Annual review of binder

11th Grade Requirement

- A. Career Matchmaker—Choose 3 Careers
 - a. 1 Day of Job Shadowing in their field of interest
 - b. ASVAB
 - c. Resume Update
 - d. 2 Goals: 1 Educational and 1 Personal
 - e. Meet with College Advisor 1 time per 1st Semester
 - 1. Review Binder
 - f. Meet with College Advisor 1 time per 2nd Semester
 - 1. Review of Binder

College Path

- 1. SATs
- 2. One College Visit
- 3. School Selector on Career Cruising—Choose 3 schools
- 4. Attend Financial Aid Night –Optional
- 5. Sample “College Essay”
- 6. 8-10 hours of community service (which will include NHS, student council community service)

Work Force Path

2. 8-10 hours of community service
3. 1 Mock Interview during PLUS Period
4. Fill out Sample Job Applications
5. Sample Cover Letter

Military Path

2. Meet with Recruiter(s)
3. 8-10 hours of Community service
4. Retake ASVAB –if needed

12th Grade Requirement

- A. Write a one page summary answering the following questions:
 - a. What have you learned throughout the Senior Project process?
 - b. What are your goals/plans for the future?
- B. Senior Project Binders are due by end of October to Mr. Gelvin.

FYI: College applications, Scholarship applications, retake SATs, FAFSA application, retake ASVAB (if needed to get in the military)

FYI: Contact future employers, Schedule Job/employment interviews

Senior Project Checklist

9th Grade Requirements—Career Binder

- B. Career Awareness Class with Mrs. Skillings
 - a. Career Matchmaker—Choose 3 Careers _____
 - b. Explore three chosen Careers _____
 - i. Powerpoint Project _____
 - ii. Present to Class _____
 - c. PSAT –Optional _____
 - d. Resume _____
 - e. 2 Goals: 1 Educational and 1 Personal _____
 - f. Create Interview questions for 10th grade interview _____
 - g. Sample “College Essay” _____
 - h. Establish Binder Portfolio _____

10th Grade Requirements

- B. Career Matchmaker—Choose 3 Careers _____
 - a. 2-3 Interviews per their field of interest _____
 - b. PSAT _____
 - c. Resume Update _____
 - d. 2 Goals: 1 Educational and 1 Personal _____
 - e. Meet with College Advisor 1 time during 2nd semester _____
 - 1. Annual review of binder _____

11th Grade Requirement

- B. Career Matchmaker—Choose 3 Careers _____
 - a. 1 Day of Job Shadowing in their field of interest _____
 - b. ASVAB _____
 - c. Resume Update _____
 - d. 2 Goals: 1 Educational and 1 Personal _____
 - e. Meet with College Advisor 1 time per 1st Semester _____
 - 1. Review Binder _____
 - f. Meet with College Advisor 1 time per 2nd Semester _____
 - 1. Review of Binder _____

College Path

- 1. SATs _____
- 2. One College Visit _____
- 3. School Selector on Career Cruising—Choose 3 schools _____
- 4. Attend Financial Aid Night –Optional _____
- 5. Sample “College Essay” _____
- 6. 8-10 hours of community service (which will include NHS, student council community service) _____

Work Force Path

- 2. 8-10 hours of community service _____

3. 1 Mock Interview during PLUS Period _____
4. Fill out Sample Job Applications _____
5. Sample Cover Letter _____

Military Path

2. Meet with Recruiter(s) _____
3. 8-10 hours of Community service _____
4. Retake ASVAB –if needed _____

12th Grade Requirement

- C. Write a one page summary answering the following questions: _____
 - a. What have you learned throughout the Senior Project process?
 - b. What are your goals/plans for the future?
- D. Senior Project Binders are due by end of October to Mr. Gelvin.

Student Graduation Project Proposal Form

Name: _____

Proposal: _____

Rationale (How will this benefit your peers and/or community members): _____

Circle One: Individual Project Group Project

Project Partner(s), if applicable: _____

Project Time Line or Schedule: _____

Form of Final Product: _____.

Signatures and Dates:

Student: _____

Advisor: _____

Parent: _____

Parent: _____

Dean of Students: _____