

Learner Registration Form for Certificate in Higher Sports Leadership

Every learner that is registered on to a Level 3 Certificate in Higher Sports Leadership must have successfully completed a Sports Leaders UK Level 2 leadership qualification as this is a pre-requisite and our minimum requirement.

However, there are cases where a learner can progress straight onto the Level 3 Certificate in Higher Sports Leadership if they have evidence of learning that matches a Level 2 leadership qualification.

Every learner must provide evidence on the attached form of their achievements, as this will act as the basis for their Tutor/Assessor to allow progression directly onto the Level 3 Certificate in Higher Sports Leadership. This form will require individual learners to provide evidence of how they meet the knowledge, skills and understanding required of a Level 2 leadership qualification.

Once the completed form has been agreed by the Tutor/Assessor for the individual learners, this must be returned to Sports Leaders UK and a member of the Quality Assurance team will review that there is sufficient evidence for the learner to progress directly onto the Level 3 Certificate in Higher Sports Leadership.

The Level 3 Certificate in Higher Sports Leadership builds upon the knowledge, skills, understanding and experienced gained during the Level 2 leadership qualification, which is why the pre-requisite should be adhered to. For the learner to progress onto the Level 3 Certificate in Higher Sports Leadership without the pre-requisite, the following must be completed.

- Completion of the attached evidence form.
- Evidence of at least 10 logged hours of leadership experience undertaken over the past 3 years.

If Sports Leaders UK grant that your learner can be registered onto the above course we would strongly recommend that the learner is placed on a 'probationary period' and is closely observed by you to ensure that the Learning Outcomes and Assessment Criteria are being met.

Name:	
Address:	
Postcode:	
Email:	
Phone:	
Date of Birth:	
Name of Secondary School:	
1	<p>Do you hold a Sports Leaders UK Level 2 leadership qualification?</p> <p><input type="checkbox"/> Yes. Thank you. Your application is complete. Please submit.</p> <p><input type="checkbox"/> No. Please complete the additional information below before submitting.</p>
2	<p>State your recent involvement in planning, delivering and evaluating sports/activity sessions:</p> <p>Club/Team/Group name</p> <p>Regularity of sessions led</p> <p>Length of sessions</p> <p>Average number of participants per session</p> <p>Please attach a copy of a plan for the last activity/session you led with this Group/Team/Club. This should include a brief evaluation with future targets.</p> <p>State an example of how you have used feedback during a session you have led and the effect it has had on your participants.</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
3	<p>Briefly outline on the values statement sheet (below), how you have demonstrated and applied 3 of the 6 Sports Leaders UK's values whilst leading sports/activity sessions.</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
4	<p>When delivering sports/activity sessions, it is vital that participants behaviour is well managed to ensure the session is both safe and fun.</p> <p>State 3 strategies that you have applied to manage your participants' behaviour at any time while leading:</p>

	1. 2. 3.
5	<p>To ensure the safety of sports/ activity sessions, state 4 procedures you regularly undertake before, during and after to minimise risk to yourself and your participants:</p> 1. 2. 3. 4.
6	<p>A good Sports Leader should be able to change an activity in order to meet the needs of their participants.</p> <p>By using examples of activities/sessions you have led, state the strategies you could have applied to ensure all of your participants were actively engaged and achieved to levels that met their needs.</p> <p>1. Activity/session being led..... Why was the session not meeting the needs of the participants? How could the activity/session be changed to meet these needs?</p> <p>2. Activity/session being led..... Why was the session not meeting the needs of the participants? How could the activity/session be changed to meet these needs?</p> <p>3. Activity/session being led..... Why was the session not meeting the needs of the participants? How could the activity/session be changed to meet these needs?</p>

7	<p>Give details about your involvement in the delivery of a sports event or competition with focus on its preparation and delivery:</p> <p>Event/Competition name</p> <p>Date</p> <p>Number of participants involved</p> <p>Organiser</p> <p>Role/s undertaken</p> <p>Your responsibilities <u>before</u> the event/competition:</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>Your responsibilities <u>during</u> the event/competition:</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
8	<p>On the attached log sheet, please list evidence of at least 10 hours of voluntary leadership experience you have undertaken over the past 3 years.</p>
<p>Once you have sufficiently completed this document, please read, sign and date the declaration of authenticity statement below:</p>	
<p>I can confirm that the information contained within this document and all other evidence associated with it is my own work:</p> <p>Learner Signature:</p> <p>Date:</p>	

Leadership Log

[illegible]

Value	Dictionary Definition	How I have demonstrated this
Positive Attitude	A hopeful and confident feeling or opinion about something or someone, or a way of behaving that is caused by this.	
Commitment	When you are willing to give your time and energy to something that you believe in, or a promise or firm decision to do something.	
Tolerance	Willingness to accept behaviour and beliefs which are different from your own, although you might not agree with or approve of them.	
Respect	To treat something or someone with kindness and care.	
Integrity	The quality of being honest and having strong moral principles that you refuse to change.	
Determination	The ability to continue trying to do something, although it is very difficult.	

Please return completed application to: Margaret Forisky at West Lothian College

mforisky@west-lothian.ac.uk