



All required materials must be submitted by the appropriate deadline electronically to Pap.Melinda@bgf.hu.

If electronic submission is not possible, please mail to: 1055-H Budapest, Markó u. 29-31 Room 254

Personal Information

First/Given Name

Street Address

Apt/Suite

Last/Family/Sur Name

Address Line 2

Contact Phone Number (Intl. Format)

City

Gender (Male/Female)

 Male Female

State

Postal Code

Country

Email Address

Preferred Email Address

Personal Information (cont.)

Language Proficiency S(Speak), R(Read), W(Write), F(First Language/Mother Tongue), H(Spoken at Home)

Passport Number

Citizenship/Nationality

Place of Birth

Date of Birth (dd/mm/yyyy)

 / /

Mother's Name



Academic Information

Secondary School Type (Catholic, etc)

University Name (If applicable)

Secondary School Name

Program/Course

Duration (2009-2013, etc)

Duration (2009-2013, etc)

Website

Website

Foreign Language

Were your classes taught in English?

Yes

No

Partly

What language would you like to pursue?

German

French

Spanish

Italian

Level

Beginner

Advance

Other

Please Sign

Signature

Date (dd/mm/yyyy)

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Application Guidelines

Ensure that you have all the necessary items enclosed. Failure to do so may result in delayed processing of your application.

You will need

This application form, completed.

- o Letter of Motivation
 - o Two Passport Sized Photographs
 - o Curriculum Vitae (Resume) in English
 - o Secondary School (High School) Diploma
 - o Evidence of English Proficiency (If not a Native Speaker)
 - ☒ English is the language of instruction for this course. You are required to meet BGF's English proficiency requirement set forth below:
 - **B2 or Higher - CEFR** (Listening, Reading, Spoken, and Writing)
 - **6.0 or Higher - IELTS** (Listening, Reading, Spoken, and Writing)
- The minimum score per component is 5.5.

Submit via

Mail:

Budapest Business School
Felnőttképzési Központ
Markó u. 29-31 Room 254
1055 Budapest, Hungary

Email:

Ms. Melinda Pap
Pap.Melinda@bgf.hu

If you have any questions or concerns, please contact **Ms. Melinda Pap** at **Pap.Melinda@bgf.hu**.