

**MAHARASHTRA ANIMAL & FISHERY SCIENCES
UNIVERSITY,
NAGPUR VETERINARY COLLEGE, NAGPUR (MAHARASHTRA)
TENDER NOTICE FOR SUPPLY OF EQUIPMENTS**

No.NVC /TENDER/ / 2014

Dated: / /2014

TENDER NOTICE

1. Sealed tenders are invited from the intending manufacturers/authorized dealers/ authorized suppliers for the supply of **Equipments / Instruments / Machinery / Furniture** to Nagpur Veterinary College, Nagpur Dist. Nagpur
2. The tender forms, terms and conditions, details of the specifications etc. of above items and other details governing supply will be available in the office of undersigned during office hours on all working days on non-refundable tender fees in cash payment or crossed demand draft of Nationalized Bank drawn for an amount as per schedule 'A' in favour of **Pay & Account Officer, MAFSU, Nagpur Veterinary College, Nagpur** payable at **Union Bank, Seminary Hills, Nagpur** of any other Nationalize Bank. Alternatively, the blank tender form can be downloaded from website <https://maharashtra.etenders.in> through Sub Portal <https://adf.maharashtra.etenders.in> and submitted to the office of the undersigned within prescribed date with prescribed fee As per schedule 'A' in form of DD.
3. Tender form duly completed in all respects in sealed envelope with endorsement i.e. '**Supply of Equipments**' should reach the office addressed to The Associate Dean, Nagpur Veterinary College, Nagpur, Nagpur Distt. Nagpur Pin-440 006, on or before **one day tender opening date up to 12.00 hrs** along with **3%** of the cost of items tendered or Rs. 5000 whichever less as earnest money deposit (E.M.D) in the form of DD of Nationalized bank drawn in favour of **Pay & Account Officer, MAFSU, Nagpur Veterinary College, Nagpur** payable at **Union Bank, Seminary Hills, Nagpur** branch only.
4. The tenders will be opened on as per schedule in presence of intending supplier/tenderer/their representative at **14.00 hrs** in the **Conference Hall of Nagpur Veterinary College, , Nagpur Dist –Nagpur.**
5. All the rights to accept or reject whole or part of the tender without assigning any reason thereof is reserved by the undersigned.
6. A separate tender form is required for each item.

Place: Nagpur Veterinary College, Nagpur Dist. Nagpur.

Date: 04/03/2014

Associate Dean
Nagpur Veterinary College, Nagpur
Dist. Nagpur

Tender Form No _____

Issued on _____

Price Rs. As per Schedule 'A'

Name of the Party to whom tender form is issued: _____

Assistant Registrar	Receipt No. & Date
Nagpur Veterinary College, Nagpur	

(Note: If the Tender form is downloaded the above information is not necessary., However the form fee of Rs. 500 in the form of DD in favour of “ **Account officer, MAFSU, Nagpur Veterinary College, Nagpur Payable at Nagpur .**”)

TENDER FORM

Date of Tender form available on website : As per Tender Schedule
Last date for receipt of sealed tender Up to : As per Tender Schedule
Date of opening of tenders : As per Tender Schedule
Cost of tender form : As per schedule 'A'
Earnest Money Deposit (E.M.D.) : 3 % of the cost of item (s) or
Rs.5000/- whichever is less
Date and place of opening : As per Tender Schedule

**Place: - Nagpur Veterinary College, Nagpur
Dist- Nagpur – 440 006**

Online tenders in form – C Item Rate Tender are invited by The Associate Dean, Nagpur Veterinary College, Nagpur from qualified suppliers for the following works under E-Tender procedure.

Tender Forms can be downloaded from the eTendering Portal of Maharashtra Animal and Fishery Science University, Government of Maharashtra i.e. <https://adf.maharashtra.etenders.in> after entering the details of payment towards Tender Fees as per the **Tender Schedule**.

Tender : 500 /-
EMD: 3 % of the cost of item(s) or Rs. 5000/- whichever is less

Note :-

1. All eligible / Suppliers are mandated to get enrolled on the e-Procurement portal (<https://Maharashtra.etenders.in>) in order to download the tender documents and participate in the subsequent bidding process.
2. For any other queries regarding on line enrollment on the above mentioned website and digital certificate, place contact to Nextender (India) Pvt.Ltd. on **020-25315555/25315556**
3. **All documents related to Tender are to be submitted by Tenderer online only. In Addition EMD, Tender document fee(D.D.), Affidavit and all scanned document in bound **valuable** should be submitted in original in sealed envelope one day before opening of the technical bid, through speed post/registered post /in person, failing which online bid of the tenderer shall not be opened.**
4. Other details can be seen in the bidding documents. Right is reserved to reject any or all tenders without assigning any reason thereof.
5. The electronic tendering system for Nagpur Veterinary College, Nagpur of Govt. of Maharashtra will be available on a separate sub Portal with URL <https://adf.maharashtra.etenders.in> as part of the Electronic Tendering system of Government of Maharashtra which is available on the Portal <http://maharashtra.etenders.in>
6. Subsequent corrections if any, will be uploaded on the above website only and will not be published in the newspapers.

