

Course Outline



Mission Statement

We are an inclusive community rooted in the teachings of Jesus Christ. Our mission is to develop the spiritual, academic and social potential of all, as builders of a just society

BAF3M – Grade 11 Accounting

Course Text: Accounting 1 - \$111.02

Room 218

UNIT OUTLINE:

Unit 1 – Accounting and Business

Unit 2 – The Balance Sheet

Unit 3 – Analyzing Changes in Financial Position

Unit 4 – The Simple Ledger

Unit 5 – The Expanded Ledger

Unit 6 – The Journal and Source Documents

Unit 7 – Posting

Unit 8 – The Worksheet and Financial Statements

Unit 9 – Completing the Accounting Cycle

Unit 10 – Accounting for a Merchandising Business

Unit 11 – The five Journal System

All Course Outlines are available in the principal's office.

Specific details regarding individual units and approximate evaluation dates will be provided as the course proceeds.

Please have this form signed and stored in your binder

Student Signature: _____

Parent/Guardian Signature: _____

Academic Expectations

Assessment, Evaluation and Reporting

Learning Skills: the development of the following learning skills will be assessed and commented upon during informal and formal reporting periods. These skills are essential for success in this course. **Initiative, Organization, Collaboration, Self-Regulation, Responsibility, Independent Work**

Term Evaluation Tasks will reflect the following categories of assessment: Knowledge, Thinking, Communication and Application. A variety of assessment tools will be used and may include Tests, Journals, Assignments, Activities, Essays, Participation, and Quizzes. This will account for **70%** of the overall mark, and will reflect the most consistent and most recent achievement of respective curriculum expectations.

Culminating Evaluation will reflect the following categories of assessment: Knowledge, Thinking, Communication and Application. The nature of this evaluation may include a variety of tasks including a formal exam. The Culminating Evaluation will account for **30%** of the final mark.

Daily Work

Students are expected to come to class in uniform, properly equipped with a pen, (or pencil), paper, textbook and necessary materials, with homework or assignments complete everyday.

Missed or Late Evaluations

It is the responsibility of the student to notify the teacher of planned absences. It is the student's responsibility to complete work missed and, if needed, any missed evaluation(s). The timelines will be negotiated with the subject teacher. If you have an unforeseen absence, you must make arrangements with the teacher as soon as you return for completing the evaluation. For official reporting, (midterm and final reports), assignments not submitted may negatively impact the mark. Late assignments will be accepted, kept on file and may be used for evaluation if the student's credit is in jeopardy. Chronic lateness may result in disciplinary action. Formal reporting periods are in the Student Agenda Book. For more detailed information regarding Late Assignment policy and all other Assessment, Evaluation and Reporting policies, please refer to

<http://www.pvnccdsb.on.ca/library/AERSecondaryHandbook.pdf>