

Boston ~~Rescue~~ Mission

Transforming lives since 1899

The Boston Rescue Mission is a community-based non-profit organization that serves the poor and homeless individuals in the Greater Boston area. We are thankful for the volunteers who serve at the Mission everyday that make vital contributions to our services and programs. Please read through the volunteer code of conduct before filling out and signing this application. If you have any questions, contact the Volunteer Coordinator at 617-338-9000 ext. 1230 or volunteer@brm.org.
Thank you so much for your interest in volunteering!!

Individual Volunteer Application

Name	Current Employer
Address	Address
Telephone	Phone
E-mail	Today's Date

High School	Degree
College	Degree
Graduate Study	Degree

How did you learn about volunteer opportunities at The Boston Rescue Mission?

Please list any skills, hobbies, special training, or interests that might be useful at the Mission:

Have you ever used services from or resided at the Boston Rescue Mission? ___Yes ___No

Please check one:

Are you interested in

short-term volunteer service (one time) ___

long-term volunteer service (consistent basis-please specify) _____

*internship program ___

* Is your internship a part of the school supervised program? If yes, please give name of the professor and the phone number to be contacted:

Are you volunteering to complete your court ordered community service or probation hours? ___Yes ___No

Date of Birth: ___/___/___ (month/day/year)

WHAT KIND OF SERVICE OPPORTUNITIES ARE YOU INTERESTED IN?

Check as many as you want.

- ☐
- Working in the kitchen*
- (working in pantry, light cleaning, unloading donations, etc.)

___M___T___W___Th___F
___9:00am-12:30pm___2:00-5:00pm___4:30-6:30pm

Saturday Morning Outreach 7:30-10:00 am _____

Saturday Kitchen (meal prep, light cleaning, serving meal etc.) 9-12 am _____

- ☐
- Maintenance*
- (cleaning, painting, working on repairs, etc.)

M___T___W___Th___F___

- ☐
- Spiritual Mentor*
- (bible study, prayer, encouragement, etc.)

weekly commitment for several months

for more info contact: Rex Hutto (617) 338-9000 ext. 229

- ☐
- Prayer Support*

for more info contact: Rex Hutto (617) 338-9000 ext. 229

- ☐
- Other*
- _____

Character References: Because of the nature of our clientele (many are in recovery from substance abuse), we need to ensure their safety and well-being and carefully screen all of our volunteer applicants. Please provide the name and address of three non-related persons who would be willing to provide personal references ---a professor, employer or supervisor, and a spiritual leader, other.

Name	Position	Phone/Email(preferred)

In case of an emergency:

Name	Relationship
Address	Home Phone
Work address	Work Phone

By his/her signature below, the participating individual voluntarily agrees to assume and/or incurs all risks of loss, impairment, damage or injury of whatever kind, including death, that may be sustained or suffered while volunteering for the Boston Rescue Mission whether or not the result in whole or in part of acts or omissions, negligence or other unintentional fault of the Boston Rescue Mission. In addition, the participant (including his/her heirs, assigns and personal representatives) agrees to release, hold harmless, and indemnify the Boston Rescue Mission from and against any claims, demands, actions, causes of action, lawsuits, expenses, or losses (including attorneys' fees) on account of property damage or personal injury (including death) arising out of or attributable to the individual's volunteer work. The participant also agrees to keep confidential all Boston Rescue Mission client information.

Name: _____

Signature: _____

Date: _____

Would you like to receive newsletter? Yes___ or No___**Paper letter ___ or E News ___**

Volunteer Code of Conduct

Mission volunteers will come into contact with, and may work in the company of, Boston Rescue Mission clients who are in the process of alcohol and drug recovery. Volunteers are expected to behave appropriately and to be in suitable mental and physical condition during volunteer assignments, and to perform volunteer duties in manner that does not imperil your safety or that of your fellow volunteers.

To assure the Boston Rescue Mission and its drug and alcohol rehabilitation programs are not jeopardized, volunteers are prohibited from the use, sale, or possession of alcohol or illegal drugs, or of paraphernalia associated with illegal drugs. The unlawful manufacturing, distribution, dispensation, or use of a controlled substance on Boston Rescue Mission property or while conducting Boston Rescue Mission business off the premises is absolutely prohibited.

