



GOVERNMENT POLYTECHNIC, KOLHAPUR

(An Autonomous Institute of Govt. of Maharashtra)

Vidya Nagar Kolhapur – 416 004.

Phone No. 0231-2521038(Office)

0231-2521016(Fax)

Website – gpkolhapur.org.in

Email -gpkolhapur@yahoo.com



Dear Students,

*Hearty Congratulations for completing
Diploma successfully from this Institute.*

*21st Convocation of the GOVERNMENT
POLYTECHNIC KOLHAPUR for conferring Diplomas
scheduled on 10th March 2016 in the Institute Campus.*

You are exhorted to attend the same at 10:00 am.

Dress code for the function:

- *For Boys: White Full Shirt and Black Full Pant*
- *For Girls: White Salwar Suit.*

For details of **Convocation Programme, Instructions and to download Application Form**; please visit the web site www.gpkolhapur.org.in (or Call 9403464907)



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21st CONVOCATION CEREMONY MARCH 2016

APPLICATION FOR THE RECEIPT OF THE DIPLOMA CERTIFICATE

I, the undersigned, wish to receive the Diploma Certificate **in Person / in Absentia** at the time of the Convocation **March -2016**. My particulars are as follows:

Photograph

SEAT NO	YEAR OF PASSING Summer: Winter:	% MARKS & CLASS	BRANCH
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1. _____ (SURNAME) _____ (FIRST NAME) _____ (FATHER'S NAME)
(Name / Surname must be as per the record while admitted in the Institute)

2. Address For Correspondence :- _____

_____ PIN _____

3. e-mail Address:

Mobile No:

4. Mode of Payment:

IF BY CASH –

Receipt No:

Date:

IF BY DD: Number & Date:

(DD amount must be ₹ 350 /- irrespective of receiving Certificate in Person / Absentia)

5. Fee Paid: .

IN PERSON

₹ 300 /-

IN ABSENTIA

₹ 350 /-

Dated Signature

of Cashier :

6. Important Instructions for Students:

1. Convocation fees: If paid by Cash: ₹ 300 /- and if paid by Demand Draft ₹ 350 /-
2. Candidates have to fill the Convocation form in a proper way and submit the same to the Cashier/Office two days before the Date of Convocation Ceremony.
3. Documents to be submitted
 - DD drawn in favor of “PRINCIPAL, Government Polytechnic, Kolhapur” (DD amount must be ₹ 350 /- irrespective of receiving Certificate in Person or Absentia)
 - Attested photocopy of statement of marks.
 - Three passport size photograph. (One to be pasted on the form & others to be enclosed with Name & Seat Number on reverse side of Photograph.
4. Forms with incomplete entries and without required fees/ DD will not be accepted.
5. Candidates must carry their Identity Proof with them at the time of receiving Certificate.
6. Diploma Certificate can be collected from the Institute up to the **One Year** from the date of current convocation and there after additional Fee / Charges may be applicable as per Rule
7. For details of Convocation Programme, Instructions and to download Application Form; please visit the web site www.gpkolhapur.org.in

I declare that this information submitted by me is true to the best of my knowledge and I agree with the rules of Convocation. I am also aware that the information submitted by me shall be verified with the current records available with G P Kolhapur and on verification the conferring Diploma shall be awarded to me. I have carefully read the above instructions, visited the web site & agree with the same.

Recipient's Signature

CONVOCATION OF GOVERNMENT POLYTECHNIC KOLHAPUR

21st Convocation of the GOVERNMENT POLYTECHNIC KOLHAPUR for conferring Diplomas scheduled on 10th March 2016 in the Institute Campus.

IMPORTANT INSTRUCTIONS FOR THE STUDENTS:

- All the candidates those have pass the Diploma Examinations (Summer -2015/ Winter-2015) from **Government Polytechnic Kolhapur** are eligible to receive the Diploma Certificate from the Institute.
- Eligible Candidates must fill the prescribed Application Form of “**Convocation 2016**” along with essential fees and submit the same along with the required Testimonials on or before the prescribed date. The purpose of issuing the application form is to invite the candidates in the Convocation Ceremony.
- So all the qualifying students must fill the **Convocation form in a proper way and submit the same to the Cashier/Office** on or before **8th March 2016** during office hours.
- Convocation fees:
 - If paid by Cash / for the Candidate who wishes to receive the Diploma Certificate In Person: **₹ 300** /- (Fee should be paid to the Cashier of Office of G P Kolhapur)and
 - If paid by Demand Draft / for the Candidate who wishes to receive the Diploma Certificate In Absentia: **₹ 350** /- (Demand Draft should be drawn in favor of PRINCIPAL, GOVERNMENT POLYTECHNIC KOLHAPUR)
- The fee once remitted cannot be refunded or adjusted under any circumstances.
- Limited Candidates will receive the Diploma Certificate in Convocation Ceremony and rest can obtain their Certificate from Marshal of the respective Departments / from Examination Cell.
- For details of **Convocation Programme**, please visit the web site www.gpkolhapur.org.in