

TOASTMASTERS INTERNATIONAL
EVALUATION CONTEST
Judge's Guide and Ballot

Appendix B1

JUDGING ITEMS <small>(SEE OVER FOR DESCRIPTION)</small>	SUGGESTED POINT VALUES				<div style="writing-mode: vertical-rl; transform: rotate(180deg);">Contestant's Name</div>										
	E X C E L L E N T	V E R Y G O O D	G O O D	F A I R											
					1	2	3	4	5	6	7	8	9	10	
ANALYTICAL QUALITY <small>CLEAR FOCUSED</small>	40	28-39	17-27	0-16											
RECOMMENDATIONS <small>POSITIVE, SPECIFIC HELPFUL</small>	30	22-29	13-21	0-12											
TECHNIQUE <small>SYMPATHETIC, SENSITIVE MOTIVATIONAL</small>	15	11-14	6-10	0-5											
SUMMATION <small>CONCISE ENCOURAGING</small>	15	11-14	6-10	0-5											
TOTAL SCORE: (100 POINTS POSSIBLE)															

(Detach and submit to counters)

Judge's Official Ballot
EVALUATION CONTEST

Name of Contestant:

PLACE

**RANKING
POINTS**

First

3

Second

2

Third

1

(NOTE: Votes must be cast for first, second, and third place or the ballot will be voided.)

(Signature of Judge)

(Judge's Name Please print)

TOASTMASTERS INTERNATIONAL
EVALUATION CONTEST

Appendix B2

Tiebreaking Judge's Guide and Ballot

JUDGING ITEMS (SEE OVER FOR DESCRIPTION)	SUGGESTED POINT VALUES				Contestant's Name										
	E X C E L L E N T	V E R Y G O O D	G O O D	F A I R											
					1	2	3	4	5	6	7	8	9	10	
ANALYTICAL QUALITY CLEAR FOCUSED	40	28-39	17-27	0-16											
RECOMMENDATIONS POSITIVE, SPECIFIC HELPFUL	30	22-29	13-21	0-12											
TECHNIQUE SYMPATHETIC, SENSITIVE MOTIVATIONAL	15	11-14	6-10	0-5											
SUMMATION CONCISE ENCOURAGING	15	11-14	6-10	0-5											
TOTAL SCORE: (100 POINTS POSSIBLE)															

(Detach and submit to counters)

Tiebreaking Judge's Official Ballot INTERNATIONAL SPEECH CONTEST

Place/Name of Contestant:

First _____ Fifth _____ Eighth _____
 Second _____ Sixth _____ Ninth _____
 Third _____ Seventh _____ Tenth _____
 Fourth _____

(Signature of Judge)

(Judge's Name; Please Print)

TOASTMASTERS INTERNATIONAL
EVALUATION CONTEST
Judging Criteria

Appendix B3

ANALYTICAL QUALITY refers to the effectiveness of the evaluation. Every evaluation should carefully analyze the strengths and weaknesses of the speaker's presentation. Were the evaluator's comments clear and logical? Did the evaluator identify specific strengths and weaknesses of the presentation?

RECOMMENDATIONS are an important part of an evaluation. An evaluator not only points out the strengths and weaknesses of a speech, he/she also offers specific recommendations for improvement. Recommendations should be practical, helpful and positive, and they should enable the speaker to improve his or her next presentation.

TECHNIQUE refers to the manner in which the evaluator presents his/her comments and recommendations. An evaluator should be sensitive to the feelings and needs of the speaker, yet inspire and encourage the speaker in his/her future speaking efforts.

SUMMATION is how the evaluator concludes the evaluation. The conclusion should briefly summarize the evaluator's comments and suggestions, and be positive and encourage.

Judge's Code of Ethics

1. Judges will consciously avoid bias of any kind in selecting first, second and third-place contestants. They will not consider any contestant's club, area, division or district affiliation. Nor will they consider any contestant's age, sex, race, creed, national origin, profession or political beliefs. They will demonstrate the utmost objectivity.
2. Judges will not time the speeches and will not consider the possibility of undertime and overtime when judging a contestant's speech.
3. Judges will support by word and deed the contest rules and judging standards, refraining from public criticism of the contest and revealing scores and ranking only in accordance with official policy.