

**BUFFALO TWP. SUPERVISORS – REG. MONTHLY MTG – NOV. 11, 2015**

**AND**

**PRESENTATION OF THE 2016 BUFFALO TWP. BUDGET OF ALL FUNDS**

The Regular Monthly Meeting of the Buffalo Township Board of Supervisors was held Wednesday, November 11, 2015, in the Buffalo Township Municipal Building and convened at 7:30 p.m. After the Pledge of Allegiance, a moment of silence was held for our veterans both past and living.

The Meeting was called to order by the Chairman, John K. Haven. This Meeting is being recorded. If anyone is taping this meeting, please state your name and address.

**ROLL CALL**

John K. Haven	Present
Ron Zampogna III	Present
Matthew J. Sweeny	Present
Albert T. Roenigk	Present
Gary L. Risch, Sr.	Present

A majority of the Board of Supervisors being present, the Chairman declared the Meeting open for the transaction of business.

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**ANNOUNCEMENT OF EXECUTIVE SESSIONS; PERSONNEL; AND/OR INFO-GATHERING MEETINGS OF THE BOARD**

- (a) The Board of Supervisors met with their Solicitor this evening in the Township Municipal Bldg.
  - (b) Albert Roenigk attended Breakfast with the Municipal Authority on Nov. 2 at King's Restaurant.
  - (c) John Haven and Gary Risch attended the Planning Commission Meeting on Nov. 4 in the Township Municipal Bldg.
  - (d) John Haven attended the Veterans Day Race at the Oregon Club on Nov. 7. Krisanne Mrozinski summarized the race.
  - (e) Janice Zubrin met with Representatives from DEP and Butler County Recycling on Nov. 10 in the Township Municipal Bldg.
  - (f) John Haven attended the West Penn Power Foundation for Sustainable Energy Grant Seminar at the Succop Nature Center on Nov. 10.
  - (g) John Haven attended the Park & Recreation Committee Meeting on Nov. 10.
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**APPROVAL OF THE MINUTES** of the October 28, 2015, Regular Monthly Meeting of the Buffalo Township Board of Supervisors, as recorded was on motion of Matt Sweeny, seconded by Ron Zampogna. Motion Carried. Un. Approval.

**ACCEPTANCE OF THE TREASURER’S REPORT**

The Treasurer’s Report was read by John Haven. Acceptance of the Treasurer’s Report for October 1 – 31, 2015, inclusive for audit, was on motion of Albert Roenigk, seconded by Gary Risch. Motion Carried. Un. Approval.

**MONTHLY BILLS**

After reviewing invoices and bills for payment, it was on motion of Ron Zampogna, seconded by Matt Sweeny, to pay the monthly bills. Motion Carried. Un. Approval.

**REPORTS**

- (1) **THE ELECTED TAX COLLECTOR’S REPORT** for October 2015 from Carla Garia included \$439.66 in Twp. Real Estate Tax @ penalty; \$165.00 in Per Capita @ penalty; and \$135.00 in Tax Duplicate
- (2) **THE APPOINTED TAX COLLECTOR’S REPORT** for October 2015 from Berkheimer Tax Administrator is \$37,765.28 in Earned Income Tax and \$8,606.99 in Local Services Tax
- (3) **THE APPOINTED TAX COLLECTOR’S REPORT** for October 2015 from Sharp Collections, Inc. is \$1,842.76 in delinquent Earned Income Tax
- (4) **WEEKLY REALTY STAMP SALES** received from the County for October 2015 is \$10,672.94
- (5) **ZONING OFFICER’S REPORT** for October 2015 is for 26 permits issued; 7 Single Family Residences, 1 Residential Addition, 2 Residential Garages, 1 Storage Building, 2 Pools, 1 Sign, 11 Grading Permits, and 1 Industrial Footer/Foundation  
Building Permit Fee: \$8,999.80      Total Mileage: 213 Miles  
Grading Permit Fee: \$230.00      Lot Dev. Fund \$200.00
- (6) **DISTRICT JUSTICE REPORT** for October 2015 is \$203.36 In Ordinance & Statutes Violations and \$39.82 in Vehicle Code Violations

**PROPOSED 2016 BUDGET OF ALL FUNDS**

The proposed 2016 Buffalo Township Budget of All Funds has been prepared and will be posted tomorrow on the bulletin board of the Municipal Building Lobby and will remain posted for 20 days. Township Residents are invited and encouraged to review the proposed budget and to submit written and/or oral questions and comments to the Supervisors regarding the proposed 2016 line-item

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allocations. Budget Hearing/Adoption will be part of the December 9, 2015, Regular Monthly Meeting. There were no questions, comments, requests, or suggestions from residents present at the meeting. Various requests for 2016 budget consideration were received.

**SIDEWALK MAINTENANCE AGREEMENT WITH PENNDOT NOT REMOVED FROM TABLE OF 9/23/15**

Attorney Lutz stated I reviewed this and have concerns. My recommendation would be to not remove this from the table.

**LETTER TO AUTHORIZE SIGNING FOR 2016 TAX ANTICIPATION LOAN – APPROVED**

On motion of Albert Roenigk, seconded by Gary Risch to approve the letter to authorize signing for 2016 Tax Anticipation Loan. Motion Carried. Un. Approval.

