

BUSINESS RESOURCES

Sample Welcome Letter #5: Coaching Agreement

Client:	
	any name) and the above named client will begin on IUM of three months. The fee for the initial discovery onths is \$ per month, payable in advance.
The services to be provided by (coach/or coach comdesigned jointly with the client. Coaching — which is specific personal projects, life balance, business sucprofession. Other coaching services or activities incl Strategic Planning and a process of examining vario	s not advice, therapy or counseling — may address excesses or general conditions in the client's life or ude Values Clarification, Brainstorming, Personal
	assumption that vacations are covered by this
(coach/or coach company name) promises the abov (coach/or coach company name) will be kept strictly client may be specific and explicitly personal. Your vultimate respect.	confidential. Sometimes information shared by the
Throughout our working relationship, the conversation can count on me to be honest and straightforward, a requests. The purpose of our interaction is to hold you to stay clear, focused and in action. You unders only be granted by you — and you agree to do just the desired, you agree to communicate and take actions	sking clarifying questions and making empowering our focus on YOUR desired outcome and to coach tand that the power of the coaching relationship can hat. When you see the coaching is not working as
By signing below you agree to keep your agreement and to keep the coach informed as to what is neede	ts, to regard our appointment time frames with respect d to keep you moving forward.
Our signatures on this agreement indicate full under above.	standing and agreement with the information outlined
Coach or coach company name/Date	Client/Date