During your volunteer service at the Boston Rescue Mission you will have the chance to develop meaningful relationships with our residential clients and guests. The following policies should always be observed, however, when dealing with clients and guests.

Dress Code

Please dress casually and comfortably, but we also ask that you ***dress modestly*** while you are serving at the Boston Rescue Mission. We ask that women wear shirts with conservative necklines and to not wear tops with spaghetti straps. Men please do not wear ribbed tank tops in the summer. ***No flip flops*** or open-toed shoes may be worn during any volunteer opportunity.

Minors

Any volunteers under the age of 18 must be accompanied by a parent/guardian or supervisor from the participating organization. For group volunteer opportunities the acceptable ratio of adults to minors is 1 to 5. Under no circumstances may minors volunteer without an adult supervisor present.

Sign-In

When you come to the Mission as a volunteer please ask whoever is staffing the front desk to have you sign in the volunteer log. This is important, as it helps us keep better records and maintain a safe environment.

Court-Ordered Community Service

We do not accept volunteers fulfilling court-mandated hours. **No exceptions.** Please contact the Volunteer Coordinator at (617) 338-9000 x1230 if you have any questions about this.

Relationships

Volunteers should not enter into any relationship of a sexual or romantic nature or act as legal guardian to guests or clients. Volunteers should not rent real estate to, take in as a roommate, or invite home as an overnight guest, guests or clients. Volunteers should not hire or solicit guests or clients for personal jobs or errands.

Confidentiality

The Boston Rescue Mission strives to protect our residents' confidentiality. We require that the resident signs a release of information form before any pictures are taken. There are some situations where the benefit of sharing information outweighs that of keeping confidentiality. Examples of this might include if a resident is threatening to hurt himself or someone else, or is indicating that they are planning on returning to an addiction. If this occurs, please inform a staff member immediately.

Germs!

Because we operate an overnight shelter for individuals who do not have housing, as well as residential programs, we can have anywhere between 100 to 200 individuals in the Mission at a given time. With this amount of people there is the potential for a lot of germs to be spread. We suggest that you practice basic hygiene and wash your hands often while you are spending time at the Mission. If you are sick and you are scheduled for a volunteer opportunity, please kindly re-schedule your opportunity for a time when you are feeling better.

Resident Requests

The Boston Rescue Mission does not encourage giving or loaning money. Most of the time, the money that is being requested is not really necessary. If you are approached by a resident and asked for money we suggest that you refer them to their Case Manager for assistance if it is a valid need.

If You Can't Make Your Appointment

Please contact the Volunteer Coordinator between 9am and 5pm, Monday through Friday at (617) 338-9000 x1230 or at volunteer@brm.org. If the matter is urgent and you need to speak with someone on weekday evenings, Saturdays, or Sundays please call (617) 338-9000 x1242.

Confidentiality Agreement

Due to the sensitive nature of the programs that are provided by the Boston Rescue Mission, we require all volunteers and interns to sign confidentiality agreement, assuring that the rights of our clients are protected. The Boston Rescue Mission has a zero tolerance policy for any breach of client confidentiality, and a volunteer or an intern can be terminated if he or she is found to have broken this agreement. The mission statement for this organization states that the Boston Rescue Mission seeks to:

- To offer resources that prevent and end homelessness
- To support the recovery, health, faith, and independence of those who have a history of substance abuse, incarceration, and homelessness
- To raise awareness about the root causes of these life risks
- To serve everyone with respect, integrity, and grace
- To continue to learn, grow, and excel in our services
- To be good stewards of the resources entrusted to us by our supporters
- To reflect the teachings of Jesus and the love of God in all we do.

In order to fulfill these objectives, the clients must feel secure in the fact that their situations will not be discussed or alluded to with anyone not affiliated with the Boston Rescue Mission. Thank you for your cooperation to assure that the rights of those we serve are protected.

I have read the policies on drug-free workplace, volunteer code of conduct, and confidentiality, and I will abide by these policies while volunteering at The Boston Rescue Mission. Further, I understand that any violation of these policies may seriously jeopardize my volunteer position at The Boston Rescue Mission.

Volunteer's Name (Print)

Organization (If Applicable)

Volunteer's Signature

Date