Associate Dean
Nagpur Veterinary College, Nagpur
Dist. Nagpur

The Tender Fee in the form of DD / Pay Order, Drawn in the name of **PAO, MAFSU, Nagpur Veterinary College, Nagpur Payable at Nagpur** / Attested EMD Exemption certificate, Affidavit on Rs. 100/- stamp paper in prescribed form given in Annexure I sworn before Executive Magistrate / Notary, Additional Performance Security Deposit (If required), should be submitted by **Registered Post / Courier service / by hand** in sealed covers addressed to the **“Associate Dean, Nagpur Veterinary College, Seminary Hills, Highland drive, Nagpur – 440006”** with the name of the Item written at the top of the envelope will be received in the office of the **“Nagpur Veterinary College, Nagpur one day prior of the opening of Envelope 1 and Envelope 2.** Bids will be opened as per the Tender Schedule, in the presence of such intending Tenderers or his/ their authorized representatives who may be present at that time.

TENDERING PROCEDURE: -

1.1 A. Blank Tender Forms.

Tender Forms can be downloaded from the e-Tendering Portal of Nagpur Veterinary College, MAFSU, Nagpur and Government of Maharashtra i.e. <https://adf.maharashtra.e-tenders.in> after entering the details of payment towards Tender Fees as per the Tender Schedule / tender notice.

- 1.2.1 The tender submitted by the tenderer shall be based on clarification, additional facility issued (if any) by the Collector, and this tender shall be unconditional. Conditional tenders will be summarily REJECTED.
- 1.2.2 All tenderers are cautioned that the tenders containing any deviation, from the Tender forms terms and conditions, specifications or other requirements, and conditional tenders will be rejected as non- responsive.
- 1.2.3 Tenderer should have valid class II/III digital signature certificates (DSC) obtain from any certifying authorities. In case of requirements of DSC, interested Bidders should go to <http://maharashtra.etenders.in/mah/DigitalCerti.asp> and follow the procedure mentioned in the document,” procedure for application of Digital Certificate”

- 1.2.4 The Tenderers have to make a payment of **Rs. 1038/-** online as service charges for the use of electronics tendering during on line Bid Data Decryption and Re-encryption stage of the Tender
- 1.2.5 For any assistance on the use of Electronic Tendering System, the Users may call the below numbers:
Landline No. 020 25315555
Mobile No. 9167969601 / 04,
- 1.2.6 Tenderers should install the Mandatory Components available on the Home Page of <http://maharashtra.etenders.in> under the section '**Mandatory Components**' and make the necessary Browser Settings provided under section '**Internet Explorer Settings**'
- 1.2.7 Guidelines to Bidders on the operations of Electronic Tendering System of Public Works Department is available at E-Tendering portal of P.W. Department i.e. <https://pwd.maharashtra.etenders.in>. The tenderer shall obtain clarification/help from assistance mentioned in Para 1.2.7. No grievances/claims will be entertained on failure of submission of online bid.

Guidelines to Bidders on the operations of Electronic Tendering System of Maharashtra Animal & Fishery Science University, Nagpur

Pre-requisites to participate in the Tenders processed by MAFSU:

1. Enrolment and Empanelment of Tenderer on Electronic Tendering System:

The Tenderer interested in participating in the Tenders of Maharashtra Animal & Fishery Science University –processed using the Electronic Tendering System shall be required to Enrol on the Electronic Tendering System to obtain User ID.

After submission of application for enrolment on the System, the application information shall be verified by the Authorized Representative of the Service Provider. If the information is found to be complete, the enrolment submitted by the Vendor shall be approved.

For participating in Limited and Restricted tenders the registered vendors have to apply for empanelment on the sub-portal of MAFSU. The empanelment will have to be approved by the respective officer from the MAFSU. Only empanelled vendors will be allowed to participate in such tenders.

The Tenderer may obtain the necessary information on the process of enrolment and empanelment either from Helpdesk Support Team or may visit the information published under the link Enrol under the section E-Tendering Toolkit for Bidders on the Home Page of the Electronic Tendering System.

2. Obtaining a Digital Certificate:

The Bid Data that is prepared online is required to be encrypted and the hash value of the Bid Data is required to be signed electronically using a Digital Certificate (Class – II or Class – III). This is required to maintain the security of the Bid Data and also to establish the identity of the Tenderer transacting on the System.

The Digital Certificates are issued by an approved Certifying Authority authorized by the Controller of Certifying Authorities of Government of India through their Authorized Representatives upon receipt of documents required to obtain a Digital Certificate.

Bid data / information for a particular Tender may be submitted only using the Digital Certificate which is used to encrypt the data / information and sign the hash value during the Bid Preparation and Hash Submission stage. In case during the process of preparing and submitting a Bid for a particular Tender, the Tenderer loses his/her Digital Signature Certificate (i.e. due to virus attack, hardware problem, operating system problem); he / she may not be able to submit the Bid online. Hence, the Users are advised to store his / her Digital

Certificate securely and if possible, keep a backup at safe place under adequate security to be used in case of need.

In case of online tendering, if the Digital Certificate issued to an Authorised User of a Partnership Firm is used for signing and submitting a bid, it will be considered equivalent to a no objection certificate / power of attorney to that User to submit the bid on behalf of the Partnership Firm. The Partnership Firm has to authorize a specific individual via an authorization certificate signed by a partner of the firm (and in case the applicant is a partner, another partner in the same form is required to authorise) to use the digital certificate as per Indian Information Technology Act, 2000.

