

# Standing Order & Gift Aid Declaration Form

## **Standing Order**

Please complete the form below, and return to Jo Berry at BHT, 144 London Road, Brighton, BN1 4PH, who will forward it to your bank:

<b>To</b> (Bank Name):				
Bank Address:				
Postcode:				
Account Number:		Sort Code:	/ /	
Account Name:				
Please pay: Brighton Housing Trust No 1 Account, A/C No. 11335339, Sort Code 16-14-24, Ref. BHT/FR				
The Sum of £	per month	quarterly	annually	
(please delete as appropriate)				
Starting on (Date):				
Full Name:				
Signed:				
Your Address:				
Postcode:				
Date:				



### **Gift Aid Declaration**

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#### **Details of Donor:**

Title	Forename(s)	Surname
Address		
Post Code		
I want the	BHT to treat: *tick as appropriate	
The enclos	ed donation of: £	
All donations I make from the date of this declaration until I notify you otherwise:		
as Gift Aid	donations.	
Signed		Date

#### Please return this form to Jo Berry, BHT, 144 London Road, Brighton, BN1 4PH

#### **Notes**

You must pay an amount of income tax and/or capital gains tax at least equal to the tax that the charity reclaims on your donations in the tax year, currently 25p for each £1 you give.

If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that the charity reclaims, you can cancel your declaration (see note 1).

If you pay tax at the higher rate you can claim further tax relief in your Self- Assessment tax return. If you are unsure whether your donations qualify for Gift Aid tax relief, ask the charity.

Or ask your local tax office for leaflet IR 65. Please notify the charity if you change your name or address. You can cancel this declaration at any time by notifying the charity.