

PARKWAY MEETING ROOM LICENSE AGREEMENT

THIS AGREEMENT made and entered into this _____ day of _____
(Today's date)

_____, _____, by and between COUNTRYSIDE PROPRIETARY
(Month) (Year)

and _____ Licensee (Resident).
(Print First and Last Name legibly)

WITNESSETH

WHEREAS, the Proprietary owns and operates the Parkway Meeting Room in CountrySide for the exclusive use of its membership and guests, and

WHEREAS, the Board of Directors of the Proprietary has authorized the license of the Parkway Meeting Room on a non-profit basis to members of the Proprietary; and

WHEREAS, the Licensee desires to enter into a written agreement with the Proprietary for use of the Parkway Meeting Room;

NOW, THEREFORE, in consideration of the mutual promises contained herein, the parties do hereby agree as follows:

The Proprietary agrees to license use of the Parkway Meeting Room to the

Licensee on the _____ day of _____, _____,
(Rental date) (Rental Month) (Year)

between the hours of _____ and _____.
(Start Time) (End Time)

If the Parkway Meeting Room is in unsatisfactory condition upon arrival, please call the Proprietary Office at (703) 430-0715, ext. 3010. If the Office is closed, leave a message with your concerns. Our "after-hours line" is equipped to record the date and time of your call. We will get back to you on the next business day. If no call is made, the premises will be deemed acceptable at the commencement of the use.

1. The sum of \$350.00 will be collected as a security deposit. Any cleaning and/or repair costs will be deducted from the security deposit and any cleaning and/or repair costs in excess of the security deposit will be billed directly to licensee and shall be payable by licensee within ten days of billing. In addition, forfeiture of part or all of the licensee's \$350 security deposit may result from violating any of the Parkway Meeting Room rules.
2. The license fee for Parkway Room use as of February 26, 2014, is \$100.00 per four hour period and \$25 for each additional hour to a maximum of eight hours. There is a half hour before your rental time and a half hour after your rental time as a buffer for set-up and clean-up.
3. Licensee shall pay a \$50.00 key deposit. The key may be picked at the Proprietary Office 48 hours before the rental. If a key is lost or not returned within five business days of the rental activity, the \$50.00 key deposit shall be forfeited.
4. The deposits and fees may be written on one check, at the time this License Agreement is submitted. All checks will be deposited into the bank. A reservation made within 10 days of the rental must be paid in cash. A reservation will not be honored if the deposit in full is not received 10 days prior to the function, unless paid in cash.
5. An inspection will be conducted by a Proprietary Office member on the first business day following the event. If the Parkway Meeting Room is found to be returned to acceptable condition, as stated on the

Parkway Meeting Room Procedures, Rules, and Regulations, and the key returned, the security deposit and key deposit (\$400.00) will be mailed, by check, to the address of record.

6. Licensee hereby agrees to indemnify and hold the Proprietary harmless from any liability from property damage or personal injury, of whatever type or description, occurring during occupancy by Licensee and/or any of Licensee's guests under this agreement and any liability relating to or arising out of violations of any and all State and Local Laws, rules and/or regulations.
7. During the hours of occupancy under this Agreement, the Parkway Meeting Room and its premises shall be open to inspection by an authorized representative of the Proprietary.
8. Licensee shall be responsible for clean-up and removal of all debris from the Parkway Meeting Room, ground, parking areas and bath houses at the end of the occupancy period and shall insure that the premises are vacated under the terms of this Agreement.
9. This Agreement is a license agreement and, as such, is revocable at any time in the sole and absolute discretion of the Proprietary, and the Proprietary shall incur no liability whatsoever should this license agreement be revoked.
10. Use of the Parkway Meeting Room is a privilege. Any violation of this agreement may result in immediate cancellation of the contract, immediate vacating of the premises of the Parkway Meeting Room, and forfeiture of your deposit (e.g., unauthorized use of alcohol on the premises, destruction of property, or complaints of noise from nearby residents).
11. **The Parkway Meeting Room is equipped with recorded security cameras and we will use these recordings to determine the party responsible for any and all damages.**

I hereby agree to the terms stated in the CountrySide Proprietary Parkway Meeting Room Procedures, Rules, and Regulations, and the Parkway Meeting Room License Agreement.

Licensee's Name: _____

Address: _____

E-mail Address: _____

Home Phone number: _____ Cell Phone Number: _____

Purpose of Function: _____

Number of Attendees: _____

Proprietary Representative Date

Licensee Signature Date