Unless the Digital Certificate is revoked, it will be assumed to represent adequate authority of the Authority User to bid on behalf of the Firm for the Tenders processed on the Electronic Tender Management System of Government of Maharashtra as per Indian Information Technology Act, 2000. The Digital Signature of this Authorized User will be binding on the Firm. It shall be the responsibility of Partners of the Firm to inform the Certifying Authority or Sub Certifying Authority, if the Authorized User changes, and apply for a fresh Digital Signature Certificate. The procedure for application of a Digital Signature Certificate will remain the same for the new Authorized User.

The same procedure holds true for the Authorized Users in a Private / Public Limited Company. In this case, the Authorization Certificate will have to be signed by the Director of the Company or the Reporting Authority of the Applicant.

For information on the process of application for obtaining Digital Certificate, the Tenderer / supplier may visit the section Digital Certificate on the Home Page of the Electronic Tendering System.

3. Recommended Hardware and Internet Connectivity:

To operate on the Electronic Tendering System, the Tenderer are recommended to use Computer System with at least 1 GB of RAM and broadband connectivity with minimum 512 kbps bandwidth.

4. Set up of Computer System for executing the operations on the Electronic Tendering System:

To operate on the Electronic Tendering System of Government of Maharashtra, the Computer System of the Contractors is required be set up. The Contractors are required to install Utilities available under the section Mandatory Installation Components on the Home Page of the System.

The Utilities are available for download freely from the above mentioned section. The Contractors are requested to refer to the E-Tendering Toolkit for Bidders available online on the Home Page to understand the process of setting up the System, or alternatively, contact the Helpdesk Support Team on information / guidance on the process of setting up the System.

5. Payment for Service Provider Fees:

In addition to the Tender Document Fees payable to MAFSU, the Contractors will have to pay Service Providers Fees of Rs. **1,038/-** through online payments gateway service available on Electronic Tendering System. For the list of options for making online payments, the Contractors are advised to visit the link E-Payment Options under the section E-Tendering Toolkit for Bidders on the Home Page of the Electronic Tendering System

B. Steps to be followed by Contractors to participate in the e-Tenders processed by MAFSU

All Supplier / Tenderer enrolled on the Electronic Tendering System of Government of Maharashtra are provided with dedicated briefcase facility to store documents / files in digital format. The Tenderer can use the online briefcase to store their scanned copies of frequently used documents / files to be submitted as a part of their bid response. The Tenderer are advised to store the relevant documents in the briefcase before starting the Bid Preparation and Hash Submission stage.

In case, the Tenderer have multiple documents under the same type (e.g. multiple Work Completion Certificates) as mentioned above, the Tenderer advised to either create a single .pdf file of all the documents of same type or compress the documents in a single compressed file in .zip or .rar formats and upload the same.

It is mandatory to upload the documents using the briefcase facility. Therefore, the Tenderer are advised to keep the documents ready in the briefcase to ensure timely bid preparation.

Note: Uploading of documents in the briefcase does not mean that the documents are available to MAFSU at the time of Tender Opening stage unless the documents are specifically attached to the bid during the online Bid Preparation and Hash Submission stage as well as during Decryption and Re-encryption stage.

2. Online viewing of Detailed Notice Inviting Tenders:

The Tenderer can view the Detailed Tender Notice along with the Time Schedule (Key Dates) for all the Live Tenders released by MAFSU on the home page of MAFSU e-Tendering Portal on <https://adf.maharashtra.etenders.in> under the section Recent Online Tender.

3. Download of Tender Documents:

The Pre-qualification / Main Bidding Documents are available for free downloading. However to participate in the online tender, the bidder must purchase the bidding documents online by filling up details of Demand Draft towards the cost of Tender Form Fee

4. Online Bid Preparation and Submission of Bid Hash (Seal) of Bids:

Submission of Bids will be preceded by online bid preparation and submission of the digitally signed Bid Hashes (Seals) within the Tender Time Schedule (Key Dates) published in the Detailed Notice Inviting Tender. The Bid Data is to be prepared in the templates provided by the Tendering Authority of MAFSU. The templates may be either form based, extensible tables and / or uploadable documents. In the form based type of templates and extensible table type of templates, the Tenderer / Suppliers are required to enter the data and encrypt the data using the Digital Certificate.

In the up loadable document type of templates, the Contractors are required to select the relevant document / compressed file (containing multiple documents) already uploaded in the briefcase.

Notes:

- a. The Tenderer / Suppliers upload a single document or a compressed file containing multiple documents against each unloadable option.
- b. The Hashes are the thumbprint of electronic data and are based on one – way algorithm.

- c. The Hashes establish the unique identity of Bid Data.
- d. The bid hash values are digitally signed using valid Class – II or Class – III Digital Certificate issued any Certifying Authority. The Tenderer are required to obtain Digital Certificate in advance.
- e. After the hash value of bid data is generated, the Contractors cannot make any change / addition in its bid data. The bidder may modify bids before the deadline for Bid Preparation and Hash Submission as per Time Schedule mentioned in the Tender documents.
- f. This stage will be applicable during both, Pre-bid / Pre-qualification and Financial Bidding Processes.

5. Close for Bidding (Generation of Super Hash Values):

After the expiry of the cut – off time of Bid Preparation and Hash Submission stage to be completed by the Contractors has lapsed, the Tender will be closed by the Tender Authority.

The Tender Authority from MAFSU shall generate and digitally sign the Super Hash values (Seals).