**LETTER TO AUTHORIZE SIGNING FOR 2016 PATROL FORD UTILITY VEHICLE – APPROVED**

On motion of Gary Risch, seconded by Matt Sweeny, to approve the letter to authorize signing for 2016 patrol Ford Utility Vehicle. Motion Carried. Un. Approval.

**ANNOUNCEMENT: ONLY LEAVES ARE TO BE DEPOSITED AT OUR LEAF DROP OFF AT LERNERVILLE – NO OTHER MATERIAL SHALL BE LEFT OR DROPPED OFF**

**NEW BUSINESS**

**APPROVAL TO ADVERTISE AND SET A DATE FOR A PUBLIC HEARING FOR MOUNTAIN GATHERING LLC CONDITIONAL USE REQUEST FOR A COMPRESSOR STATION ON EKASTOWN ROAD**

Ken Howard stated we would like to see the lease and proof of access. Atty. Shawn Gallagher stated I was going to bring those for the Public Hearing.

On motion of Matt Sweeny, seconded by Gary Risch, to approve advertising and setting a date for a Public Hearing for Mountain Gathering LLC Conditional Use Request for a compressor station on Ekastown Road. The Public Hearing will be held on December 9 at 7:00 p.m. Motion Carried. Un. Approval.

**APPROVAL TO APPLY FOR GRANT FOR RECYCLING BINS**

On motion of Matt Sweeny, Ron Zampogna, to approve applying for the Grant for recycling bins. Motion Carried. Un. Approval.

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**LAND DEVELOPMENT**

**SOUTH BUFFALO INVESTMENT GROUP, INC. – SITE PLAN – CAPITOL PARK DRIVE – APPROVED**

Brian Marra is presenting plans to erect a 40 x 100 x 18 steel building at 280 Capitol Park Drive. Additional information from Richard Craft, Olsen & Associates, LLC was received on October 28.

The township office has received Copy of Plan, Filing Fee, Municipal Authority comments (Public water service is available; sanitary sewage service is available – via an adjacent lot – as per letter dated 9/4/15), Twp. Engineer comments (see letters dated 9/2/15 & 11/4/15), and Twp. Planning Commission comments (favorable recommendation contingent on addressing the remarks from Bankson Engineer's letter, providing the right of way access document, providing delineation of the parking area, the delineation of the lease, and delineation of the storm water outlet as per 11/4/15 meeting minutes).

Ken Howard stated they have provided revised drawings addressing all of the items. We can recommend that you could approve this.

On motion of Gary Risch, seconded by Albert Roenigk, to approve the South Buffalo Investment Group, Inc. Site Plan on Capitol Park Drive. Motion Carried. Un. Approval.

**J. BAUMAN PLAN NO. 3 – SUBDIVISION – SINGLETON ROAD – APPROVED WITH CONTINGENCY**

Jeanne Bauman Swaskoski is proposing a subdivision of her property located on Singleton Road. Proposed Lot #9 is 14.574 acres; the residual lot is 12.5+- acres.

The township office has received Copy of Plan, Filing Fee, Fee In Lieu Of, Butler County Planning Commission comments (BCPC did not have any comments on this plan as per letter dated 10/23/15), Twp. Engineer comments (Lot 9 description and area shall be revised to include frontage along road right-of-way, near N/F Mufford Property. Additionally, should have dedicated 25 foot wide right-of-way-half of the required 50 foot width – along northern side of road. A North Arrow and scale shall be shown on Vicinity Plan. Highway Occupancy Permit note is not applicable, Singleton Road is a Township Road, and should be removed from plan. Sewage Facilities Planning Certification or Waiver shall be denoted on plan. All developers of residential subdivisions or residential land developments shall give due consideration to the provision of sites for recreational use areas, or pay fee in lieu of as per fax dated 11/4/15), Municipal Authority comments (Public water service is not available; sanitary sewage service is not available as per letter dated 11/4/15), and Twp. Planning Commission comments (favorable recommendation contingent on the Planning Module as per 11/4/15 meeting minutes).

Ken Howard stated that Stan Graff has revised the drawings and addressed our concerns. The only outstanding item is the Planning Module.

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On motion of Gary Risch, seconded by Albert Roenigk, to approve the J. Bauman Plan No. 3 Subdivision on Singleton Road contingent on approval of the Planning Module by DEP. Motion Carried. Un. Approval.

**APPROVAL TO WAIVE TOWNSHIP PORTION OF BUILDING PERMIT FEE**

On motion of Gary Risch, seconded by Ron Zampogna, to waive the township portion of the building permit fee for the house that burned down on Hepler Road. Motion Carried. Un. Approval.

**REMARKS FROM THE FLOOR**

Gary Risch thanked the firemen who were out for Halloween.

Roger Kelly stated the man with the house on stilts calls me before every meeting to give an update.

**ADJOURNMENT** was on motion of Gary Risch, seconded by Matt Sweeny, at 7:55 p.m. Motion Carried. Un. Approval.

**APPROVED:**

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**CHAIRMAN**

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**SECRETARY**