



CESSE 2015 Annual Meeting

July 14-16, 2015

The Marriott Norfolk Waterside
Norfolk, Virginia

COMMITMENT SHEET

The following is a financial commitment to provide monetary or in-kind sponsorship to assist in subsidizing the CESSE 2015 Annual Meeting. We look forward to working with you to ensure a rewarding experience!

GENERAL INFORMATION

1. **Your CESSE sponsorship contact** for this event is Kim Spillane, Sponsorship Sales Manager of CESSE (kim@cesse.org).
2. **This form is to confirm your sponsorship and is not an invoice.** You will be billed as we approach the event with payment instructions from our Accounting Manager, Kate Feick (kate@cesse.org).
3. **In-kind donations will be valued at retail prices.** Prices quoted for in-kind donations are required at the time of commitment.
4. **By signing this commitment form,** you agree to adhere to the policies provided in the 'CESSE 2015 Annual Meeting Opportunities and Policies' document.

Full Company/Organization Name:	
Coordinating Contact Name:	Title:
Attendee Contact Name:	Title:
Address:	
City, State, Zip:	
Phone:	Cell phone:
E-mail(s):	Website:

Yes, we want to confirm the following sponsorship for the 2015 Annual Meeting:

1.

We will use the same logo that we provided in 2014 **We will provide a new logo for 2015**

Cancellation penalty for meals, breaks and monetary sponsorships:

- > / = 5 months out from conference date: 75% cancellation fee
- 4 or less months out from conference date: No refund

Authorized Signature: _____ Date: _____

Return your signed, scanned form and logo to Kim Spillane at kim@cesse.org by September 12, 2014 to ensure your sponsorship!