6. Decryption and Re-encryption of Bids (submitting the Bids online):

After the time for generation of Super Hash values by the Tender Authority from MAFSU has lapsed, the Contractors have to make the online payment of Rs. **1,038/-** towards the fees of the Service Provider. After making online payment towards Fees of Service Provider, the Contractors are required to decrypt their bid data using their Digital Certificate and immediately re-encrypt their bid data using the Public Key of the Tendering Authority. The Public Key of the Tendering Authority is attached to the Tender during the Close for Bidding stage.

Note: The details of the Processing Fees shall be verified and matched during the Technical Opening stage.

At this time, the Contractors are also required to upload the files for which they generated the Hash values during the Bid Preparation and Hash Submission stage.

The Bid Data and Documents of only those Contractors who have submitted their Bid Hashes (Seals) within the stipulated time (as per the Tender Time Schedule), will be available for decryption and re-encryption and to upload the relevant documents from Briefcase. A Contractor who has not submitted his Bid Preparation and Hash Submission stage within the stipulated time will not be allowed to decrypt / re-encrypt the Bid data / submit documents during the stage of Decryption and Re-encryption of Bids (submitting the Bids online).

7. Shortlisting of Contractors for Financial Bidding Process:

The Tendering Authority will first open the Technical Bid documents of all Contractors and after scrutinizing these documents will shortlist the Contractors who are eligible for Financial Bidding Process. The shortlisted Contractors will be intimated by email.

8. Opening of the Financial Bids:

The Contractors may remain present in the Office of the Tender Opening Authority at the time of opening of Financial Bids. However, the results of the Financial Bids of all Contractors shall be available on the MAFSU e-Tendering Portal immediately after the completion of opening process.

9. Tender Schedule (Key Dates):

The Contractors are strictly advised to follow the Dates and Times allocated to each stage under the column “Contractor Stage” as indicated in the Time Schedule in the Detailed Tender Notice for the Tender. All the online activities are time tracked and the Electronic Tendering System enforces time-locks that ensure that no activity or transaction can take place outside the Start and End Dates and Time of the stage as defined in the Tender Schedule. At the sole discretion of the Tender Authority, the time schedule of the Tender stages may be extended

Schedule

Sr. No	ADF Stage	Vendor Stage	Start Date & Time	Expiry Date & Time
1	Release Tender	-	04-03-2014 10:00	04-03-2014 17:00
2	-	Tender Download	04-03-2014 17:01	10-03-2014 17:00
3	-	Bid Preparation	04-03-2014 17:01	10-03-2014 17:00
4	Close For Technical Bid	-	11-03-2014 10:00	11-03-2014 17:00
5	Close For Price Bid	-	11-03-2014 10:00	11-03-2014 17:00
6	-	Bid Submission	11-03-2014 17:01	13-03-2014 17:00
7	Technical Bid Opening	-	14-03-2014 12:00	15-03-2014 17:00
8	Price Bid Opening	-	14-03-2014 12:00	15-03-2014 17:00

To
The Associate Dean,
Nagpur Veterinary College, Nagpur
Dist- Nagpur (M.S.)

Subject: Tender for purchase of Equipments

Sir,

In accordance with the advertisement appeared in _____ on _____
and as per terms and conditions of the tender, I am submitting herewith my tender
quoting therein minimum rates for the **Equipments/Instruments**
_____.

Yours sincerely,

Signature of the Tenderer with
Date

WITNESS

1 st	2 nd
Signature _____	Signature _____
Name _____	Name _____
Address _____	Address _____
_____	_____
_____	_____
_____	_____

**MAHARASHTRA ANIMAL AND FISHERY SCIENCES UNIVERSITY
COLLEGE OF VETERINARY & ANIMAL SCIENCES, NAGPUR
DIST – NAGPUR MAHARASHTRA – 440 006**

TERMS AND CONDITIONS

1. Only sealed Tender will be accepted in prescribed form.
2. The Tender is non – transferable.
3. No tender shall be considered if the contents are erased, illegible or overwritten. Any corrections should be scored and rewritten under the initials for the tenderer. As far as possible tender should be without any corrections.
4. The tender will be opened on **As per schedule at 14:00 hrs. in the Conference Hall of Nagpur Veterinary College , Nagpur Dist - Nagpur** in the presence of Bidder's representative who choose to attend at the time, date and place specified in the schedule of requirements. Change in the place of opening of tender, if any, will be communicated in advance. If required, at the time of opening the tender the Associate Dean or Tender Opening Committee can ask for specific documents which will have to be provided at that time.
5. The tender notice, tender form and detail of terms & conditions, specifications of each item can be downloaded from the University website www.mafsu.in. The bidder who downloaded the tender form from the website should note that the downloaded tender form along with the terms & conditions will not be accepted without the cost of the tender i.e. as per Schedule 'A' for each item in the form of Demand Draft of a Nationalized Bank or cash.
6. **A Separate Tender Form is required for each item.**
7. The College has adopted two envelop system superscripted thereon as 'ENVELOP A : **TECHNICAL DETAILS**' & "ENVELOP B : **FINANCIAL DETAILS**" which should be kept in a larger sealed packet / envelope. **The larger outer cover should indicate Tender Number, Name of the equipment/ instrument and opening date on the top of the right hand corner.** The technical details in envelop A will be opened on **As per schedule at 14:00 hrs** at first instance. A competent committee will evaluate the same. If the technical specifications are as per the tendered specifications, tender will be accepted. Otherwise, in case where the technical details (envelop 'A') fails to meet the requirements, the Financial details (envelop 'B') will not be opened and the tender will be rejected. At the Second stage, financial details of only technically accepted offers shall be opened for further evaluation and ranking before awarding the contract.
8. Each tender should be accompanied by **earnest money equivalent to 3 % of the cost of item tendered or Rs.5000/- whichever is less** in term of Demand Draft of Nationalized bank. This Earnest Money will be accepted in Demand Draft in the name of the "**Pay & Account Officer, MAFSU, Nagpur Veterinary College, Nagpur. Payable at Union Bank, Seminary Hill, Nagpur Dist Nagpur**". A separate envelope should be given for Demand Draft with the tender envelope. No tender will be considered without earnest money deposit. Conditional tender will not be accepted.

