

**SRMC Board of Directors Meeting Minutes**

March 26, 2014

8:00 a.m. - 11:00 a.m.

UNM Sandoval Regional Medical Center, 4th Floor Board Room

Teleconference 1-888-557-8511 Passcode 2502228#

Rio Rancho, New Mexico

<b>1.0</b>	<b>CALL TO ORDER AND CONFIRMATION OF QUORUM</b>	
	Dr. Paul Roth called the meeting to order and a quorum was confirmed at 8:12 a.m.	Accept as information
<b>2.0</b>	<b>VOTE TO APPROVE THE AGENDA</b>	
	Dr. Paul Roth presented the Agenda to the Board for review.	Upon a motion and a second, the Board voted to approve the agenda. Motion passed unanimously.
<b>3.0</b>	<b>VOTE TO APPROVE THE MINUTES OF FEBRUARY 26, 2014 MEETING</b>	
	Dr. Paul Roth presented the Minutes to the Board for approval.	Upon a motion and a second, the Board voted to approve the minutes. Motion passed unanimously.
<b>4.0</b>	<b>ANNOUNCEMENTS FROM DIRECTORS</b>	
	Ms. Silva-Steele announced that SRMC is hosting a Board of Directors reception with SRMC Management on April 10, 2014.  Ms. Silva-Steele also announced that SRMC has filled the Chief Nursing Officer position with Pam Demarest.	Accept as information
<b>5.0</b>	<b>PUBLIC COMMENT</b>	
	None	
<b>6.0</b>	<b>OLD BUSINESS</b>	
6.1	<u>Marketing Update</u> Ms Melissa Romine provided an update on all ongoing marketing activities. <ul style="list-style-type: none"> <li>• Ongoing outreach activities within the community.</li> <li>• New and improved website now functional.</li> <li>• A meeting with all Sandoval County Tribal Leaders, SRMC Leadership, and Health System Leadership is being scheduled in June 2014.</li> </ul> Ms. Silva-Steele thanked Ms. Romine and her team for all their hard work and efforts.	Accept as information
<b>7.0</b>	<b>PROGRAMMATIC UPDATES</b>	
7.1	<u>Yeung Center for Endoscopic Spine Surgery</u> Drs. Howard Yonas and Fred Harrington provided an update on the Yeung Center for Endoscopic Spine Surgery. Dr. Anthony T. Yeung has provided a \$2.5MM dollar grant to develop an Endoscopic Spine Center. This program is a interdisciplinary comprehensive approach to spine problems.	Accept as information

7.2	<p>The Center will be located on the second floor of the UNM Sandoval Regional Medical Center. A naming and ribbon cutting ceremony is scheduled on April 25, 2014 to include Dr. Yeung.</p> <p>Ms. Silva-Steele introduced Ms. Candra Thompson, Director of Ambulatory Services and announced that she has been leading the Minimally Invasive Task Force.</p> <p><u>Bariatric Program</u> Ms. Jennifer Ogden, Bariatric Program Manager, provided a presentation on the SRMC Bariatric Program. She stated that SRMC has recently acquired provisional accreditation status from the American College of Surgeons. A total of 80 procedures have been performed since beginning this program in June 2013.</p>	Ms. Ogden will provide another presentation to include photos at a future Board meeting.
<b>8.0</b>	<b>REPORT FROM SRMC COMMITTEES</b>	
8.1	<p><u>Academic Engagement Committee</u></p> <ul style="list-style-type: none"> <li>• No meeting held</li> </ul>	
8.2	<p><u>Finance/Audit Committee</u> Mr. McKernan gave a verbal update on the March 25, 2014 Finance Committee meeting and presented the minutes of February 20, 2014 for acceptance by the Board.</p>	Upon a motion and a second, the Board voted to accept the minutes. Motion passed unanimously.
<b>9.0</b>	<b>CEO REPORT</b>	
9.1	<p>Ms. Jamie Silva-Steele stated that the month of February continued to see high patient volumes. We have continued to recruit and fill vacancies allowing us to increase our census on the Nursing units.</p> <p>Leadership Rounding continues to help improve internal communication, address employee concerns and recognize staff efforts. A new monthly Employee Newsletter has been developed and are planning our calendar for community outreach efforts.</p> <p>Turnover rate for February was 2.4% compared to a 3% turnover rate in January. The Chief Nursing Officer position was filled with Pam Demarest. The Director of Radiology and Director of Emergency Department were also filled. Other Director/Manager and Executive positions are posted and are moving forward accordingly.</p> <p>Ms. Silva-Steele informed the Board that SRMC is beginning to prepare for The Joint Commission accreditation site review later this summer and added that the CAP Survey for the Lab was successful.</p> <p>Patient Satisfaction scores continue to remain positive.</p> <p>SRMC is holding walk-in hours for people to sign up for Medicaid and the Exchanges.</p>	Accept as information

