

BELHAVEN UNIVERSITY

Payroll Deduction Form

Thank you for making a gift to Belhaven University through our payroll deduction program! When we, as employees, give to Belhaven, it demonstrates how much we care about supporting the mission of the University.

Corporations and foundations that make major contributions/grants often use employee support as a gauge to determine how they will give. Your participation is important!

You will receive a year-end report letter (upon request) to confirm receipt of your gifts, as well as to thank you for your generosity.

If the form is received before mid-month, deduction will occur immediately. Otherwise, deduction begins the next pay period. A 30-day notice is required to cancel payroll deduction.

Thank You for supporting Belhaven!

Name: _____

SS#: _____ - _____ - _____

Monthly Gift Amount: \$ _____

Area/Dept. to support: _____

Begin Date: _____

Signature: _____

Unless otherwise noted, your gift will be directed toward The Belhaven Fund.

This form must be emailed to

humanresources@belhaven.edu or faxed to

601-292-7179

QUESTIONS?

Beth T. Whitney, Director of Development Operations and Alumni Phone Ext. 8088 or bwhitney@belhaven.edu