9. The Earnest Money deposited by the tenderer shall remain in the safe custody of the Associate Dean, Nagpur Veterinary College Nagpur , until the acceptance of the tender is made known to the tenderer and in case, his tender is accepted until the tenderer signs the contract and gives the necessary security deposit as per condition below.
10. The intending supplier shall also have to mention the name of manufacture / make, model of the article and has to enclose the pamphlets / pictures / information brochures of the appliances for which the rates are quoted. In the absence of the above, the items offered may not be considered. The preference will be given to (a) Manufacturer, (b) Authorized Dealers of manufacturer or (c) authorized suppliers. Such agencies must enclose adequate documents to prove their claims. The preference will be given to the items bearing **ISI/ISO 9000** quality control mark for the laboratory Equipments .
11. The price quoted should be inclusive of all duties such as excise duty, custom duty, surcharges, if any, which a tenderer is required to pay to the manufacturers, should also be included in the price. The tenderer may give break-up of the above.
12. Successful tenderer will have to furnish **security deposit to the extent of 3% of total cost of the items** accepted by the College authority as offered in the tender either in cash or through demand draft drawn on SBI, Nagpur branch in favor of the **Pay & Account Officer, MAFSU, Nagpur Veterinary College, Nagpur**. The successful tenderer should have to pay the security deposit immediately on receipt of order, failing which his earnest money deposit is liable to be forfeited and he shall cease to be a successful tenderer. Thereafter, the Associate Dean shall be free to enter into contract with any other tenderer.
13. All the Equipments / Instruments / Machinery / Furniture must be of the best quality, sound and / or as per the detail specifications and subject to the approval of the **Associate Dean, Nagpur Veterinary College, Nagpur**.
14. The Tenders as furnished should remain open and should be valid till 31st December 2013 from the date of opening of tender.
15. Contract agreement form must be gone through before tender contract agreement and terms and conditions of tender are available for inspection at the office of the Associate Dean, Nagpur Veterinary College , Nagpur. The copies of the same can be obtained from the, Office of the Associate Dean on any working day except 2nd & 4th Saturday between 11.00 to 3.00 p.m. (lunch time 1.30 to 2.00 pm) .
16. Any infringement of the terms and conditions of the Contract will make the tenderer liable for cancellation and further any earnest money or security deposit paid will be forfeited by the Associate Dean, Nagpur Veterinary College, Nagpur. The amount of earnest money deposited by the tenderer will be refunded in due course of time.
17. Tenderer will not be allowed to withdraw his tender after opening the same without forfeiting his earnest money deposited.

18. The rates quoted for providing security services should be inclusive of all statutory liabilities and this should be clearly mentioned in the tender.
19. **The college authority reserves the full rights to open/consider the second envelop (B) only if the college authority is satisfied with information contained in envelope (A). The decision of the college authority regarding this will be final and shall be binding on tenderer.**
20. The security deposit of the tenderer shall be returned to him / her only on the completion of the contract and on their furnishing the usual demand certificate, subject to the clearance of all outstanding dues, issues or points of dispute to the satisfaction of the Associate Dean.
21. The tender will be opened on **04/03/2014 at 12:00 hrs in the Nagpur Veterinary College Nagpur.** in presence of tenderer or his representatives. If required, at the time of opening the tender, The Associate Dean or Tender Opening Committee can ask for specific documents which will have to be called for / provided at that time.
22. The goods should be dispatched at suppliers risk; however, the supplier will be responsible until the entire items are installed in good condition at the destination.
23. It is within the discretion of the concerned college/ University authorities to increase or decrease the quantity to be purchased and/ or to relax the conditions in exceptional circumstances.
24. Installation/fitting and demonstration of Equipments with satisfactory performance should be given before the payment is made to the supplier. Payment will be made after satisfactory report is received from the concerned Indenter / Scientist / Officer In charge.
25. Undersigned reserves right to accept or reject supplies in full or in part which do not strictly stick up to the specifications or to accept the materials supplied with slight variations in specifications or with a condition that the rates accepted shall be reduced at such rates as the competent authority of the College may deem fit, looking to variations and such rates shall be binding on the tenderer.
26. College authority reserves the right to accept or reject - higher version of equipment etc. or any other items under the same terms and conditions quoted by tenderer.
27. The credit bill / invoice should be presented in triplicate in the name of **'Associate Dean, Nagpur Veterinary College, Nagpur** after receiving the supply order. The College authority will not be liable for any delay in payment of bill(s). Payment for goods supplied will be effected through cheque only.
28. Before signing the agreement bond the tenderer will have to produce Income Tax Clearance certificate.
29. Even though the tender is technically accepted but after receiving of the said equipment / instruments etc., if it is found that the technical specifications given in the tender document do not match with supplied equipment, the Associate Dean reserves the right to reject the purchase order and the purchase order will be given to the next tenderer after negotiations.