	<p>SRMC is actively participating with the Sandoval County Health Council and the Rio Rancho Economic Development Corporation.</p> <p>Ms. Silva –Steele presented zip code data on the types of patients we are seeing and the population we are serving.</p>	
9.2	<p><u>Board Comments/Questions</u></p> <ul style="list-style-type: none"> <li>Dr. Roth acknowledged all who have contibuted to the hospital moving in a positive direction. Mr. Geist supported the comment.</li> </ul>	Accept as information
<b>10.0</b>	<b>CMO REPORT</b>	
10.1	<p>Dr. Ogburn provided a handout and update on the recent, new, and expanded services at SRMC.</p> <p>Dr. Ogburn mentioned that he anticipates the breast program to be a really good service and that the goal is to integrate this program with the UNM Cancer Center to provide state of the art outpatient and inpatient services to women from throughout New Mexico.</p> <p>Dr. Ogburn has also been meeting internally with folks in regards to expanding the educational programs at SRMC.</p>	Accept as information
<b>11.0</b>	<b>FINANCIAL REPORT</b>	
11.1	<p>Ms. Silva-Steele and Ms. Fernandez presented the dashboard. Discussion ensued.</p>	The Board recommended reevaluating the utilization of the dashboard and suggested integrating the dashboard into the CEO report to show trends.
11.2	<p>Ms. Fernandez reviewed the SRMC financials through February 28, 2014. Please refer to the March 26, 2014 financial presentation for detailed information.</p>	The target for the average daily census will be added to the monthly financial report.
11.3	<p>Ms. Fernandez reviewed the FY15 Operating Budget in detail.</p>	Upon a motion and a second the Board voted to approve the FY15 Operating Budget. Motion passed unanimously.

12.0	SRMC BOARD OF DIRECTORS INITIATIVES	
12.1	<p><u>Chief Financial Officer Job Description/Selection Process</u> Ms. Silva-Steele presented the CFO job description and selection process. The timeline for this process is approximately four weeks.</p>	<p>Upon a motion and a second the Board voted to approve the CFO job description and selection process. Motion passed unanimously.</p>
12.2	<p><u>SRMC Bylaw Revisions</u> Ms. Silva-Steele summarized the changes to the bylaws. Dr. Brad Cushnyr recommended further amending the bylaws as it relates to the Finance/Strategic Planning Committee to include a position on the committee delineated to the sitting Chief of Staff.</p> <p>Next steps, the bylaw revisions will go to the HSC Board of Directors and forwarded to Board of Regents for final approval.</p>	<p>Upon a motion and a second the Board voted to approve the amended bylaws. Motion passed unanimously.</p>
12.3	<p><u>SRMC Board of Directors Committee Structure</u> Ms. Silva-Steele presented the committee structure.</p> <p>Next steps, the bylaw revisions will go the HSC Board of Directors and forwarded to Board of Regents for final approval.</p>	<p>Upon a motion and a second the Board voted to approve the committee structure. Motion passed unanimously.</p>
12.4	<p><u>The Joint Commission (TJC)</u> Ms. Silva-Steele reported that we are moving towards Joint Commission accreditation to be consistent with the Health System. SRMC is currently accredited with DNV since the opening of the hospital in July 2012. The TJC site visit is anticipated for mid May. Full accreditation is required by August 15, 2014 as DNV accreditation status subsides on this date.</p> <p>Ms. Silva-Steele presented the Quality and Accountability performance scorecard that will be updated monthly and presented to the Board on a regular basis.</p>	<p>Accept as information</p>
13.0	CLOSED SESSION	
13.1	<p>Motion was made to close the Open Session and convene in Closed Session; the motion was seconded and passed unanimously.</p>	
13.2	<p>Dr. Roth presented the Closed Session Agenda to the Board for review</p>	<p>Upon a motion and a second, the Board voted to approve the agenda. Motion passed unanimously.</p>
14.0	RECONVENE IN OPEN SESSION	
14.1	<p>Certification that those matters discussed in Closed Session and issuance of final action of such items including:</p>	

