



## **Progress Report Form**

**Call: 2014**

**KA2 – Cooperation and Innovation for  
Good Practices**

Erasmus+

### **General Instructions**

This report form is to be used by beneficiaries when the report is not triggering a further pre-financing payment but nevertheless is required as per the respective grant agreement with the NA.

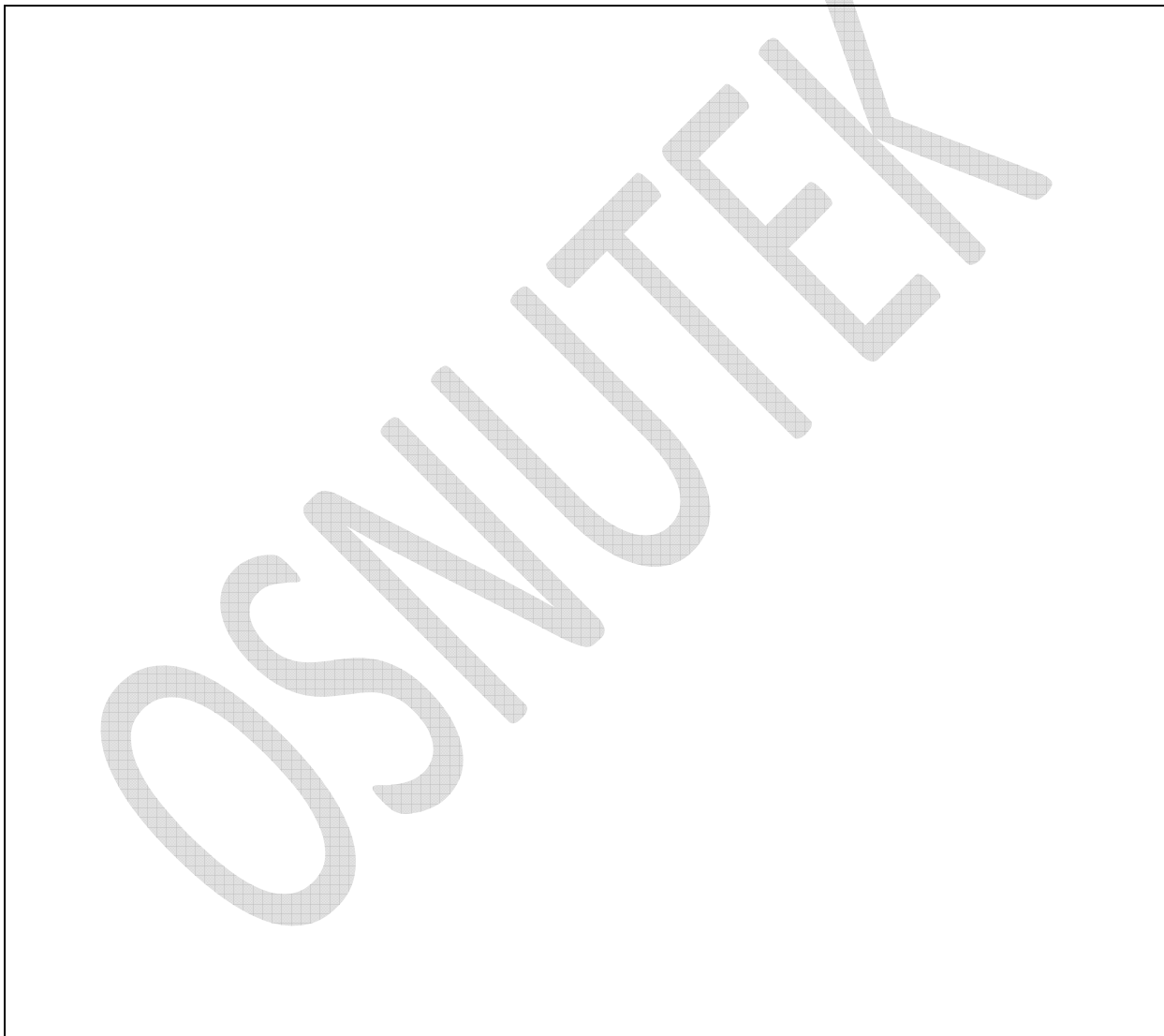
### **Project Identification**

Action Type	<i>[Beneficiary to select one option below]</i> Strategic Partnerships addressing more than one field of education training and youth Strategic Partnerships for School Education Strategic Partnerships for Vocational Education and training Strategic Partnerships for Higher Education Strategic Partnerships for Adult Education Strategic Partnerships for Youth
Project Agreement Number	
Project Title	
Beneficiary Organisation Full Legal Name (Latin characters)	
Contact Person (Title, first name, last name, e-mail address)	
Reporting Period (dd/mm/yyyy – dd/mm- yyyy)	

## Project Implementation

Please summarise the main developments in the project at this interim stage. Describe the activities already completed, the activities currently in progress and the activities to be organised for the remaining project duration.

Are the initial objectives, planned activities, identified targets and expected results being pursued, carried out and reached as initially planned? So far, have you encountered challenges or problems in implementing the project goals as planned? If so, what challenges or problems have you encountered? Please provide any relevant information considered necessary for a comprehensive overview of the current and further implementation of the project.



How satisfactorily is the ensemble of project partners contributing to the realisation of the project?  
Have the distribution of tasks been adjusted since the application?

Has any change in the composition of partners been deemed necessary (as already communicated to the NA), or is any change planned at this stage?

Besides the project management activities already described, what other activities have you carried out using the budget awarded for Project Management and Implementation?

Briefly, which activities have you carried out so far in implementing the project to make sure that it is reaching its objectives and producing its results?

## Other useful information

If relevant, please provide any other relevant information deemed necessary to give a comprehensive overview of the current implementation of the project.

## Beneficiary Signature

I, the undersigned, certify that the information contained in this progress report form is accurate and in accordance with the facts.

Place:

Date (dd-mm-yyyy):

Name of the beneficiary organisation:

Name of legal representative:

Signature:

National ID number of the signing person (if requested by the National Agency):

Stamp of the beneficiary organisation (if applicable):