- 30. The Associate Dean, Nagpur Veterinary College, Nagpur reserves the right to accept or reject any or all the tenders without assigning any reason thereof.**
31. Delivery period quoted should be firm & supply to be made accordingly.
32. All the disputes whatsoever in connection with the tender notice etc. shall be subject to the jurisdiction of Nagpur Court.
33. The Documents / Papers to be submitted with Technical Bid and Financial Bids in addition to the document mentioned are Part I (Schedule of requirement), Part – II (Questionnaire), Part – III (Manufacturers authorization Form), Part-IV (Bid Form & price schedule), Declaration-I & declaration – II.
34. The firm quoting for the above mentioned equipments should have past experience of having supplied and installed including civil work of the similar equipment to any reputed organizations like Vet Govt Institution/College/ Vet Hospital.
35. The firm will give successful demonstration of the equipments at Nagpur Veterinary College, Nagpur.
36. The firm will arrange to impart training / familiarization in operating the equipment .
37. The terms and conditions herein contained shall form part of and shall take effects as if they were included in the contract agreement to be entered into by a successful tenderer.

Technical Bid (Envelop-A):

1. Technical Bid consisting of all technical details along with commercial terms & conditions.
2. Product Literature / leaflets consists of detailed description of goods essential technical and performance characteristics.
3. Bid Security (EMD) in the form of A/c payee DD or Bank Guarantee of a Nationalised Bank.
4. Manufacturer's Authorization Certificate in case the bidder is quoting as an agent on behalf of a manufacturer.
5. The manufactures/Authorized Agent / Dealer should have facility of the after sales service, repairing of the equipment, machinery at the site / shop.
6. Certified copy of PAN / TAN / ITCC issued by Department of Income Tax.
7. Documents showing capability to carry out supplier's maintenance, repair & spare parts stocking obligations.
8. Certified copy of Sales Tax / CST clearance certificate.
9. Users list, and photocopies of the P.O. received for the said item during last five years.
10. A clause-by-clause commentary on the purchaser Technical specification.

11. Certificate regarding enlistment of Indian Agents with the Central Purchase Organization (e.g. DGS & D) if the Indian agent desires to quote directly on behalf of their foreign principals.

Financial Bid (Envelop-B):

1. Price schedule duly completed should be enclosed with bidding documents. Financial bid indicating price for the item mentioned in the Technical Bid.
2. Prices: **Be quoted on FOR Nagpur Veterinary College , Nagpur Dist – Nagpur Maharashtra 440 006** . Prices shall be quoted in Indian Rupees otherwise it shall be treated as non-responsive and rejected. Rates quoted should include all duties such as Customs & Excise, C.S.T., S.T., G.T. should be shown separately as “C.S.T., S.T., G.T., L.B.T., EXTRA” wherever applicable. Tenderers should quote their sales tax registration number.
3. Warranty of the equipment should be at least 24 months.
4. Cost of Annual Maintenance charge for next 3 years after expiry of warranty period.
5. Prices should be valid till 31st December, 2014.

PART – 1: Schedule of Requirements

Sr. No.	Brief Description of Goods	Accounting Unit	Quantity	Delivery Schedule

Amount of Bid Security of Rs....., in the form of DD of a Nationalised Bank drawn in favour of **“Pay & Account Officer, MAFSU, Nagpur Veterinary College, Nagpur”** or in the form of Bank Guarantee in the enclosed form be submitted with the tender document.

1. Inspection and Tests:-
 - (i) Certificate showing country of origin_____
 - (ii) Test certificate / inspection certificate with date, name of Issuing Agency content of specifications (To be filled by bidder)
2. Insurance: Rates should be quoted FOR destination (Nagpur Veterinary College , Nagpur Dist – Nagpur Maharashtra 440 006). Insurance shall be arranged by the tenderer / contractor.
3. Warranty: Minimum 24 months from the date of installation of the equipment /instruments / machinery etc.
4. Installation: As per purchase order clause, failing which Liquidated Damage clause shall apply.
5. Prices: **Be quoted on FOR Nagpur Veterinary College, Nagpur Dist – Nagpur Maharashtra 440 006.** Prices shall be quoted in Indian Rupees otherwise it shall be treated as non-responsive and rejected.
6. A) Taxes and duties:- A Foreign Supplier shall be entirely responsible for payment of all taxes, Stamp duties license fees & other levies imported outside India and within India in case of local supplier. The supplier may charge full Sale Tax / VAT etc as no form ‘C’ or ‘D’ will be issued by the Institute for availing concessional rate of S.T. etc. However, the Institute will issue Custom Duty Exemption Certificate issued by Department of Science and Technology, New Delhi for the imported stores being a research Institute.

B) Rates quoted should include all duties such as Customs & Excise, C.S.T., S.T., G.T. should be shown separately as “C.S.T., S.T., G.T., L.B.T., EXTRA” wherever applicable. Tenderers should quote their sales tax registration number.