14.2	Motion to ratify actions taken in closed session to include but not limited to Medical Staff Privileges and Committee meeting minutes.	
14.3	<p><b><u>New Applicants</u></b></p> <ul style="list-style-type: none"> <li>○ Burkenbine-Yamaguchi, Candy L., MD      Medicine/Internal Medicine      UNMH</li> <li>○ Clapper, Keri E., CNP      Medicine/Critical Care      UNMH</li> <li>○ Cruz, Mario MD      Medicine/ Psychiatry      UNMH</li> <li>○ Lewis, Stephen F., MD      Medicine/ Psychiatry      UNMH</li> <li>○ Menke, Jake M., AAC      Hospital Based/ Anesthesia      UNMH</li> <li>○ Rogers, Kendall M., MD      Medicine/ Internal Medicine      UNMH</li> <li>○ Winham, Whitney M., MD      Hospital Based/ Pathology      UNMH</li> <li>○ Zimmer, William D., MD      Hospital Based/ Radiology      UNMH</li> </ul>	<p>Upon a motion and a second, the Board voted to approve those providers requesting Medical Staff Privileges and Committee meeting minutes. Motion passed unanimously.</p>
14.4	<p><b><u>Reappointments</u></b></p> <ul style="list-style-type: none"> <li>○ Appenzeller, Peter MD      Hospital Based / Pathology      UNMH</li> <li>○ Bair, Rebecca B., MD      Medicine/ Hospitalists      UNMH</li> <li>○ Bankhurst, Arthur D., MD      Medicine/ Rheumatology      UNMH</li> <li>○ Bereiter, Jeanne A., MD      Medicine/ Psychiatry      UNMH</li> <li>○ Bocklage, Therese J., MD      Hospital Based /Pathology      UNMH</li> <li>○ Bolton, Jonathan W., MD      Medicine/ Psychiatry      UNMH</li> <li>○ Cass, Shane P., MD      Medicine/Family Practice      UNMH</li> <li>○ Crookston, Kendall P., MD      Hospital Based / Pathology      UNMH</li> <li>○ Cushnyr, Brad W., MD      Hospital Based / Radiology      UNMH</li> <li>○ Dell, Megan J., MD      Hospital Based /Emergency Medicine      UNMH</li> <li>○ Dunivan, Gena C., MD      Surgery/ Gynecology      UNMH</li> <li>○ Elifritz, Jamie M., MD      Hospital Based / Radiology      UNMH</li> <li>○ Fair, Joanna R., MD      Hospital Based / Radiology      UNMH</li> <li>○ Femling, Jon K., MD      Hospital Based /Emergency Medicine      UNMH</li> <li>○ Ford, Hilary M., MD      Hospital Based / Anesthesiology      UNMH</li> <li>○ Gaffney, Andrew PA      Medicine/ Cardiology      ABQ HP</li> <li>○ Garcia, Phillip C., PA      Medicine/ Hospitalists      UNMH</li> <li>○ Gonzales, David A., MD      Medicine/ Hospitalists      UNMH</li> <li>○ Hanson, Joshua A., MD      Hospital Based / Pathology      UNMH</li> <li>○ Hart, Blaine L., MD      Hospital Based / Radiology      UNMH</li> </ul>	<p>Upon a motion and a second, the Board voted to approve reappointments for Appenzeller-Zucker. Motion passed unanimously.</p>

