



EMPLOYEE INFORMATION			
NAME (First, MI, Last)	SOCIAL SECURITY #	EMPLOYEE ID #	
ADDRESS (Street)	(City)	(State)	(Zip Code)
DAYTIME TELEPHONE #	Date of Birth (DOB)		

Insurance Waiver

HEALTH

I elect to decline Medical Coverage at this time

I am aware that I am eligible to elect medical coverage at a later date under the following circumstances:

1. A Qualifying Event: Loss of other coverage through no fault of your own, i.e., spouse's loss of job
2. Medical Annual Open Enrollment.

DENTAL

Guardian Plan# 399709-0000

I elect to decline Dental Coverage at this time

I am aware that I am eligible to elect dental coverage at a later date under the following circumstances:

1. A Qualifying Event: Loss of other coverage through no fault of your own, i.e., spouse's loss of job
2. Dental Annual Open Enrollment.

I am aware that I can elect coverage anytime after open enrollment; however I will be subject to "Late Entrant" penalties described in the Guardian Dental Plan Summary.

VISION

I elect to decline Vision Coverage at this time

I am aware that I am eligible to elect vision coverage at a later date under the following circumstances:

1. A Qualifying Event: Loss of other coverage through no fault of your own, i.e., spouse's loss of job
2. Vision Annual Open Enrollment.

VOLUNTARY LIFE

I elect to decline Voluntary Life Coverage at this time

I am aware that I am eligible for Voluntary Life coverage at a later date but must meet Evidence of Insurability.

HEALTH FSA

I do not wish to participate in the Health Flexible Spending Account.

DEPENDENT CARE

I do not wish to participate in the Dependent Care Plan.

Signature

Signature: _____ Date: ____ / ____ / ____

Please sign, date and return to Human Resources