PART – 3: Manufacturer’s Authorization Form

To
The Associate Dean,
Nagpur Veterinary College, Nagpur
Dist - Nagpur (M.S.)

Dear Sir,

Ref: Your Bidding Documents No.....

We wish.....who are established and reputable manufactures of(name and description of the goods offered in the bid) having factories at hereby authorize M/s(Name and address of the agent) to submit a bid, negotiate (as and if necessary) and conclude the contract with you against your above mentioned Bidding Documents for the above goods manufactured by us.

No company or firm or individual other than M/s.....(name and address of the above agent) is authorized to bid, negotiate and conclude the contract against this specific Bidding Documents for the above mentioned goods manufactured by us.

We hereby extend our full guarantee and warranty of the General Conditions of Contract, read with modification, if any, in the Special Conditions of Contract for the goods and services offered for supply against this Bidding Document by the above firm.

Yours faithfully,

(Signature, name and designation)
For and on behalf of
M/s.....
(Name & address of the manufactures)

Note: This letter of authorization should be on the letter head of the manufacturing firm and should be signed by a person competent and having the power of attorney to legally bind the manufacture.

PART – 4: Bid Form and Prices Schedules

Date:

To
The Associate Dean,
Nagpur Veterinary College, Nagpur ,
Dist – Nagpur (M.S.)

Ref: Your bidding documents No. Dated:

Having examined the above mentioned bidding documents, including agenda Nos. (if any), the receipt of which is hereby duly acknowledge, we the undersigned, offer to supply and deliver..... (description of goods and services) in conformity with the said bidding documents for the sum as shown in the price schedules, attached herewith and made part of this bid.

We undertake, if our bid is accepted, to deliver the goods and complete the services in accordance with the delivery schedule specified in the schedule of Requirements after fulfilling all the applicable requirements incorporated in the above referred bidding documents.

If our bid is accepted, we will provided you with performance security as per the instructions specified in GCC clause 7 and in a form acceptable to you in terms of GCC clause 7.5 for a sum equivalent to 10% (ten percent) of the contract price for the due performance of the contract.

We agree to abide by this bid for the bid validity period specified in the ITB clause 15 (read with modification, if any, in the Bid Data Sheet) or for the subsequently extended period, if any agreed to by us and it shall remain binding up on us and may be accepted at any time before the expiration of that period.

Until a formal contract is prepared and executed, this old bid together with your written acceptance thereof and your notification of award, shall constitute a binding contract between us.

We understand that you are not bound to accept the lowest or any bid you may receive.

Dated this.....day of2013.

Signature
(in the capacity of)
Duly authorized to sign bid for and on
behalf of

DECLARATION - I

(The following declarations shall be made herein by the tenderer)

I) Associate Dean, Nagpur Veterinary College , may rescind all contracts by two weeks notice to me / us writing:

a) If I / We assign or subject my/our contract without their approval or if I / We attempt to do so.

b) If I / We decline, neglect or delay to comply with any demand or requisition or in any other way fails to perform or observe any condition of the contract or am/ are in the opinion of the Associate Dean, Nagpur Veterinary College, Nagpur , which shall be final not likely to carry out contract satisfactorily.

c) If I / We or any of my / our partner become insolvent or apply for relief as an insolvent, debtor(s) or make any composition with my / our creditors or attempt to do so.

d) If I / We or any of my / our agents or servants shall

i) be guilty of fraud in respect of the contract, or any other contract entered into by me / us with the Associate Dean, Nagpur Veterinary College, Nagpur or

ii) directly or indirectly given promise or offer any kind of bribe gratuity gift, loan requisite, reward of advantage pecuniary or otherwise to any officer or person in the employment of the Govt. in any way relating to such officer's or persons in office or employment or attempt to do so.

e) If any such officer or persons nominated in Clause become in any way directly or indirectly interested in the contract.

f) In case of such rescission / my / our security deposit, with (Associate Dean, Nagpur Veterinary College, Nagpur) shall stand forfeited.

This letter of declaration should be on the letter head of the tenderer and should be signed by a person competent and having the power of attorney to legally bind the tenderer

DECLARATION - II

(The following declarations shall be made herein by the tenderer)

- 1) I / We hereby declare that the terms and conditions of this tender and that contract agreement form have been seen and read by me / us (or read translated and explained to me / us) and I/We accept the said terms and conditions as mentioned in tender.

- 2) I / We hereby bind myself / ourselves to the Associate Dean, Nagpur Veterinary College , Nagpur for any on behalf of the **Maharashtra Animal and Fisheries Science University** to provide during the period under contract, the security services at their own rates tendered herewith by me/us.

- 3). The Associate Dean, Nagpur Veterinary College , Nagpur reserves the rights to add, alter and delete any of the condition mentioned in this document.

- 4). The Associate Dean, Nagpur Veterinary College , Nagpur reserves the rights to reject the lowest or any or all tenders without assigning any reason whatsoever.

- 5). The Associate Dean, Nagpur Veterinary College , Nagpur will not be responsible for delay or non receipt of tender during transit by post.

(Signature)
Name of the signatory in Block
Letters

Address :

Email Address :

Telephone No. :

Sales Tax Registration No.