	o Hatch, Gary MD	Hospital Based / Radiology	UNMH	
	o Horvath, Andrew E., MD	Hospital Based / Pathology	UNMH	
	o Kennedy, George E., MD	Hospital Based /Emergency Medicine	UNMH	
	o Ketai, Loren H., MD	Hospital Based / Radiology	UNMH	
	o Luke, Matthew M., MD	Hospital Based / Pathology	UNMH	
	o Mason, Mindy D. CNP	Medicine/Critical Care	UNMH	
	o McCarty, Carolyn, DO	Hospital Based / Radiology	UNMH	
	o McKee, Mary S. MD	Hospital Based / Radiology	UNMH	
	o McLaughlin, Steven MD	Hospital Based /Emergency Medicine	UNMH	
	o Mikola, Elizabeth MD	Surgery/ Orthopedics	UNMH	
	o Minoletti, Sherry F., PA	Medicine/ Hospitalists	UNMH	
	o Mlady, Gary W., MD	Hospital Based / Radiology	UNMH	
	o Nelson, Michael (Tim), MD	Surgery/General Surgery	UNMH	
	o Richards, Allison A., MD	Surgery/ Orthopedics	ABQ HP	
	o Richards, Allyson MD	Hospital Based / Radiology	UNMH	
	o Richards, Michael E., MD	Hospital Based /Emergency Medicine	UNMH	
	o Rupp, Frederick W., MD	Hospital Based / Radiology	UNMH	
	o Russell, John C., MD	Surgery/General Surgery	UNMH	
	o Sever, Cordelia E., MD	Hospital Based / Pathology	UNMH	
	o Sibbitt, Wilmer L., MD	Medicine/ Rheumatology	UNMH	
	o Siegel, David MD	Hospital Based / Anesthesiology	UNMH	
	o Simmons, Michael C. MD	Hospital Based / Radiology	UNMH	
	o Telepak, Robert J., MD	Hospital Based / Radiology	UNMH	
	o Veearst, Janet L., MD	Hospital Based /Emergency Medicine	UNMH	
	o Williamson, Michael R., MD	Hospital Based / Radiology	UNMH	
	o Williamson, Susan L., MD	Hospital Based / Radiology	UNMH	
	o Wood, Bryan MD	Medicine/ Hospitalists	UNMH	
	o Zucker, Myra, Path. Asst.	Hospital Based / Pathology	UNMH	
14.5	<b>Expansions</b>			
	o Koshkin, Eugene MD	Anesthesiology/ Hospital Based	UNMH	Upon a motion and a second, the Board voted to approve expansions for Koshkin-Sood. Motion passed unanimously.
	o Rivers, William E., MD	PM & R/ Medicine	UNMH	
	o Sood, Akshay MD	Pulmonary/ Medicine	UNMH	

14.6	<p><b>Resignations &amp; Application Withdraws</b></p> <ul style="list-style-type: none"> <li>○ Blanchard, Janet MD      Internal Medicine/Medicine      UNMH      Reqstg. UNMH Only</li> <li>○ Castillo, Caroline MD      Radiology/Hospital Based      ABH HP      No longer w/ABQ H</li> <li>○ Garcia, Jose MD      Anesthesiology/ Hospital Based      UNMH      Resigned</li> <li>○ Kratzert, Wolf Benjamin MD      Radiology/Hospital Based      UNMH      Resigned</li> <li>○ Montaser, Anoosh MD      Surgery/ Clinical Service      UNMH      Resigned</li> <li>○ Turner, Krista MD      Internal Medicine/Medicine      UNMH      Resigned</li> </ul> <p>Motion was made to approve general ratification of items in closed session, second; unanimously approved.</p>	Information Only
<b>15.0 ADJOURNMENT/NEXT MEETING</b>		
	<p>Motion was made to adjourn the meeting, second; unanimously approved. Meeting adjourned at 10:36 a.m.</p> <p>The next meeting will be held on April 23, 2014 at 8:00-11:00am at UNM SRMC, Board Room // Teleconference at 1-888-557-8511 Passcode 2502228#</p>	
<b>MEMBERS/GUESTS IN ATTENDANCE</b>		
<p><b>Board Members Present:</b> Dr. Paul Roth Mr. Steve McKernan Dr. Tom Williams (phone) Dr. Martha McGrew Ms. Charlotte Garcia Mr. Jerry Geist (phone) Dr. Brad Cushnyr Mr. Manu RainBird Dr. Michael Richards</p> <p><b>Staff Members Present:</b> Ms. Jamie Silva-Steele Dr. Tony Ogburn Ms. Darlene Fernandez Ms. Pam Demarest Ms. Correen Bales</p>	<p><b>Board members Absent:</b></p> <p><b>Guests Present:</b> Mr. Scot Sauder Ms. Rosalyn Nguyen Ms. Roberta Houchen Mr. Sterling Fluharty Ms. Candra Thompson Dr. Howard Yonas Dr. Fred Harrington Ms. Jennifer Ogden Mr. Larry Ryan</p>	