## How to edit the PBCRC Preliminary Proposal form

Follow the steps below to edit a saved PBCRC Preliminary Proposal form.

- Go to <u>www.pbcrc.com.au</u> and click **Our Research>Project Proposals**. **Result:** The PBCRC Preliminary Proposal Call page opens and the saved Project Proposal appears under My Project Proposals. **Note:** If you have logged out previously, click the **Log in** button in the Account management box.
- Click the name of the saved Project Proposal.
  Result: A summary of the Project Proposal opens.
- 3. Click the **Edit** tab above the Navigation box. **Result:** The Preliminary Project Proposal form opens for editing.
- Edit the form as necessary and then click the Save button at the bottom of the form to save the information.
  Important: You must do this before leaving the page otherwise you will lose all the completed information.