NOTE:

- 1) The signatory of the declaration above and of the tender must be duly authorized Executive of the firm or company on whose behalf he may acting and must indicate his official designation.
- 2) The terms and conditions of tender as laid down above are without prejudice to and exclusive of such additional once or such features as may be indicated in the tender form itself.
- 3) The terms and conditions with the signed declaration by the tenderer or must be returned intact with the tender, duly filled in by him, in a sealed cover to the Associate Dean, Nagpur Veterinary College , Nagpur

PART 5: Bank guarantee form for bid security

Whereas..... (name of bidder) (hereinafter called " the bidder") has submitted his bid dated.....(date) for the supply of.....(brief description of the relevant goods and services) (hereinafter called "the bid").

KNOW ALL PEOPLE by these presents that WE (name of the bank) having registered office at (full address) (hereinafter called "the bank") are bound unto..... (name of the purchaser (hereinafter called " the purchaser")) in the sum of (amount in figures and in words) for which payment well and truly to be, made to the said purchaser, the bank binds itself, its successors and assigns by these presents.

Sealed with the Common Seal of the said bank this.....Day of.....2013.

THE CONDITIONS of these obligations are:

1. If the bidder

- (i) Withdraws its bid during the period of bid validity specified by the bidder on the bid form; or
- (ii) Does not accept the correction of errors in accordance with the instruction to Bidders

OR

2. If the bidder, having been notified of the acceptance of its bid by the purchaser during the period of bid validity:

- (i) fails or refuses to execute the contract form, if required: or
- (ii) fails or refuses to furnish the performance security, in accordance with the instructions to Bidders:

We undertake to pay to the purchaser up to the above amount upon receipt of its first written demand, without the purchaser having to substantiate its demand, provided that in its demand the purchaser will note that the amount claimed by it is due to it, owing to the occurrence of one or both of the above mentioned two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including 60 (sixty) days after the period of bid validity and any demand in respect thereof should reach the bank not later than the above date.

Date.....

Signature of the Bank

Place.....

SEAL of the Bank

Schedule 'A'

Rates of Blank Tender Form (Non refundable)

Sr.No	Estimated cost of Item Rs.	Rates of blank tender Rs.
1	Up to Rs.50000	10/-
2	50000 to 1 Lakh	250/-
3	1 Lakh to 2 Lakh	500/-
4	2 Lakh to 5 Lakh	750/-
5	5 Lakh to 10 Lakh	1000/-
6	10 Lakhs & above	2000/-

Name of item	Specification
Animal Blood Counter	<ol style="list-style-type: none"> 1. Instrument capable of reporting CBC + 3 part of DIFF + Eosinophils 2. Facility of comprehensive data management 3. User Interface: through – Integrated color touch screen 4. Through put :- 50 samples/hour 5. Specimen volume : 10μL 6. Power requirements: Power supply from 100V to 240 V (\pm10%) frequency – 50Hz to 60Hz, Power consumption Maximum 110VA 7. Methods & technologies <ul style="list-style-type: none"> • RBC/PLT detection principles: Impedance method with Ruby diameter 50μm, duplicate/Triplicate counting for each specimen. • HGB measurement: method photometry wavelength 550nm • HCT method numeric integration • WBC measurement: method impedance, ruby diameter 80μm with Lym, Mono, Granulo, Eosino, Differentiation, Method impedance + specific Lyse action. • MCV, MCH, MCHC, RDW: calculation. 8. Reagent: Reagent pack (Cyanide free) 9. Reporting feature: should report at least 8 animal species* (* dog, cat, horse, rat, mouse, rabbit, pig and monkey) <ul style="list-style-type: none"> • 8 or 18 parameter • CBC + 3 DIFF + Eosinophils • User friendly interface with rapid access to all menus and virtual keyboard • Easy selection of animal species. • Multi – connection capacity (network and peripherals) • Flexible data exchange 10. Comprehensive quality control pogram <ul style="list-style-type: none"> • 3 simultaneous activated blood control levels. • Levey – Jennings graphics: XB management • Upload / Download control information: easy

interpretation

11. Operational specification

- Control all the parameters from the main screen
- Access to detailed results (normal ranges and curves)
- 1000 results capacity
- Unlimited archiving
- Customized reporting format
- Easy selection of animal species
- 8 animal species must be available
- 18 parameters for dog, cat, horse
- 8 parameters for rabbit, rat, pig, mouse and monkey
- Automatic system monitoring
 - Real time instrument status
 - Automatic reagent test count down
 - Automatic daily maintenance
 - Complete traceability

12. Hardware specification

- 7 connection ports – RS322 (2), USB (3), PS2 (1), RJ45(1) providing full connectivity
- Instrument should not have any compressor for hydraulics.
- Facility USB connection for archiving results and QC targets.
- OUTPUT through
 - RS232C output
 - External printer
 - External barcode reader
 - External keyboard
 - Ethernet

13. Parameters and performance data

- 8 parameters: rabbit, pig, rat, mouse and monkey
WBC, RBC, PLT, HGB, HCT, MCV, MCH, MCHC
- 18 parameters: dog, cat and horse
- WBC, RBC, PLT, HGB, HCT, MCV, MCH, MCHC, LYM# & LYM%, MPV, MON# &

	<p>MONO%, GRA# & GRA%, EOS# & EOS%, RDW. Certifications: EN61326:1997/A1:1998/A2:2001/A3:22003, IEC61010-1:2001, IEC61010-2-081:2001/A1:2003, UL61010- 1:2004, C22.2N⁰61010 -1 :2004,cTUVus mark</p>
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