Reference Letter Template

Must be Returned or post marked by February 29, 2012

Scholarship Applicant's Name: _____ Date: _____

Dear Reference,
The above-named credit union member is applying for a college scholarship through Atlanta Postal Credit Union. Please provide your letter of recommendation in the space below or if you prefer, attach a typewritten letter. Your letter should include how you know the applicant, comments on the applicant's personal character, comments on the applicant's scholastic performance (if applicable), what characteristics you consider his/her greatest attributes, and how you would rate the applicant's potential for future personal achievement and why. Your Reference Letter must be returned or postmarked by February 29, 2012. Late return of your Reference Letter may cause the applicant to be disqualified. Mail to: **Scholarship Review Panel, Atlanta Postal Credit Union, 400 Tradeport Blvd., Ste. 401, Atlanta, GA 30354**.

Your Signature: _____

Daytime Phone: _____ Evening Phone: _____

Date:_____

Reference Letter Template

Must be Returned or post marked by February 29, 2012

Scholarship Applicant's Name: _____ Date: _____

Dear Reference,
The above-named credit union member is applying for a college scholarship through Atlanta Postal Credit Union. Please provide your letter of recommendation in the space below or if you prefer, attach a typewritten letter. Your letter should include how you know the applicant, comments on the applicant's personal character, comments on the applicant's scholastic performance (if applicable), what characteristics you consider his/her greatest attributes, and how you would rate the applicant's potential for future personal achievement and why. Your Reference Letter must be returned or postmarked by February 29, 2012. Late return of your Reference Letter may cause the applicant to be disqualified. Mail to: **Scholarship Review Panel, Atlanta Postal Credit Union, 400 Tradeport Blvd., Ste. 401, Atlanta, GA 30354**.

Your Signature: _____

Daytime Phone: _____ Evening Phone: _____

Date:_____

Reference Letter Template

Must be Returned or post marked by February 29, 2012

Scholarship Applicant's Name: _____ Date: _____

Dear Reference,
The above-named credit union member is applying for a college scholarship through Atlanta Postal Credit Union. Please provide your letter of recommendation in the space below or if you prefer, attach a typewritten letter. Your letter should include how you know the applicant, comments on the applicant's personal character, comments on the applicant's scholastic performance (if applicable), what characteristics you consider his/her greatest attributes, and how you would rate the applicant's potential for future personal achievement and why. Your Reference Letter must be returned or postmarked by February 29, 2012. Late return of your Reference Letter may cause the applicant to be disqualified. Mail to: **Scholarship Review Panel, Atlanta Postal Credit Union, 400 Tradeport Blvd., Ste. 401, Atlanta, GA 30354**.

Your Signature: _____

Daytime Phone: _____ Evening Phone: _____

Date:_____