

Rule 6.02

AFFIDAVIT OF SERVICE
*** SERVICE OPTIONS UNDER THE CRIMINAL PROCEDURE ACT 2009**

I, of

(full name)

(address)

(occupation)

* swear/ *declare that I served a copy of the
(describe document)

on
(name of person served)

who is the at
(capacity e.g. mother/father/child) *(time)*

in accordance with section 391, 392 or 394 of the **Criminal Procedure Act 2009** by:

Personal Service

* personal service *(giving OR if the person does not accept, putting down in their presence and telling them the nature of the document OR leaving it at last known or usual place of residence with a person of or above 16 years of age pursuant to under section 391(2)(a),(b) or (c) of that Act)*

* personal service under section 391(3) of that Act where the person being served is in detention by sending a copy of the document by registered post to *(insert name)*

* personal service on a legal practitioner under *(giving to the legal practitioner OR leaving document at legal practitioners ordinary place of business with person who appears to work there OR sending document by registered post to legal practitioner's ordinary place of business pursuant to section 391(4)(a), (b) or (c) of that Act)*

at *(insert address)*

Service on the informant/DPP

* serving on the informant *(giving copy to informant or person representing informant OR sending copy by prepaid ordinary post to informant at ordinary place of business as nominated by informant OR sending document by fax or email at nominated fax or email address OR leaving for the informant at the informants ordinary place of business as nominated by informant OR any manner agreed between informant and party serving pursuant to section 392(2)(a), (b), (c), (d) or (e) of that Act)*

at *(insert address if appropriate)*

* serving on the DPP under section *(giving to person representing DPP at hearing of charge OR leaving at the OPP with person who appears to work there OR sending by pre-paid post to OPP at ordinary business address of OPP OR sending by prepaid ordinary post addressed to DPP at business address nominated by DPP if any OR sending by fax or email to nominated fax or email address OR any manner agreed by DPP and party serving pursuant to section 392(3)(a), (b), (c), (d), (e) or (f) of that Act)*

at *(insert address if appropriate)*

* I acknowledge that this declaration is true and correct and I make it in the belief that a person making a false declaration is liable to the penalties of perjury.

Ordinary Service

* ordinary service under section 394(1)(a) of that Act by sending a copy of the document by prepaid ordinary post addressed to the person to be served at the last known place of residence or business at *(insert address)*

* ordinary service under section 394(1)(b) of that Act by sending a copy of the document by prepaid ordinary post addressed to the legal practitioner at *(insert address)*

* ordinary service under section 394(1)(c) of that Act by *(insert details of service)*

which was agreed by the parties.

* other *(specify)*

* I acknowledge that this declaration is true and correct and I make it in the belief that a person making a false declaration is liable to the penalties of perjury.

*Sworn/ *Declared at

(place)

In the State of Victoria on

(date)

(signed by person)

Before

*authorised under section 107A(1) of the **Evidence (Miscellaneous Provisions) Act 1958** to witness the signing of a statutory declaration.

*authorised under section 123C(1) of the **Evidence (Miscellaneous Provisions) Act 1958** to take an affidavit. [Name and address in legible writing, typing or stamp]

* Delete if not applicable.